

MINUTES OF THE ANNUAL REORGANIZATION MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON FEBRUARY 4, 2015 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 3:00 p.m.

Present: Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer, and Drake, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Nugent, General Counsel Giacobbe, Attorney John Napolitano of Cleary Giacobbe Alfieri Jacobs and Special Counsel Prol

2. PUBLIC STATEMENT

The Chairman stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment. Freeholder Graham addressed the Board and wished to express his appreciation to the Board for all the work they do regarding fiscal responsibility and especially the time and work spent on the solid waste landfill expansion. He again thanked the Board for their service. Chairman Petillo closed the meeting to public comment.

4. AGENDA APPROVAL

The Chairman requested a motion for approval of the Agenda, as well as any additions or deletions, it was recommended moving Executive Session to the end of the Agenda to accommodate the public present and advised that there may be actions taken after reconvening to Open Session. Commissioner Dietz moved the approval of the Agenda as modified, seconded by Commissioner Drake. On voice vote, the motion carried.

5. REORGANIZATION ACTIONS

Chairman Petillo passed the chair to Administrator John Hatzelis for the purpose of nominations and election of a Chairman and Vice Chairman to serve for the year from February 4, 2015 until the next Reorganization Meeting of February 3, 2016.

John Hatzelis asked for nominations for the office of Chairman of the Authority's Board of Commissioners. Commissioner Dietz motioned to nominate Ronald Petillo for the office of Chairman, seconded by Commissioner Madsen. John Hatzelis asked if there were any other nominations, there being none, he asked for a motion to close nominations, which was moved by Commissioner Cocula, seconded by Commissioner Dietz. On voice vote, the motion to close nominations carried. Mr. Hatzelis requested a roll call to elect Ronald Petillo as Chairman of the Authority.

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Elect Ronald Petillo as 2015 Chairman						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN		x	x			
RON PETILLO					x	
WAYNE DIETZ	x		x			
ANDREA COCULA			x			
KARL MEYER			x			
JOHN DRAKE			x			

John Hatzelis asked for nominations for the office of Vice Chairman of the Authority's Board of Commissioners. Commissioner Cocula nominated Thomas Madsen for the office of Vice Chairman of the Board, seconded by Commissioner Drake. John Hatzelis asked if there were any other nominations. There being none, he asked for a motion to close nominations, moved by Commissioner Drake, seconded by Chairman Cocula. On voice vote, the motion to close nominations was carried. John Hatzelis requested a roll call to elect Thomas Madsen as Vice Chairman of the Authority's Board of Commissioners.

Elect Thomas Madsen as Vice Chairman for 2015						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN					x	
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER			x			
JOHN DRAKE		x	x			

John Hatzelis turned the gavel over to the newly elected Chairman to preside over the remainder of the meeting.

Chairman Petillo requested a motion for the adoption of a resolution appointing Andrea Cocula as Secretary to the Board for the period February 4, 2015 to February 3, 2016.

Res: #15-032 Board Secretary						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN		x	x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA					x	
KARL MEYER	x		x			
JOHN DRAKE			x			

#15-032 RESOLUTION RE: APPOINTMENT OF ANDREA COCULA AS AUTHORITY SECRETARY FEBRUARY 4, 2015 to FEBRUARY 3, 2016

Mr. Hatzelis presented a resolution for adoption of establishing dates and times of the Authority meetings. This resolution provides meeting dates to be held on the 1st and 3rd Wednesdays of each month to begin at 3:00 p.m from February 4, 2015 to February 3, 2016 Commissioner Cocula moved the resolution establishing dates and times of the Regular Authority Meetings, seconded by Commissioner Madsen. On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.

#15-033 RESOLUTION RE: DATES AND TIME OF REGULAR AUTHORITY MEETINGS – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Chairman Petillo requested a motion for adoption of a resolution appointing an Authority Treasurer and Assistant Treasurer. John Hatzelis advised that a resolution was prepared appointing himself as the Treasurer and Patricia Frey as the Assistant Treasurer. Cocula moved the adoption of the following resolution appointing John Hatzelis as Authority Treasurer and Patricia Frey as Assistant Treasurer, seconded by Commissioner Meyer. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-034 RESOLUTION RE: APPOINTMENT OF AUTHORITY TREASURER AND ASSISTANT TREASURER – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Chairman Petillo requested a motion for the adoption of a resolution appointing the Authority's General Counsel. John Hatzelis advised the Board that the Authority posted a request for proposals for professional services on the SCMUA Website and received one proposal from the current General Counsel Matthew Giacobbe from the firm of Cleary Giacobbe Alfieri Jacobs, LLC. Commissioner Meyer moved the adoption of the following resolution appointing Matthew Giacobbe as Authority's General Legal Counsel for the period February 4, 2015 to February 3, 2016. Commissioner Cocula seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution carried.**

#15-035 RESOLUTION RE: APPOINTMENT OF MATTHEW GIACOBBE OF CLEARY GIACOBBE ALFIERI & JACOBS, LLC AS AUTHORITY GENERAL LEGAL COUNSEL - FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Chairman Petillo requested a motion for adoption of a resolution appointing the Authority's Special Counsel for matters related to NJPDES Permit and Watershed Management. Mr. Hatzelis noted that a request for proposals was posted on the Authority's website for Special Counsel the recommendation is for Special Counsel to be awarded to Hall and Associates. Commissioner Meyer moved the adoption of the following resolution appointing the firm of Hall and Associates as the Authority's Special Counsel for the period February 4, 2015 to February 3, 2016. Commissioner Drake seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-036 RESOLUTION RE: APPOINTMENT OF JOHN HALL, ESQ. OF HALL AND ASSOCIATES AS SPECIAL COUNSEL FOR MATTERS RELATED TO SOLID WASTE FACILITIES AND WASTEWATER FACILITIES NJPDES PERMITS AND WATERSHED MANAGEMENT PROGRAM – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Mr. Hatzelis noted that a RFP was received from Thomas H. Prol of Laddey, Clark & Ryan to be recommended for Special Counsel Services for Environmental Matters. Commissioner Cocula moved the adoption of the following resolution appointing Thomas H. Prol as Authority's Special Counsel for Environmental Matters for the period February 4, 2015 to February 3, 2016. Commissioner Meyer seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

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#15-037 RESOLUTION RE: APPOINTMENT OF THOMAS H. PROL, ESQ. AS AUTHORITY SPECIAL COUNSEL ON ENVIRONMENTAL MATTERS – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

John Hatzelis advised the Board that the Authority posted a request for proposals on the Authority's website for Bond Counsel Services and three proposals were received and reviewed and the consensus of the Personnel Committee was for Archer Greiner, P.C. Commissioner Cocula moved the adoption of the following resolution appointing the firm of Archer & Greiner, P.C. as Authority Bond Counsel for the period February 4, 2015 to February 3, 2016. Commissioner Dietz seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-038 RESOLUTION RE: APPOINTMENT OF JOHN CANTALUPO OF ARCHER & GREINER, P.C. AS AUTHORITY BOND COUNSEL – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

John Hatzelis advised the Board that the Authority received a proposal, via the Authority's website posted requests for Auditing Services, from Ferraioli, Wielkotz, Cerullo & Cuva, P.A. Commissioner Cocula moved the adoption of the following resolution appointing the firm of Ferraioli, Wielkotz, Cerullo & Cuva, P.A. as the Authority Auditors for the period February 4, 2015 to February 3, 2016. **Commissioner Madsen seconded the motion. On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-039 RESOLUTION RE: APPOINTMENT OF FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A. AS AUDITORS TO THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Mr. Hatzelis reported that an RFP was posted on the Authority's website for Energy Consulting Services and two proposals were received one from Gabel Associates of whom are currently negotiating on behalf of the Authority with Energenic. Commissioner Dietz moved the resolution for appointment of Gabel Associates for Energy Consulting Services for February 4, 2015 to February 3, 2016, seconded by Commissioner Sowden. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-040 RESOLUTION RE: APPOINTING GABEL ASSOCIATES AS THE AUTHORITY'S ENERGY CONSULTANTS – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Mr. Hatzelis reported that an RFP was posted on the Authority's website for Financial Advisory Services and Phoenix Financial Advisors submitted a proposal for services for 2015. These services are needed for continuing advisement regarding security exchange requirements for disclosure and certain financial services. Commissioner Dietz moved the resolution for appointment of Phoenix Financial Advisors for Financial Advisor Consulting Services for February 4, 2015 to February 3, 2016, seconded by Commissioner Cocula. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

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#15-041 RESOLUTION RE: APPOINTMENT OF PHOENIX FINANCIAL ADVISORS FOR THE AUTHORITY FINANCIAL ADVISOR SERVICES – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Mr. Hatzelis reported that the RFP that was posted on the Authority's website included services for Environmental Consultant/Licensed Soil Remediation Professional. Norcon Environmental Services had the lowest hourly rate out of the two proposals received. Commissioner Cocula moved the resolution for appointment of Joe Norton of Norcon for Environmental Consulting and LSRP Services for February 4, 2015 to February 3, 2016, seconded by Commissioner Drake. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-042 RESOLUTION RE: APPOINTMENT OF NORCON ENVIRONMENTAL SERVICES AS AUTHORITY ENVIRONMENTAL CONSULTANT/LICENSED SOIL REMEDIATION PROFESSIONAL - FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Mr. Hatzelis reported that an RFP was posted on the Authority's website for Land Surveying Services and Mr. Varro noted that two responses were received from the current Authority's Surveying Professionals. Gardell Land Surveying and Louis J. Weber Associates are recommended. Commissioner Madsen moved both resolutions for appointment of Gardell Land Surveying and Louis J. Weber Associates for Professional Land Surveying Services from February 4, 2015 to February 3, 2016, seconded by Commissioner Cocula. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-043 RESOLUTION RE: APPOINTMENT OF GARDELL LAND SURVEYING SERVICES AS THE AUTHORITY'S SURVEYING PROFESSIONAL - FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

#15-044 RESOLUTION RE: APPOINTMENT OF LOUIS J. WEBER ASSOCIATES, INC. AS THE AUTHORITY'S SURVEYING PROFESSIONAL - FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Next resolution was for General Wastewater Engineering Services and Mr. Varro noted that RFPs were solicited on the Authority's website and Hatch Mott MacDonald submitted and is recommended for award. Commissioner Drake moved the appointing resolution, seconded by Commissioner Madsen. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-045 RESOLUTION RE: APPOINTMENT OF HATCH MOTT MACDONALD AS AUTHORITY'S GENERAL WASTEWATER FACILITIES CONSULTING ENGINEER – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Mr. Varro presented a resolution for Wastewater Engineering Services that were solicited on the Authority's website. Paulus, Sokolowski and Sartor (PS&S) and Kleinfelder/Omni submitted proposals and it is recommended that both firms be appointed for Specialized Engineering Consultations. Commissioner Cocula moved both resolutions to appoint each firm, seconded by Commissioner Dietz. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

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#15-046 RESOLUTION RE: APPOINTMENT OF PAULUS, SOKOLOWSKI AND SARTOR (PS&S) AS THE AUTHORITY'S SPECIALIZED WASTEWATER FACILITIES CONSULTING ENGINEER – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

#15-047 RESOLUTION RE: APPOINTMENT OF KLEINFELDER/OMNI, LLC AS THE AUTHORITY'S SPECIALIZED WASTEWATER FACILITIES CONSULTING ENGINEER – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Mr. Varro reported that the posted RFP included General Solid Waste Consulting Engineering Services. Cornerstone Environmental Group submitted a proposal for said services and after review they are recommended for appointment for 2015. Commissioner Drake moved the resolution to appoint Cornerstone, seconded by Commissioner Meyer. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-048 RESOLUTION RE: APPOINTMENT OF CORNERSTONE ENVIRONMENTAL GROUP AS THE AUTHORITY'S GENERAL SOLID WASTE CONSULTING ENGINEER – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Mr. Varro presented resolution for Solid Waste Engineering Services that were solicited on the Authority's website. SCS Consulting Engineering Services submitted a proposal and it is recommended that they be awarded services for Specialized Engineering Consultations. Commissioner Madsen moved the appointing resolution for SCS, seconded by Commissioner Drake. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-049 RESOLUTION RE: APPOINTMENT OF SCS CONSULTING ENGINEERS AS AUTHORITY'S SPECIALIZED SOLID WASTE CONSULTING ENGINEER – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Discussion held on firm assignments for potential upcoming wastewater/solid waste projects that may overlap regarding consulting services. Mr. Varro noted that these firms will be able to provide services for pump station in relation to solid waste leachate, if needed.

Chairman Petillo asked for a motion to designate the Authority's Official Newspapers of record. Mr. Hatzelis noted that the Authority uses the New Jersey Herald, the New Jersey Sunday Herald and the Daily Record to advertise legal and public notices in conformance with the Open Public Meetings Act for the period of February 4, 2015 to February 3, 2016. Commissioner Cocula moved the resolution, seconded by Commissioner Drake. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-050 RESOLUTION RE: DESIGNATION OF OFFICIAL AUTHORITY NEWSPAPERS – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

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Administrator Hatzelis indicated that this resolution designates the banks and corresponding accounts that the Authority utilizes for services for various banking transactions, etc.. Commissioner Cocula moved the adoption of the following resolution regarding banking and financial transactions for the period February 4, 2015 to February 3, 2016 seconded by Commissioner Meyer. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-051 RESOLUTION RE: BANKING AND FINANCIAL
TRANSACTIONS FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Mr. Hatzelis requested a motion for adoption of a resolution regarding appointment of a Certifying Officer for Payroll, Pension and DMV Records. John Hatzelis indicated that Patricia Frey has previously handled these transactions and is therefore listed in the resolution as the Certifying Officer with Patricia Korgner as backup officer. Commissioner Drake moved to appoint Patricia Frey as the Certifying Officer for the period February 4, 2015 to February 3, 2016, seconded by Commissioner Cocula. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-052 RESOLUTION RE: APPOINTMENT OF PATRICIA FREY AS
SCMUA CERTIFYING OFFICER

Chairman Petillo requested a motion for adoption of a resolution for approval of a Cash Management Plan and Investment Policy , as required by the NJDEP. Commissioner Dietz moved the adoption of the following resolution approving a Cash Management and Investment Policy for the Authority, seconded by Commissioner Sowden. **On roll call, the vote was as follows: Ayes (7) Commissioner Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-053 RESOLUTION RE: APPROVING SCMUA CASH MANAGEMENT
AND INVESTMENT POLICY

Mr. Hatzelis prepared a resolution establishing formal written internal control procedures for accounting practices for 2015. Mr. Hatzelis reported that these policies have been in effect, and this is provided for each year review and is a written reference as recommended by the Auditor. Commissioner Drake moved resolution, seconded by Commissioner Sowden. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-054 RESOLUTION RE: ESTABLISHING FORMAL WRITTEN
INTERNAL CONTROL PROCEDURES – FY2015

Chairman Petillo requested a motion for adoption of a resolution authorizing issuance of Officer's Certificates related to Authority Bonds. John Hatzelis advised that this resolution is required by the Bond Resolution and authorizes Chairman Ronald Petillo, Vice Chairman Thomas Madsen, Authority Secretary Andrea Cocula, Authority Administrator/ Treasurer John Hatzelis and Assistant Treasurer Patricia Frey are hereby designated to provide Officers Certificates to the Authority's Trustee relating to all Authority Note and Bond Issues. Commissioner Cocula moved the adoption of the following resolution authorizing issuance of Officers Certificates related to Authority Bonds for the period February 4, 2015 to February 3, 2016, seconded by Commissioner Drake. **On roll call, the vote was as follows: Ayes (7) Commissioner Sowden,**

Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.

#15-055 RESOLUTION RE: AUTHORIZING ISSUANCE OF OFFICERS CERTIFICATES RELATED TO AUTHORITY BONDS – FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Chairman Petillo asked for a motion to appoint a Records Custodian for the Authority, in conformance with the Open Public Records Act. Mr. Hatzelis is recommended to continue as the Records Custodian for 2015. Commissioner Drake moved the resolution, seconded by Commissioner Meyer. **On roll call the vote was as follows: Ayes (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-056 RESOLUTION RE: APPOINTMENT OF A SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY RECORDS CUSTODIAN – 2015

Chairman Petillo requested a motion for adoption of a resolution regarding the establishment of a Purchasing Board. The Representatives from this Board attend bid openings of submitted proposals and includes John Hatzelis, Karl Meyer, Ron Petillo, John Nugent, Thomas Varro, Jim Sparnon, Jack Kinney of the SCMUA. Commissioner Cocula moved the resolution, seconded by Commissioner Drake. **On roll call the vote was as follows: (7) Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#15-057 RESOLUTION RE: ESTABLISHMENT OF A PURCHASING BOARD IN ACCORDANCE WITH N.J.S.A. 40A:11-9 FOR THE PERIOD FROM FEBRUARY 4, 2015 TO FEBRUARY 3, 2016

Chairman Petillo reviewed the Committee Appointments for 2015 and recommended all Standing Committees shall remain the same for 2015. Commissioners agreed. A Committee List shall be emailed to the Commissioners for reference.

6. APPROVAL OF CONSENT AGENDA

Chairman Petillo requested a motion for approval of the Consent Agenda. Commissioner Dietz moved the approval of the Consent Agenda, seconded by Commissioner Sowden. No discussions. On voice vote: Ayes (7), Nays (0), Abstain (0), the motion carried.

8. MINUTES

Chairman requested a motion to approve the distribution of the January 21, 2015 Pending Action Summary Sheet which was emailed to the Freeholder Board on January 22, 2015. Commissioner Drake moved to approve the January 21, 2015 Pending Action Summary Sheet, seconded by Commissioner Dietz. On voice vote: Ayes (7), Nays (0), Abstain (0), the motion passed.

Chairman Petillo noted there were no minutes up for approval at this meeting.

Chairman Petillo stated that the Draft Open & Closed Minutes for the January 7, 2015 have been emailed to the Commissioners for review and comment.

8. **BUSINESS**

a. **Closed Executive Session**

Chairman Petillo moved Executive Session to the end of the Agenda to accommodate the public present.

b. **Wastewater Program**

Attorney's Report

Mr. Giacobbe gave a status report on FMI and Cowan property acquisition, property should be in the Authority's possession by March 1st and subdivision of small parcel with Branchville.

Superintendent's Report

Mr. Nugent reported on the yearly renewal of the agreement between HSL Landfill and the Authority to treatment of leachate at the Upper Walkkill Water Treatment Facility. The agreement's terms remain the same.

Res: #15-058 HSL, Inc. Agreement						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA		x	x			
KARL MEYER			x			
JOHN DRAKE	x		x			

#15-058 RESOLUTION RE: EXECUTION OF AGREEMENT WITH HSL, INC. FOR DISPOSAL OF LEACH ATE FROM HSL, INC. LANDFILL

Chief Engineer's Report

Mr. Varro reported that H&H Auto Parts was approved by the Vernon MUA for hardship payment plan for connection fee payments to the sewer system and has inquired for same from the SCMUA, however we have not received a written request to date. Tom reviewed the EDUs and payment schedule that would be up for approval, he hopes to receive application by the next authority meeting.

Administrator's Report

Mr. Hatzelis reported on the Paulinskill Project Cost for the Authority's portion of the project is \$13,503,000, not including Branchville's cost and will be funded through the USDA grant/loan program. The current note matures on February 13th, and looking to issue a \$10,210,000 Note which has already been approved by the Local Finance Board. New Note closing is set for February 13th for 21 months, February 13 to December 1, 2016. Documents should be received soon for Chairman and Secretary to sign.

c. Solid Waste Program

Superintendent's Report

Mr. Sparnon reported on a shared services agreement with participating municipalities for certification of 2014 Recycling Tonnage Reports. He indicated that each municipality is required to submit a recycling tonnage report to the State that has been certified by a Certified Recycling Professional. The Authority provided this service for municipalities that do not have a Certified Recycling Professional on staff. The Authority's Recycling Coordinator, Ms. Reenee Casapulla possesses this certification and the resolution authorizes shared services with the requesting municipality.

Res: #15-059 Shared Services Agrmt for Certified Recycling Prof. Serv.						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN		x	x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER			x			
JOHN DRAKE			x			

#15-059 RESOLUTION RE: SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY BOARD OF COMMISSIONERS AUTHORIZE THE EXECUTION OF A SHARED SERVICES AGREEMENT(S) WITH VARIOUS SUSSEX COUNTY MUNICIPALITIES FOR THE PROVISION OF CERTIFIED RECYCLING PROFESSIONAL SERVICES TO CERTIFY AND SUBMIT THE 2014 RECYCLING TONNAGE REPORT TO NJDEP

9. FINANCIAL TRANSACTIONS

a. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Petillo asked for a motion to adopt the Financial Consent Agenda.

Res: #15-060 - FCA						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN		x	x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA			x			
KARL MEYER			x			
JOHN DRAKE	x		x			

#15-060 RESOLUTION RE: AUTHORIZING PASSAGE OF FINANCIAL CONSENT AGENDA

10. Open To Public Comment

The Chairman opened the meeting to Public Comment. Ms. Linda Masson asked to elaborate on the Vernon Hardship for Connection Fees. Administrator Hatzelis explained that the applicant must be approved by the local authority first and then may apply to the Authority, payments to be set up over a 5 year period with a percentage of total paid as first installment. There is no reduction in total due and according to the Agreement, a property lien shall be put on the applicant's property until the connection fee is paid in full.

9a. Executive Session (moved from earlier on the Agenda)

At 3:35 p.m. Chairman Petillo asked for a motion to go into Executive Session. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, seconded by Commissioner Madsen. On voice vote, the motion passed.

#15-061 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 4:48 p.m. Commissioner Cocula moved to adjourn the Closed Executive Session and reconvene the Open Session seconded by Commissioner Sowden. On voice vote, the motion passed.

Chairman Petillo indicated that in Closed Executive Session items discussed as specifically set forth in the resolution included negotiations, litigation regarding the Landfill Gas to Energy, Solid Waste Enforcement and 3 Party Agreement. When the need for confidentiality of these matters no longer exists they will be opened to the public.

11. Commissioners' Comments/Requests

No comments from the Board.

12. Adjourn

Commissioner Cocula moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote, the motion passed. The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Andrea Cocula, Secretary