

SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY
34 SOUTH RT. 94, LAFAYETTE, NJ 07848

February 12, 2015

To: All Sussex County Schools

From: Reenee Casapulla, Sussex County Recycling Coordinator

As the County Recycling Coordinator, I respectfully bring to your attention the following provision of the Sussex County Solid Waste Management Plan in relation to schools providing annual recycling reports:

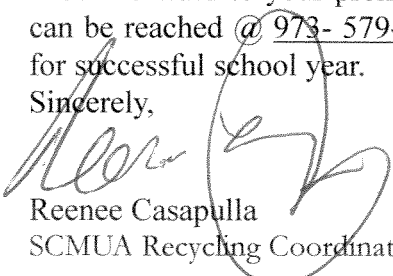
C. Non-residential generators of solid waste and/or recyclable materials shall obtain from their disposal providers receipts for the removal of those materials from the premises. As a minimum, the receipts shall indicate the type and the amount in tons of the solid waste and/or recyclable material(s) removed, and the date of each and every incident of removal. Those disposal records shall be kept on file and maintained by the owner or operator for a period of three (3) years and shall be available to enforcing officials of this Solid Waste Management Plan for inspection during normal and reasonable business hours. A summary total tonnage on official letterhead or copies of disposal receipts for recycled materials shall be forwarded to the Municipal Coordinator at the end of each calendar year for inclusion in the municipalities' Annual Recycling Tonnage report, specifically N.J.S.A. 13:1E-99.16.

Please submit **the attached report** showing the amount of recyclable material collected by your school for the *year 2014*, so that your school will be in compliance with the County's Solid Waste Management Plan. This report should document the type of recyclable materials collected, the estimated weight collected for each type of recyclable material, and the name/location of the end market where the recyclable items were sent for recycling. (Please Note: The contracted recycling company or municipal collector for your school can prepare the 2014 report, ***though the school must obtain and submit the report to the SCMUA as required, no later than March 15, 2015.***)

All Sussex County municipalities rely on these reports to document compliance with the mandatory recycling requirement of the State of New Jersey. More than that, however, submittal of these reports is mandatory under the County Solid Waste Management Plan.

I look forward to your prompt submittal of this report. If you have any questions regarding the report, I can be reached @ 973- 579-6998 Ext 107. Thank you for your attention to this matter, and best wishes for successful school year.

Sincerely,


Reenee Casapulla
SCMUA Recycling Coordinator

Enclosure