

DRAFT

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON APRIL 19, 2017 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Commissioners Drake, Madsen, Dietz, Cocula, Meyer and Petillo and Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Angelo Baron, General Counsel Napolitano (arrived 3:15pm), Special Counsel Prol and Recording Secretary Kronski

Absent: Commissioner Perez

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Madsen stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

No public comment.

4. AGENDA APPROVAL

Commissioner Drake moved the approval of the Agenda, seconded by Commissioner Meyer. On voice vote: Ayes (6); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Cocula moved the approval of the Consent Agenda, seconded by Commissioner Dietz. No discussions requested. On voice vote: Ayes (6); Nays (0). The motion carried.

6. MINUTES

Chairman Madsen requested a motion to approve/acknowledge the distribution of the April 5, 2017 Pending Action Summary Sheet (PASS), which was emailed to the Freeholder Board on April 6, 2017.

Motion: PASS Report for 4-5-17 Authority Meeting to the Freeholder Board						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ						x
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ					x	
ANDREA COCULA	x		x			
KARL MEYER			x			
RONALD PETILLO			x			

The motion passed.

APRIL 19, 2017
DRAFT

Approval of Open and Closed Minutes for March 1, 2017 Authority Meetings.

Motion: Approve Minutes of March 1, 2017 Auth. Mtg.						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ						x
JOHN DRAKE	x		x			
TOM MADSEN					x	
WAYNE DIETZ		x	x			
ANDREA COCULA			x			
KARL MEYER					x	
RONALD PETILLO			x			

The motion passed.

Approval of Open and Closed Minutes for March 15, 2017 Authority Meetings.

Motion: Approve Minutes of March 15, 2017 Auth. Mtg.						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ						x
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER					x	
RONALD PETILLO					x	

The motion passed.

No Minutes for distribution for this meeting.

7. BUSINESS

a. Executive Session

At 3:03 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Drake. On voice vote: (6) Ayes, (0) Nays, the motion carried. Chairman Madsen noted Closed Session approximate time should be for 20-30 minutes and discussions include Paulinskill Project – Contract PRC-101 with Worth & Co., Property Acquisition (Franklin Boro) and Personnel Items. Chairman noted to the public that actions may be taken after Executive Session.

#17-091 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:20p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Drake. On voice vote, Ayes (6); Nays (0); Abstain (0). The motion passed.

Chairman Madsen indicated items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Paulinskill Project – Contract PRC-101 with Worth & Co., Franklin Property Acquisition and Personnel Items. When the need for confidentiality of these matters no longer exists they will be opened to the public.

b. Wastewater Program

Superintendent's Report

Wastewater Superintendent Baron reported on video inspection of the Hampton Commons Wastewater System. A written report and CD was received and showed 4 possible leaks. Mr. Baron reported continued high water flows, and discovered one sump pump entering the system. The Hampton Commons Homeowners Association was notified of the needed repairs and to advise homeowners no sump pump should be in sewer system.

Mr. Baron reported on the ongoing Paulinskill Facility wastewater connections, which are currently at 176 connected and inspected. Branchville Borough Construction Official notified Mr. Baron that he is receiving up to 4-5 applications per day for hookups. A tour of the Paulinskill Wastewater Reclamation Facility for the Branchville/Frankford Town Councils is pending.

c. Solid Waste Program

Superintendent's Report

Mr. Sparnon reminded the Commissioner Board that the Annual Earth/Energy Day is scheduled for April 26th from 9am – 2pm. Local vendors will give presentations to the 350 school students scheduled to attend.

Mr. Sparnon reported on the recent rain events that have caused an uptick in leachate generation and overtime for hauling. He noted in order to keep the leachate from overflow levels, additional trips were required by SCMUA drivers to truck leachate to the Wastewater Plant. Discussions ensued regarding ramifications if leachate was to sit in the landfill and when it's absolutely necessary to truck overflow of leachate. Additional overtime for brush bringing and the Good Friday working holiday were also discussed.

Chief Engineer's Report

(Wastewater Report) Mr. Varro requested an action regarding acceptance of negotiated terms, as discussed in Executive Session to closeout the Paulinskill Project PRC-101 with Contractor Worth & Co.

Motion: To Authorize Staff and Professionals to coordinate negotiated terms for the project closeout of PRC-101 with Worth & Co.						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ						x
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER			x			
RONALD PETILLO			x			

The motion passed.

(Solid Waste Report) Mr. Varro reviewed project progress of the Landfill Life Extension Project. Discussions regarding differing site conditions and rock crushing progress, and it was noted to remove and crush all rock while the equipment in on-site. Next progress meeting is scheduled for 4/27.

d. General Authority Business

Administrator's Report

Administrator Hatzelis reported that the FY2016 Audit has been prepared by SCMUA Auditor Paul Cuva and is currently in draft form. Mr. Cuva will be an upcoming meeting to give presentation of the Audit.

Mr. Hatzelis reminded the Commissioners, Staff and Professionals to submit their Financial Disclosure Statements by April 30th.

e. Personnel Matters

Solid Waste Superintendent's Report

Mr. Sparnon reported that he received written notice from Chief Weighmaster Darlene Dibble for her retirement date of July 31, 2017. Ms. Dibble has been a valuable employee with the Authority for 25 years.

Motion: To accept retirement notice of Solid Waste Employee Darlene Dibble wishing her the best in her retirement years						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ						X
JOHN DRAKE			x			
TOM MADSEN			x			
WAYNE DIETZ		x	x			
ANDREA COCULA	x		x			
KARL MEYER			X			
RONALD PETILLO			x			

The motion passed.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Madsen asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #17-092 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ						x
JOHN DRAKE	x		x			
TOM MADSEN			x			
WAYNE DIETZ			x			
ANDREA COCULA			x			
KARL MEYER		x	x			
RONALD PETILLO			x			

#17-092 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

Chairman Madsen opened the meeting to public comment, Freeholder Graham spoke and officially notified the Commissioners that Gregory Poff has been hired as the new County Administrator.

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioners give kudos to Commissioner Petillo for heading the negotiations for the contract closeout of PRC-101.

Commissioner Dietz inquired about future formulation of the Solid Waste Facility and how far ahead is the current site plan. Discussions indicated that Stages 2 and 3 there is no need for structural movement.

Commissioner Drake moved to give an excused absence to Commissioner Perez, seconded by Commissioner Dietz. On voice vote: Ayes (6); Nays (0); Abstain (0).

11. ADJOURN

Commissioner Cocula moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote: Ayes (6), the motion passed. The meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Andrea Cocula, Secretary