

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON AUGUST 2, 2017 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Madsen, Vice Chairman Drake, Commissioners Perez, Dietz, Cocula, and Petillo, Administrator Hatzelis, Solid Waste Superintendent Sparnon, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Special Counsel Prol and Recording Secretary Kronski

Absent: Commissioner Meyer and Chief Engineer Varro

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Madsen stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

No public comment.

4. AGENDA APPROVAL

Commissioner Drake moved the approval of the Agenda, seconded by Commissioner Perez. No Changes. On voice vote: Ayes (6); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Dietz moved the approval of the Consent Agenda, seconded by Commissioner Drake. No discussions requested. On voice vote: Ayes (6); Nays (0). The motion carried.

6. MINUTES

Chairman Madsen requested a motion to approve/acknowledge the distribution of the July 19, 2017 Pending Action Summary Sheet (PASS), which was emailed to the Freeholder Board on July 20, 2017. Commissioner Drake moved the PASS report, seconded by Commissioner Dietz. On voice vote: Ayes (6); Nays (0). The motion carried.

Chairman Madsen requested a motion to approve the Open and Closed Minutes for June 7, 2017 Authority Meeting.

Open and Closed Minutes for 6-7-17 Authority Meeting						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE	x		x			
TOM MADSEN			x			
WAYNE DIETZ			x			
ANDREA COCULA		x	x			
KARL MEYER						x
RONALD PETILLO			x			

The motion passed.

Distributed: Open and Closed Minutes of May 3, 2017 and May 17, 2017

AUGUST 2, 2017

Chairman Madsen requested a motion to approve the Open and Closed Minutes for June 21, 2017 Authority Meeting.

Open and Closed Minutes for 6-21-17 Authority Meeting						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ					x	
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

The motion passed.

Distributed: Open and Closed Minutes for July 19, 2017

## 7. BUSINESS

### a. Executive Session

At 3:03 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Drake. On voice vote: (6) Ayes, (0) Nays, the motion carried. Chairman Madsen noted Closed Session approximate time should be for 15 minutes and discussions to include: Mountain Creek Bankruptcy.

#17-114 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:06 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Drake. On voice vote, Ayes (6); Nays (0); Abstain (0). The motion passed.

Chairman Madsen indicated items discussed as specifically set forth in the resolution authorizing Closed Executive Session and based on Open Session discussions shall include: Mountain Creek Bankruptcy. When the need for confidentiality of these matters no longer exists they will be opened to the public.

### b. Wastewater Program

#### **Superintendent's Report**

Wastewater Superintendent Baron reported on the ongoing progress of Contract #454 Upper Wallkill MicroStrainer Replacement. He indicated that concerns were noted by the Electrical Contractor for electrical panel placement, and this was resolved weather-tight, corrosion resistant panel. Mr. Baron indicted that during construction of roof, the Engineer from Mott MacDonald noticed that the two panels containing skylights were cracked and recommended replacement thereof. The current specifications are being reviewed for replacement of the Skylights and are being compare to original and have been submitted to Mott MacDonald for approval. Mr. Baron noted that this project delay is due to waiting on proper materials, not Authority's engineer, or contractor.

**Administrator’s Report**

Mr. Hatzelis reported on the Cell Tower Agreement and inquired to the Board on assignment to General or Special Counsel. Discussions ensued on experience and work needed for Lease Agreement, and Commissioners indicate General Counsel should prepare bid specifications and Lease Agreement for Cell Tower installation.

- c. Solid Waste Program

**Superintendent’s Report**

Mr. Sparnon reported on the recent Electronic-waste Event on Saturday, July 22, 2017. ERI was the contracted vendor and gathered 6 tractor trailer loads of Electronic Waste. He indicated a detailed report is pending from ERI on all data. Mr. Sparnon noted the day went exceptionally well and customers and staff were patient and helpful.

Mr. Sparnon reported that he received notice that the August Solid Waste Advisory Committee Meeting has been cancelled.

**Chief Engineer’s Report**

Chief Engineer Varro was absent from the meeting, and Commissioner Ron Petillo reported on the Project Meeting for Contract #444 Landfill Life Extension Project, which he attended. He indicated that the main issue is that the Contractor will not and has not met the August 1<sup>st</sup> Interim Completion Date. Concern is interruption of daily operations if liner not installed by certain date, and we will have a better idea how far behind Contractor is around September 1<sup>st</sup>. The Contractor has been working diligently. All other work ongoing, utility piping is in the ground and liner scheduled to be delivered next week.

**Administrator’s Report**

Mr. Hatzelis reviewed Tonnages and Revenues with a handout that showed data from December 1<sup>st</sup> – July 31<sup>st</sup>. He reported that compared to the same time period from last year, tonnage is up 2.2% and revenues are up 3%. Mr. Hatzelis reported numbers are strong due to Enforcement Program. Discussion on ID10 Household Waste enforcement and review.

- d. General Authority Business

**Administrator’s Report**

Mr. Hatzelis reported he received information from Statewide Insurance to renew policy for another 3 years. They requested a response by October 1<sup>st</sup>, however Mr. Hatzelis is recommending sending a letter of reservation to Statewide, in order to reserve the right to explore other insurance liability firms before renewal of a 3 year policy with Statewide.

Motion: Authorizing Issuance Of A Reservation Letter To Statewide Insurance For Policy Renewal						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ					x	
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

The motion passed.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Madsen asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #17-115 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

#17-115 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

Chairman Madsen opened the meeting to public comment, no public present, he closed the meeting to public comment.

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioner Cocula moved to give Commissioner Meyer an excused absence, seconded by Commissioner Drake. On voice vote: Ayes (6), the motion passed. No other comments.

11. ADJOURN

Commissioner Cocula moved to adjourn the meeting, seconded by Commissioner Perez. On voice vote: Ayes (6), the motion passed. The meeting was adjourned at 3:27 p.m.

Respectfully submitted,

Andrea Cocula, Secretary