

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON APRIL 3, 2019 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Drake, Vice Chairman Meyer, Commissioners Perez, Dietz, Cocula, and Petillo, Administrator John Hatzelis, Solid Waste Superintendent Jonathan Morris, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Special Counsel Thomas Prol, Recording Secretary Tara Kronski.

Absent: Commissioner Madsen and Executive Director/Chief Eng. Varro

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Drake stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Drake opened the meeting to public comment. No public present.

4. AGENDA APPROVAL

Chairman Drake asked for a motion to approve the Agenda. Mr. Hatzelis requested to add discussions re: Verizon Cell Tower Contract in Executive Session for General Counsel Napolitano. Commissioner Meyer moved Agenda, seconded by Commissioner Dietz. On voice vote: Ayes (6), Nays (0), Absent (1). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Meyer moved the approval of the Consent Agenda, seconded by Commissioner Cocula. No discussions requested. On voice vote: Ayes (6), Nays (0), Absent (1). The motion carried.

6. MINUTES

Chairman Drake requested a motion to approve/acknowledge the email distribution of the March 20, 2019 Pending Action Summary Sheets (PASS) to the County Freeholder Board. Commissioner Perez motioned to approve, seconded by Commissioner Meyer. On voice vote: Ayes (3) Commissioners Perez, Dietz, Cocula, Petillo, Nays (0), Abstain (2) Meyer and Drake, Absent (1) Madsen. The motion passed.

Commissioner Cocula moved to approve the Open and Closed Meeting Minutes for the February 20, 2019 Authority Meeting, Commissioner Meyer seconded. On voice vote: Ayes (6), Nays (0), Abstain (0), Absent (1). The motion passed.

The minutes from the March 6, 2019 Authority Meeting were emailed the Commissioners for their review.

7. BUSINESS

a. Executive Session

At 3:04 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Meyer. On voice vote: (6) Ayes, (0) Nays, Absent (1). The motion carried. Chairman Drake noted the Closed Session should be approximately 10-20 minutes and discussions shall include: Sparta Township Stop and Shop Connection Fee, Mountain Creek Bankruptcy, Verizon Cell Tower Contract and Personnel Items.

#19-080 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:25 p.m. Commissioner Meyer moved to adjourn the Closed Session, seconded by Commissioner Cocula. On voice vote: Ayes (6), Nays (0), Abstain (0), Absent (1). The motion carried.

Chairman Drake confirmed discussions held as specifically set forth in the resolution authorizing Closed Executive Session included: Sparta Township Stop and Shop Connection Fee, Mountain Creek Bankruptcy, Verizon Cell Tower Contract and Personnel Items. When the need for confidentiality of these matters no longer exists they will be opened to the public.

b. Wastewater Program

Superintendent's Report

Mr. Baron reported that the two year Chemical Bids are set to end in June 2019. He asked for authorization to advertise for two year Chemical Bids for Ferric Chloride, 50% Hydrogen Peroxide and Potassium Permanganate for 2019-2021. Commissioner Cocula moved to prepare and advertise for two year Chemical Bids for Wastewater Facility, Commissioner Meyer seconded. On Roll Call: Ayes (6) Commissioners Perez, Meyer, Drake, Dietz, Cocula, Petillo, Nays (0), Abstain (0), Absent (1).

c. Solid Waste Program

Superintendent's Report

Solid Waste Superintendent Morris reported he received correspondence from the NJDEP stating that the Solid Waste Facility was confirmed/approved to receive \$143,320.00 from the Recycling Enhancement Act Grant. The Grant funds will be used for continued Recycling projects/programs at the Authority.

Mr. Morris reported on the recent Electronic Waste Event held on March 30th which collected 6 tractor trailer loads of "E-Waste". Multiple municipalities and schools participated in the event and he will report back when the vendor, ERI, tallies up the total tonnage.

Mr. Morris reported on an incident at the Solid Waste Facility On Friday March 29th where an outside hauler had the body of the truck in the air which took down on-site electrical wires. The State Police were called and came to the site while JCP&L removed damaged wires. A portable generator was used for temporary power to the scalehouse until lines were replaced and power restored at 7 PM. No injuries were reported and Mr. Morris will obtain an incident report from the Police when available.

Administrator’s Report

Mr. Hatzelis reported on Tonnages and Revenues from December 1 – March 31, 2019 and there is a 6% increase in both tonnage and revenues compared to the same time period for 2018. The Solid Waste Enforcement Program is the main reason for the increase as well as mild weather and a better economy.

Mr. Hatzelis presented a resolution authorizing an Amendment to the Shared Services Agreement with Authority has with Hardyston Township. The Amendment is for Blue Diamond to take over the curbside pickup program for Class A fiber. After a trial period there have been no issues concerning material being collected. Commissioner Meyer moved the resolution amending the Shared Services Agreement, Commissioner Dietz seconded. On voice vote: Ayes (6) Commissioners Perez, Meyer, Drake, Dietz, Cocula, Petillo, Nays (0), Abstain (0), Absent (1) Madsen. The resolution passed.

#19-081 RESOLUTION RE: AUTHORIZING EXECUTION OF AN AMENDMENT TO THE SHARED SERVICES AGREEMENT WITH TOWNSHIP OF HARDYSTON FOR MARKETING CLASS “A” FIBER RECYCLABLES

d. General Authority Business

Administrator’s Report

Mr. Hatzelis reminded Commissioners and Professionals that their 2019 Financial Disclosure Statements should be filed by April 30, 2019.

e. Personnel Matters

Administrator's Report

Mr. Hatzelis presented a resolution for Jonathan Morris to be officially designated as Solid Waste Superintendent after a positive evaluation after completion of probationary period. Commissioner Meyer moved the resolution, seconded by Commissioner Dietz. On voice vote: Ayes (6) Commissioners Perez, Meyer, Drake, Dietz, Cocula, Petillo, Nays (0), Abstain (0), Absent (1) Madsen. The resolution passed.

#19-082 RESOLUTION RE: SALARY ADJUSTMENT FOR JONATHAN MORRIS, SUPERINTENDENT OF SOLID WASTE FACILITIES

Mr. Hatzelis reviewed a resolution recommended by the Personnel Committee to revise certain SCMUA staff job titles, job descriptions and salaries for the security and efficient operations of Solid Waste/Administration.

#19-083 RESOLUTION RE: AMENDMENT TO STAFF JOB TITLES, JOB DESCRIPTIONS AND SALARY ADJUSTMENTS FOR CERTAIN SCMUA EMPLOYEES

Resumes will be accepted for the Comptroller and Assistant Engineer positions until April 10th.

8. Payment of Bills

FINANCIAL CONSENT AGENDA –Chairman Drake asked for a motion to approve the Financial Consent Agenda (FCA).

Res #19-084: Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
KARL MEYER		x	x			
JOHN DRAKE			x			
WAYNE DIETZ	x		x			
ANDREA COCULA			x			
TOM MADSEN						x
RONALD PETILLO			x			

#19-084 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

No public comment.

10. COMMISSIONERS COMMENTS/REQUEST

Commissioner Cocula moved to give Commissioner Madsen an excused absence, Commissioner Meyer seconded. On voice vote: Ayes (6) Commissioners Perez, Drake Dietz, Cocula, Meyer, Petillo, Nays (0), Abstain (0).

Commissioner Drake moved to give Commissioner Perez an excused absence for the 3/6/19 Authority Meeting, Commissioner Dietz seconded. On voice vote: Ayes (5) Commissioners Drake, Dietz, Cocula, Meyer, Petillo, Nays (0), Abstain (1) Perez.

11. ADJOURN

At 3:40 p.m. Commissioner Perez made a motion to adjourn the meeting, seconded by Commissioner Meyer. On voice vote: Ayes (6), Nays (0), Absent (1). The motion passed.

Respectfully submitted,

Andrea Cocula, Secretary