

RESOLUTION RE: APPOINTMENT OF ANDREA COCULA AS AUTHORITY
SECRETARY FEBRUARY 7, 2018 TO FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Andrea Cocula as Secretary of the Authority for the period commencing February 7, 2018 and ending February 6, 2019.

Certified as a true copy of the
Resolution adopted by the Authority
At their Annual Reorganization
Meeting held on Wednesday, February 7, 2018.


Secretary

RESOLUTION RE: DATES AND TIME OF REGULAR AUTHORITY MEETINGS
FEBRUARY 7, 2018 TO FEBRUARY 6, 2019


BE IT RESOLVED that the Regular Meetings of the Sussex County Municipal Utilities Authority shall be held on the 1st Wednesday and the 3rd Wednesday of each month, at 3:00 P.M. (Three O'clock), commencing February 7, 2018 through February 6, 2019 at the Sussex County Municipal Utilities Authority's Administration Building, located at the Solid Waste Complex, 34 South Route 94, Lafayette Township, New Jersey; except that when the meeting day falls on a Holiday, or for any other stated reason, the meeting shall be cancelled by the Authority or held at a time to be determined by the Authority and announced publicly; with the actual dates of such regular meetings to be as listed below:

February 21, 2018
March 7, 2018
March 21, 2018
April 4, 2018
April 18, 2018
May 2, 2018
May 16, 2018
June 6, 2018
June 20, 2018
July 18, 2018
August 1, 2018
August 15, 2018
September 5, 2018
September 19, 2018
October 3, 2018
October 17, 2018
November 7, 2018
November 28, 2018
December 5, 2018
December 19, 2018
January 2, 2019
January 16, 2019
February 6, 2019 (Annual Reorganization)

AND BE IT FURTHER RESOLVED that other special meetings, public meetings, etc., will be called for, and held in conformance with Chapter 231, P.L. 1975, commonly known as the "Open Public Meeting Act", and at which time the meeting, as determined by the Authority, shall be announced publicly;

BE IT FURTHER RESOLVED that a certified copy of this resolution stating the schedule of Authority meetings shall be filed with the Sussex County Clerk's Office, and with the official newspapers of record, and posted prominently on the bulletin board for such public notices at the Sussex County Administration Building, One Spring Street, Newton, New Jersey and at the Sussex County Municipal Utilities Authority offices in Hardyston Township and Lafayette Township, New Jersey.

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At their Annual Reorganization Meeting
Held on Wednesday, February 7, 2018.



Board Secretary

RESOLUTION RE: APPOINTMENT OF AUTHORITY TREASURER AND
ASSISTANT TREASURER - FEBRUARY 7, 2018 TO
FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint John Hatzelis as Authority Treasurer, and Valerie Olm as Authority Assistant Treasurer for the period commencing February 7, 2018 and ending February 6, 2019.

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Secretary

RESOLUTION RE: APPOINTMENT OF MATTHEW GIACOBBE OF CLEARY
GIACOBBE ALFIERI & JACOBS, LLC, AS AUTHORITY
GENERAL LEGAL COUNSEL - FEBRUARY 7, 2018 TO
FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal
Utilities Authority do hereby appoint Matthew Giacobbe of Cleary Giacobbe Alfieri &
Jacobs, LLC, as General Legal Counsel for the Authority for the period commencing
February 7, 2018 and ending February 6, 2019.

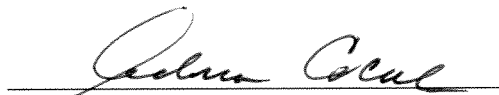
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Secretary

RESOLUTION RE: APPOINTMENT OF THOMAS H. PROL, ESQ. OF LADDEY,
CLARK AND RYAN, LLP AS AUTHORITY SPECIAL
COUNSEL ON ENVIRONMENTAL MATTERS - FEBRUARY
7, 2018 TO FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal
Utilities Authority do hereby appoint Thomas H. Prol, Esq. of Laddey, Clark and Ryan,
LLP as Special Counsel on Environmental Matters for the Authority for the period
commencing February 7, 2018 and ending February 6, 2019.

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Secretary

RESOLUTION RE: APPOINTMENT JOHN HALL OF HALL AND ASSOCIATES
AS SPECIAL COUNSEL FOR MATTERS RELATED TO SOLID
WASTE FACILITIES AND WASTEWATER FACILITIES
NJPDES PERMITS AND WATERSHED MANAGEMENT
PROGRAM - FEBRUARY 7, 2018 TO FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint John Hall of Hall and Associates as Special Counsel for matters related to Solid Waste Facilities and Wastewater Facilities NJPDES Permits and Watershed Management Program for the Authority for the period commencing February 7, 2018 and ending February 6, 2019.

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Secretary

RESOLUTION RE: APPOINTMENT OF JOHN CANTALUPO OF ARCHER &
GREINER, P.C. AS AUTHORITY BOND COUNSEL -
FEBRUARY 7, 2018 TO FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal
Utilities Authority do hereby appoint John Cantalupo, Esq. of Archer & Greiner, P.C. as
Bond Counsel for the Authority for the period commencing February 7, 2018 and ending
February 6, 2019.

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Secretary

RESOLUTION RE: APPOINTMENT OF FERRAIOLI, WIELKOTZ, CERULLO &
CUVA, P.A. AS AUDITORS TO THE SUSSEX COUNTY
MUNICIPAL UTILITIES AUTHORITY - FEBRUARY 7, 2018
TO FEBRUARY 6, 2019

BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority, that Ferraioli, Wielkocz, Cerullo & Cuva, P.A., are hereby appointed as Auditors to the Sussex County Municipal Utilities Authority for the period commencing February 7 2018 and ending February 6, 2019 and for conducting the Financial Audit of the Authority's FY2018 financial records, Audit of the Authority's Post-Closure Care Fund, and Deferred Compensation Fund as required by NJDEP.


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Secretary

RESOLUTION RE: APPOINTMENT FOR CONTINUING DISCLOSURE AGENT
SERVICES/FINANCIAL ADVISOR SERVICES TO PHOENIX
FINANCIAL ADVISORS, LLC FROM FEBRUARY 7, 2018 TO
FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal
Utilities Authority do hereby appoint Phoenix Financial Advisors, LLC to provide
Continuing Disclosure Agent and Financial Advisor Services for the Authority for the
period commencing February 7, 2018 and ending February 6, 2019.

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Secretary

RESOLUTION RE: APPOINTMENT OF MOTT MACDONALD AS AUTHORITY'S
GENERAL CONSULTING ENGINEER FOR WASTEWATER
FACILITIES - FEBRUARY 7, 2018 TO FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Mott MacDonald as General Wastewater Facilities Consulting Engineers for the Authority for the period commencing February 7, 2018 and ending February 6, 2019.

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Secretary

RESOLUTION RE: APPOINTMENT OF PAULUS, SOKOLOWSKI AND
SARTOR (PS&S) AS AUTHORITY'S SPECIALIZED
WASTEWATER FACILITIES CONSULTING ENGINEER -
FEBRUARY 7, 2018 TO FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal
Utilities Authority do hereby appoint Paulus, Sokolowski & Sartor (PS&S) for
Specialized Wastewater Facilities Consulting Engineer for the Authority for the period
commencing February 7, 2018 and ending February 6, 2019.

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Secretary

RESOLUTION RE: APPOINTMENT OF KLEINFELDER, LLC AS AUTHORITY'S
SPECIALIZED WASTEWATER FACILITIES CONSULTING
ENGINEER - FEBRUARY 7, 2018 TO FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal
Utilities Authority do hereby appoint Kleinfelder, LLC for Specialized Wastewater
Facilities Consulting Engineer for the Authority for the period commencing February 7,
2018 and ending February 6, 2019.

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Secretary

RESOLUTION RE: APPOINTMENT OF GARDELL LAND SURVEYING
SERVICES AS THE AUTHORITY'S SURVEYING
PROFESSIONAL - FEBRUARY 7, 2018 TO FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Gardell Land Surveying Services as the Authority's surveying professional for the period commencing February 7, 2018 and ending February 6, 2019.

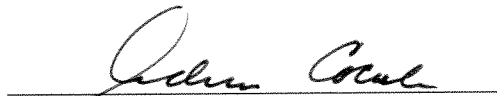
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Secretary

RESOLUTION RE: APPOINTMENT OF LOUIS J. WEBER AND ASSOCIATES,
INC. AS THE AUTHORITY'S SURVEYING PROFESSIONALS
- FEBRUARY 7, 2018 TO FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Louis J. Weber and Associates, Inc. as the Authority's surveying professionals for the period commencing February 7, 2018 and ending February 6, 2019.

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Secretary

RESOLUTION RE: APPOINTMENT OF GABEL ASSOCIATES AS THE
AUTHORITY'S ENERGY CONSULTANTS - FEBRUARY 7,
2018 TO FEBRUARY 6, 2019

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Gabel Associates to provide consulting services on Energy resources for the Authority for the period commencing February 7, 2018 and ending February 6, 2019.

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Secretary

RESOLUTION RE: DESIGNATION OF OFFICIAL AUTHORITY NEWSPAPERS -
FEBRUARY 7, 2018 TO FEBRUARY 6, 2019

BE IT RESOLVED that the New Jersey Herald and the New Jersey Sunday Herald and the Daily Record are hereby designated as the Authority's official newspapers for the advertising of any public or legal notices by the Sussex County Municipal Utilities Authority for the period commencing February 7, 2018 and ending February 6, 2019.

AND BE IT FURTHER RESOLVED that the New Jersey Herald, New Jersey Sunday Herald, and the Daily Record, are hereby designated as newspapers for the placement of notices in conformance with Chapter 211, P.L. 1975, commonly known as the "Open Public Meetings Act" for the period commencing February 7, 2018 and ending February 6, 2019.

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Secretary

RESOLUTION RE: APPOINTMENT OF MARGUERITE NEMETH AS SCMUA
CERTIFYING OFFICER FROM FEBRUARY 7, 2018 TO
FEBRUARY 6, 2019

WHEREAS, there exists the need within the Authority for the appointment of a "Certifying Officer" to execute and authorize certain documents relating to daily operations.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Municipal Utilities Authority appoints Marguerite Nemeth as "Certifying Officer" for the purpose of execution and authorization of documents relating to the New Jersey Division of Pensions and Benefits, Public Employees Retirement System and State Health Benefits Program reports/remittances.

BE IT FURTHER RESOLVED that the Certifying Officer be authorized to execute and authorize documents as relating to the following: NJ Motor Vehicle Commission transactions.

BE IT FURTHER RESOLVED that in the absence of the Certifying Officer, Patricia Korger, Senior Account Clerk, may serve as Alternate Certifying Officer.

BE IT RESOLVED that this Resolution be effective from February 7, 2018 to February 6, 2019.

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Secretary

RESOLUTION RE: APPROVING SCMUA CASH MANAGEMENT AND
INVESTMENT POLICY - 2018

WHEREAS, the SCMUA does administer various funds and accounts with standing balances; and

WHEREAS, the SCMUA desires to maximize investment interest earnings, while also assuring protection of principal; and


WHEREAS, the SCMUA investments require liquidity in order to make timely payments of all obligations; and

WHEREAS, the SCMUA Treasurer, Assistant Treasurer, Trustee and Administrator are responsible to manage and protect the SCMUA's investments.

NOW, THEREFORE BE IT RESOLVED that the SCMUA's Board of Commissioners approve the Cash Management and Investment Policy hereto attached.

BE IT FURTHER RESOLVED that this Cash Management and Investment Policy be effective from February 7, 2018 through February 6, 2019.

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Secretary

RESOLUTION RE: ESTABLISHING FORMAL WRITTEN INTERNAL CONTROL PROCEDURES – FY2018

WHEREAS, formal written internal control procedures was necessary for reliability of financial reporting and compliance with applicable laws and regulations;
and,

WHEREAS, Internal Control Procedures have been prepared by SCMUA Staff;
and,

WHEREAS, the SCMUA Board of Commissioners have reviewed and approve of the Internal Control Procedures, attached hereto.

NOW, THEREFORE, BE IT RESOLVED, that the Internal Control Procedures, attached hereto.

BE IT FURTHER RESOLVED, that this resolution shall be effective as of February 7, 2018.

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Secretary

RESOLUTION RE: AUTHORIZING ISSUANCE OF OFFICERS CERTIFICATES
RELATED TO AUTHORITY BONDS - FEBRUARY 7, 2018
TO FEBRUARY 6, 2019

BE IT RESOLVED that Authority Chairman Thomas Madsen, Vice Chairman John Drake, Authority Secretary Andrea Cocula, Authority Administrator/Treasurer John Hatzelis and Assistant Treasurer Valerie Olm are hereby designated to provide Officer's Certificates to the Authority's Trustee relating to all Authority Bond Issues, and are authorized to direct, and instruct the Authority's Trustee on all matters related to Authority Bonds, provided such directions and instruction comply with all requirements of the pertinent Bond Resolutions.

BE IT FURTHER RESOLVED, that these appointments shall be effective as of February 7, 2018.

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Secretary

RESOLUTION RE: ESTABLISHMENT OF A PURCHASING BOARD IN
ACCORDANCE WITH N.J.S.A. 40A:11-9 FOR PERIOD FROM
FEBRUARY 7, 2018 TO FEBRUARY 6, 2019

WHEREAS, the Sussex County Municipal Utilities Authority, hereinafter “Authority”, is authorized pursuant to N.J.S.A. 40A:11-9 to establish by Resolution a Purchasing Board as its contracting agent, which Board is authorized to prepare public advertising for bids and to receive bids for the purchase of work, materials and supplies on behalf of the Authority; and

WHEREAS, the Authority desires to establish a Purchasing Board in accordance with the aforementioned Statute; and


WHEREAS, the Authority desires to designate the membership of such Board as consisting of (7 members) John Hatzelis, Angelo Baron, Thomas Varro, James Sparnon, Shane Zappa, Karl Meyer, Ronald Petillo of the Sussex County Municipal Utilities Authority; and

NOW, THEREFORE BE IT RESOLVED BY THE Sussex County Municipal Utilities Authority, in the County of Sussex, State of New Jersey as follows:

1. The Sussex County Municipal Utilities Authority hereby establishes a Purchasing Board, pursuant to N.J.S.A. 40A:11-9, which Board is authorized as its contracting agent to prepare public advertising for bids and to receive bids for the purchase of work, materials and supplies on behalf of the Authority during the period from February 7, 2018 to February 6, 2019, said Board to consist of seven members appointed by the Authority. A minimum of two members and a recording secretary of this Board must be present at any bid opening.
2. The Authority hereby appoints John Hatzelis, Angelo Baron, Thomas Varro, James Sparnon, Shane Zappa, Karl Meyer and Ronald Petillo of the Sussex County Municipal Utilities Authority, whose terms shall be effective immediately upon the adoption of this Resolution, and run until the Authority's next Reorganization Meeting on February 6, 2019, and until such time as successors are appointed by the Authority.
3. The Authority hereby appoints Tara Kronski, Executive Secretary, as Recording Secretary to the Purchasing Board. Recording Secretary shall record minutes of the activities of the Purchasing Board Meetings and act as custodian of bid documents.

4. The members of the Purchasing Board are authorized and directed to perform all acts necessary to effectuate the purposes of this Resolution.
5. These appointments shall be effective as of February 7, 2018.

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Secretary

RESOLUTION RE: APPOINTMENT OF A SUSSEX COUNTY MUNICIPAL
UTILITIES AUTHORITY RECORDS CUSTODIAN – 2018

WHEREAS, the New Jersey Public Records Act (OPRA) N.J.S.A. 47:1A-1 et seq. requires the appointment of a Records Custodian to provide information requested by the public; and


WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) Board of Commissioners recognize the need to appoint a Records Custodian to meet the requirements of the OPRA; and

WHEREAS, the Commissioners have determined to appoint the SCMUA Administrator to serve as Records Custodian.

NOW, THEREFORE, BE IT RESOLVED, that the SCMUA Administrator John Hatzelis is hereby appointed the SCMUA's Records Custodian.

BE IT FURTHER RESOLVED, that this appointment shall be effective as of February 7, 2018.

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At their Annual Reorganization Meeting
Held on Wednesday, February 7, 2018.



Secretary