

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON MAY 18, 2016 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Commissioners Perez, Madsen, Petillo, Dietz, Meyer, Cocula, and Drake, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Nugent, General Counsel John Napolitano and SCMUA SW Enforcement Officer Edward Lyon, SCMUA Solid Waste Enforcement Officer, and Recording Secretary Kronski

Absent: Special Counsel Prol

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Petillo stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment. No public comment. Chairman Petillo closed the meeting to public comment.

4. AGENDA APPROVAL

Chairman Petillo asked for a motion to approve the Agenda, Commissioner Dietz moved the approval of the Agenda, seconded by Commissioner Madsen. On voice vote: Ayes (7); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

The Chairman requested a motion for approval of the Consent Agenda. Commissioner Drake moved the approval of the Consent Agenda, seconded by Commissioner Meyer. No discussions necessary. On voice vote: Ayes (7); Nays (0). The motion carried.

6. MINUTES

Chairman Petillo requested a motion to approve/acknowledge the distribution of the May 4, 2016 Pending Action Summary Sheet (PASS), which was emailed to the Freeholder Board on May 5, 2016.

PASS Report for 5-4-16 transmittal to the Freeholder Board						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ		x	x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA			x			
KARL MEYER					x	
JOHN DRAKE	x		x			

The motion passed.

MAY 18, 2016

Chairman Petillo requested a motion to approve the Open and Closed Minutes from the April 6, 2016 Authority Meeting.

Minutes approval for 4-6-16 Authority Meeting						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN	x		x			
RON PETILLO			x			
WAYNE DIETZ					x	
ANDREA COCULA			x			
KARL MEYER			x			
JOHN DRAKE		x	x			

Chairman Petillo noted that the Open and Closed Minutes of the April 20, 2016 and May 4, 2016 Authority Meetings have been emailed to the Commissioners for their review.

## 7. BUSINESS

### a. Executive Session

No need for Executive Session discussions for this meeting.

### b. Wastewater Program

#### **Administrator's Report**

Administrator Hatzelis reported on the additional meetings with Vernon Township and MUA officials, as well as tours of the Upper Walkkill MBR Wastewater Treatment Plant. Over the past few weeks, the SCMUA Staff have met with representatives of both the Vernon Township Council and the Vernon Township MUA to discuss the history of the Vernon Project and the consolidated Service Contract, future debt service and pending savings on the bond refunding. These meetings were deemed very helpful to get all parties informed and all questions were addressed. There was a request for an additional tour for the Vernon Environmental Commission which has yet to be scheduled.

Mr. Hatzelis reported on further information concerning the request from the Vernon Township mayor regarding waiving the Rate Stabilization portion of the sewer connection fee for the VFW located in Vernon's Town Center. It was requested that the SCMUA forego the 60% Vernon Rate Stabilization portion of the VFWs connection fee, and the remaining 40% be paid to the SCMUA. This will have no adverse impact on the SCMUA's revenues or system users. The total connection fee is for 4.5 EDUs (Equivalent Dwelling Units). The Commissioners discussed this issue in length and since the original request was a letter from the Mayor, it was recommended to request a resolution from the Vernon Governing Body and revisit the issue after receipt of certified resolution.

Mr. Hatzelis reported on the savings to be had with the 2008 Wastewater Bond Refunding. He noted that when the Authority first researched refunding the bonds, the potential savings was approximately just over \$2 million and is currently at \$4,647,672 in savings for SCMUA and Vernon Township wastewater ratepayers over the life of the bonds. Timing is everything. He presented a resolution prepared by SCMUA Bond Counsel confirming the Commissioners' review of the Local Finance Board's favorable findings and conclusions regarding the proposed refinancing.

Res# 16-081: Acknowledgement of LFB review and positive findings re: Series 2008 UW Bond Refunding						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA	X		x			
KARL MEYER		x	x			
JOHN DRAKE			x			

**#16-081B** RESOLUTION RE: THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY, IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY, ACKNOWLEDGING THE REVIEW AND POSITIVE FINDINGS CONTAINED IN THE LFB RESOLUTION DATED MARCH 9, 2016 IN CONNECTION WITH THE AUTHORITY'S ISSUANCE OF NOT EXCEEDING \$9,000,000 WASTEWATER FACILITIES REVENUE REFUNDING BONDS

c. Solid Waste Program

**Chief Engineer's Report**

Chief Engineer Varro reported on the May 10, 2016 Solid Waste Advisory Council Meeting. Discussions included NJDEP letter regarding Permit Renewal Application for the Grinnell Facility and the deficiencies thereof. Mr. Varro distributed a response letter from Cavalier to the NJDEP in an attempt to address the deficiencies. This correspondence was received today and will be further discussed at an upcoming Authority Meeting. Mr. Varro noted that he was a part of a Committee established to review the SWAC bylaws and noted the acting interim Solid Waste Coordinator is Autumn Sylvester from the Planning Department (pending Freeholder designation).

**Administrator's Report**

Mr. Hatzelis gave the floor to Ed Lyon, the SCMUA's Solid Waste Enforcement Officer who gave a detailed report to the Commissioners on the work he has accomplished, as well as how he documents and tracks various containers throughout Sussex County. Mr. Lyon concluded his presentation and answered Commissioners questions and they thanked him on his thorough presentation.

e. Personnel Matters

**Solid Waste Superintendent's Report**

Mr. Sparnon reported on a recent notice of resignation from Wayne Deventoy, Heavy Equipment Operator at the Solid Waste Facility. The Authority is currently accepting applications for another Heavy Equipment Operator position, two positions will now need to be filled.

**Administrator's Report**

Mr. Hatzelis reported on the applications that have been received for the various positions posted in-house and advertised. He indicated that no applications have been received for the Asst. Lab Manager Position and may have to advertise. It was noted that due to employee-only health benefit coverage, and the cost to cover additional family members, some more experienced candidates may not apply. Discussions continued on truck driver with tank endorsement position for leachate hauling and Commissioners requested additional information on last leachate hauling

MAY 18, 2016

by Contractor vs. SCMUA employees. Staff will report back by the next meeting.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Petillo asked for a motion to approve the Financial Consent Agenda (FCA).

FCA for 5-18-16						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ	x		x			
ANDREA COCULA			x			
KARL MEYER			x			
JOHN DRAKE		x	x			

#16-082C RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

Chairman Petillo opened the meeting to Public Comment. There were no comments, he closed the meeting to Public Comment.

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioners commended Mr. Lyon on his report and Commissioner Meyer thanked the Board for the flowers for his Father's funeral services.

11. ADJOURN

Commissioner Cocula moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote: Ayes (7), the motion passed. The meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Andrea Cocula, Secretary