

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON OCTOBER 19, 2016 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Commissioners Perez, Madsen, Petillo, Dietz, Cocula and Drake, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparron, Wastewater Superintendent John Nugent, Assistant Wastewater Superintendent Angelo Baron, General Counsel Napolitano and Recording Secretary Kronski.

Absent: Commissioner Meyer and Special Counsel Prol

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Petillo stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment. No public comment. Chairman Petillo closed the meeting to public comment.

4. AGENDA APPROVAL

Chairman Petillo asked for a motion to approve the Agenda. Commissioner Drake moved the approval of the Agenda, seconded by Commissioner Dietz. No Changes. On voice vote: Ayes (6); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

The Chairman requested a motion for approval of the Consent Agenda. Commissioner Madsen moved the approval of the Consent Agenda, seconded by Commissioner Drake. No discussions necessary. On voice vote: Ayes (6); Nays (0). The motion carried.

6. MINUTES

Chairman Petillo requested a motion to approve/acknowledge the distribution of the October 5, 2016 Pending Action Summary Sheet (PASS), which was emailed to the Freeholder Board on October 6, 2016.

PASS Report for 10-5-16 transmittal to the Freeholder Board						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ	x		x			
ANDREA COCULA			x			
KARL MEYER						x
JOHN DRAKE		x	x			

The motion passed.

Chairman Petillo noted that there are no minutes for approval for this meeting.

Chairman Petillo indicated that both the Open and Closed Minutes for the September 21, 2016 and the October 5, 2016 Authority Meetings have been emailed to the Commissioners for their review.

## 7. BUSINESS

### a. Executive Session

At 3:01 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session. Motion seconded by Commissioner Madsen. On voice vote: (6) Ayes, (0) Nays, the motion carried. Chairman Petillo noted Closed Session should last for approximately 20 minutes.

#16-129 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:21 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Perez. On voice vote, Ayes (6); Nays (0), the motion passed.

Chairman Petillo indicated items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Contract PRC-101 Worth & Company and Personnel Matter. When the need for confidentiality of these matters no longer exists they will be opened to the public.

### b. Wastewater Program

#### **Administrator's Report**

The Walkkill River Watershed Management Group's Director, Nathaniel Sajdak, came before the Board to discuss recent projects including funding sources and community partnerships that make these water quality projects possible. Review sheets were provided highlighting 10 projects and credited his staff, Eric Vanbenschoten and Kristine Rogers for their outstanding efforts and work from startup to finish. Mr. Sajdak reported on the most recent Rain Garden Project at the McKeown School in Hampton Township. There are many participants and project partners involved in this large community effort which is a stormwater management project designed to collect and filter stormwater runoff from hard surfaces, preventing them from directly entering the local waterways. Mr. Sajdak stressed the cooperation of local and state groups that offer the grants and funding, as well as the donations of equipment/supplies, especially the students themselves to do the physical work and time to get this project off the ground. Mr. Sajdak continued with the many water restoration projects throughout the County, including the reforestation of the Upper Walkkill River Floodplain and the Sparta Glen Project. He reviewed the many factors that cause river/creek erosion and issues that need to be rectified in order to establish better water quality and to bring a healthier environment for all species. Mr. Sajdak stressed the important contributions of the key partners involved for all 10 of the projects including: The Nature Conservancy, NJDEP, Rutgers University, The William Penn Foundation, Natural Fish and Wildlife Foundation, US Fish and Wildlife, local townships, Trout Unlimited, The Open Space Institute, NJ Future, NJ Audubon, USDA-Nature Resource Conservation Service. Mr. Sajdak reviewed three resolutions that were

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presented to the Board for consideration for authorization cost-sharing agreements with USDA-NRCS for installing conservation practices and water quality improvements and grant agreement between SCMUA/WRWMG and the Nature Conservancy regarding conservation projects focused on the New Jersey Highlands Cluster Upper Paulins Kill Watershed.

#16-130: Amendment #1 to existing grant agreement btwn SCMUA/WRWMG and The Nature Conservancy						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN		x	x			
RON PETILLO			x			
WAYNE DIETZ	x		x			
ANDREA COCULA			x			
KARL MEYER						x
JOHN DRAKE			x			

#16-130 RESOLUTION RE: AUTHORIZING EXECUTION OF AMENDMENT #1 TO EXISTING GRANT AGREEMENT BETWEEN SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY / WALLKILL RIVER WATERSHED MANAGEMENT GROUP AND THE NATURE CONSERVANCY FOR PARTICIPATION IN THE NEW JERSEY HIGHLANDS CLUSTER PARTNERSHIP AND CONSERVATION PROJECTS IN THE NEW JERSEY HIGHLANDS CLUSTER UPPER PAULINS KILL FOCUS

Mr. Sajdak reviewed the resolution for Commissioners consideration.

#16-131: Cost Sharing Agreement with SCMUA/WRWMG and USDA/NRCS						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ	x		x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ		x	x			
ANDREA COCULA			x			
KARL MEYER						x
JOHN DRAKE			x			

#16-131 RESOLUTION RE: AUTHORIZING THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY / WALLKILL RIVER WATERSHED MANAGEMENT GROUP TO ENTER INTO A NEW COST-SHARE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE - NATURAL RESOURCE CONSERVATION SERVICE (NRCS) TO WORK COOPERATIVELY TO PROVIDE TECHNICAL ASSISTANCE TO LANDOWNERS IN SUSSEX COUNTY, NEW JERSEY ON PLANNING AND INSTALLING CONSERVATION PRACTICES AND WATER QUALITY IMPROVEMENT PROJECTS

Mr. Sajdak summarized the resolution for grant agreement.

#16-132: New Grant Agreement btwn SCMUA/WRWMG and TNC for Highlands Cluster Upper Paulinskill						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ		X	x			
ANDREA COCULA	X		x			
KARL MEYER						x
JOHN DRAKE			x			

#16-132 RESOLUTION RE: AUTHORIZING EXECUTION OF GRANT AGREEMENT BETWEEN SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY / WALLKILL RIVER WATERSHED MANAGEMENT GROUP AND THE NATURE CONSERVANCY FOR PARTICIPATION IN THE NEW JERSEY HIGHLANDS CLUSTER PARTNERSHIP AND CONSERVATION PROJECTS IN THE NEW JERSEY HIGHLANDS CLUSTER UPPER PAULINS KILL FOCUS

The Commissioners thanked Nathaniel Sajdak for his impressive presentation of the work completed and the many ongoing projects. The Authority is proud of what the Watershed Program has become over the past 15 years and the importance of the community outreach and water quality within Sussex County.

c. Solid Waste Program

**Superintendent Report**

Mr. Sparnon reported on the recent Electronic Waste Event held on October 8<sup>th</sup>. The vendor is still ERI and it generated 47.6 tons of material for recycling. Discussion ensued regarding a separate breakdown of electrical components compared to weight of residuals (i.e. wood, plastic, etc.). Mr. Sparnon will report back to the Board and check if ERI keeps track of the weight percentage of contamination vs. recycling.

Mr. Sparnon reported on the Styrofoam Recycling Pilot Program which began on October 11<sup>th</sup>. Details of the collection process was explained at the recent SWAC Meeting and Municipal Recycling Coordinators Meeting. Mr. Sparnon reported the program is going well and staff collects the material and operates machinery, which has been run 3 times to date. The reduction in material is about a 90:1 ratio in volume, which saves valuable landfill space.

**Chief Engineer's Report**

Chief Engineer Varro summarized the recent Solid Waste Advisory Council Meeting and indicated Pace Glass made a presentation and application to operate a glass recycling plant on Limecrest Road in Andover. Discussion re: necessary permits, sorting process and residuals disposal. Mr. Varro will keep the Board advised of the status of the application process of the proposed 24/7 operation.

d. General Authority Business

**Administrator's Report**

Mr. Hatzelis reviewed a resolution to renew the Authority's membership for the Morris County Cooperative Pricing Council, which offers various services, materials and supplies at a reasonable cost from low bid suppliers.

#16-133:Authorize execution of agreement to renew membership with MCCP until 9/2021						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ		x	x			
ANDREA COCULA	x		x			
KARL MEYER						x
JOHN DRAKE			x			

#16-133 RESOLUTION RE: AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE SCMUA AND THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2021

e. Personnel Matters

**Solid Waste Superintendent's Report**

Mr. Sparnon presented a resolution for a request for an Extension of 60 days for an Existing Leave of Absence for Solid Waste Employee Kenneth Lambert.

Res #16-134: Leave of Absence Extension for add'l 60 days						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ		X	x			
ANDREA COCULA	x		x			
KARL MEYER						x
JOHN DRAKE			x			

#16-134 RESOLUTION RE: AUTHORIZING TO EXTEND "OFFICIAL LEAVE OF ABSENCE WITHOUT PAY FOR PERSONAL ILLNESS, FOR ADDITIONAL 60-DAY PERIOD" FOR KENNETH LAMBERT, SW OPERATOR I

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Petillo asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #16-135: FCA						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ	x		x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA			x			
KARL MEYER						x
JOHN DRAKE		x	x			

#16-135 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

Chairman Petillo opened the meeting to Public Comment, no comments, Chairman Petillo closed the meeting to Public Comment.

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioners commended Watershed Director Nathaniel Sajdak and his Staff on their hard work and dedication to water quality for the many Rivers, Lakes and tributaries within the Paulinskill and Walkill Watersheds.

Commissioner Cocula moved to give Commissioner Meyer an excused absence, Commissioner Madsen seconded the motion. On voice vote: Ayes (6), Nays (0); Abstain (0), the motion passed.

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11. ADJOURN

Commissioner Perez moved to adjourn the meeting, seconded by Commissioner Madsen. On voice vote: Ayes (6), the motion passed. The meeting was adjourned at 4:15 p.m.

Respectfully submitted,

Andrea Cocula, Secretary