

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON JUNE 17, 2015 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:16 p.m.

The following were present: Commissioners Sowden, Madsen, Petillo, Dietz, Cocula, Meyer (via telecom) and Drake, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Nugent, Counsel Napolitano, Special Counsel Prol, and Recording Secretary Kronski

Public present: Freeholder Graham; Sussex Borough Liaison Linda Masson and Robert Chilton of Gabel Associates

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Petillo stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment. Freeholder Graham addressed the Board and thanked them for their diligence in preparation of a revised Enforcement Program. Chairman Petillo closed the meeting to public comment.

4. AGENDA APPROVAL

Chairman Petillo asked for a motion to approve the Agenda, Commissioner Drake moved the approval of the Agenda, seconded by Commissioner Sowden. On voice vote: Ayes (7); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

The Chairman requested a motion for approval of the Consent Agenda. Commissioner Madsen moved the approval of the Consent Agenda, seconded by Commissioner Drake. No discussions. On voice vote: Ayes (7); Nays (0). The motion carried.

6. MINUTES

Chairman Petillo requested a motion to approve the distribution of the June 3, 2015 Pending Action Summary Sheet (PASS), which was emailed to the Clerk of the Freeholder Board on June 3, 2015.

PASS Report for 6-3-15 to Freeholder Board						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN		x	x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ	x		x			
ANDREA COCULA			x			
KARL MEYER			x			
JOHN DRAKE			x			

Motion passed.

June 17, 2015

DRAFT

Chairman Petillo asked for a motion to approve the Open & Closed Minutes from the May 20, 2015 Authority Meeting.

Open and Closed Minutes for 5-20-15 Authority Meeting						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN		x	x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA			x			
KARL MEYER					x	
JOHN DRAKE	x		x			

Motion passed.

Chairman Petillo noted the Open and Closed Minutes for the June 3, 2015 Authority Meeting have been emailed to the Commissioners for their review.

7. BUSINESS

- a. Executive Session (moved to the end of the Agenda)
- b. Wastewater Program

Superintendent's Report

Superintendent Nugent reported on the receipt of Bids for Chemicals for Wastewater Treatment and he presented award resolutions for the lowest responsive responsible bidder. #15-05 Ferric Chloride to Coyne Chemical; #15-06 Potassium Permanganate Power to Marubeni-USA; and #15-07 Hydrogen Peroxide 50% to Coyne Chemical.

Motion to award all three contracts to lowest bidder for WW Chemicals						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN		x	x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER			x			
JOHN DRAKE			x			

Motion passed.

- #15-107 RESOLUTION RE: AUTHORIZATION TO AWARD SCMUA CONTRACT #15-05 FERRIC CHLORIDE SOLUTION
- #15-108 RESOLUTION RE: AUTHORIZATION TO AWARD SCMUA CONTRACT #15-06 POTASSIUM PERMANAGATE POWER
- #15-109 RESOLUTION RE: AUTHORIZATION TO AWARD SCMUA CONTRACT #15-07 HYDROGEN PEROXIDE 50% SOLUTION

Mr. Nugent reported on the latest Sussex Borough force main leak on June 9th, Hardyston DPW was notified and leak was repaired. Discussion ensued regarding location and contacting Sussex Borough to try to set up a meeting with their Engineer regarding these problematic breaks. Sussex Borough's recent high flows were also reported on due to recent rainfall events.

Chief Engineer's Report

Mr. Varro reported on the Upper Wallkill Facilities' Composting Permit which was previously approved to be put in an inactive status. Mr. Varro and Mr. Nugent reported that the Composting Facility is over 30 years old and the U.W. Facility has been hauling sludge during the past four years, initially on a pilot program and then afterwards under a multi-year contract. Commissioners and staff discuss the cost of capital improvements to the Compost Facility vs. hauling sludge. Also presented was consideration of an annual NJDEP permit fee of \$10,600. Commissioners agree to begin application process to advise the NJDEP the SCMUA will not be renewing Composting permit.

c. Solid Waste Program

Superintendent's Report

Mr. Sparnon reported on the recent Household Hazardous Waste Event on June 6th. The vendor was Clean Venture and over 900 customers were helped with their hazardous waste along with the regular operations for a Saturday. He noted it was very busy, no issues were reported.

Mr. Sparnon requested to table the discussion on Compactor Wheel Replacement due to recent discussions at the earlier Construction Review Committee. It was requested a priority list be prepared of all the Solid Waste Equipment and presented to the Commissioners before further replacement discussions. Discussion was tabled until the next meeting.

Chief Engineer's Report

Mr. Varro updated the Commissioners further on the Landfill Life Extension Project permit. He reported on discussions with SCMUA Engineer, Cornerstone, regarding the scaling back of the landfill berm soas to not encroach on the wildlife mitigation area. These revisions could take up to 4 months and additional engineering costs would be within the current approved budget. Discussion regarding time frame and Commissioners requested inquiry to expedite the process.

Administrator's Report

Mr. Hatzelis prepared and distributed recent tonnage data which shows a significant drop in overall total tonnage is 6.2% compared to same time period for 2014 (December 1, 2014 – May 31, 2015). Bagged Waste at the Residents' Convenience Center is down 3%, Bulky Waste is down 22% and Construction Debris is down 45%. Grinnell/Cavalier tonnage 13C had increased 167% over six months compared to 2014 (reported Sussex County waste has jumped up 1400%). Discussions continued regarding loss of revenues and residuals received from Cavalier.

Mr. Hatzelis reviewed the summer meeting schedule and Commissioner Cocula moved to cancel the July 1, 2015 Authority Meeting. Commissioner Dietz seconded, on voice vote: Ayes (7); Nays (0); Abstain (0). The motion passed.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Petillo asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #15-110 - Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ	x		x			
ANDREA COCULA			x			
KARL MEYER		x	x			
JOHN DRAKE			x			

Motion passed.

#15-110 RESOLUTION RE: AUTHORIZING PASSAGE OF FINANCIAL CONSENT AGENDA

9. PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment, Linda Masson inquired asked for more information regarding the proposed Grinnell/Cavalier Solid Waste Plan Amendment. Mr. Hatzelis responded and reported that the issue is still pending before the Solid Waste Advisory Committee, and unsure on the status of their application.

Chairman Petillo called a meeting recess at 3:57 p.m.

The meeting resumed at 4:11 p.m.

a. Executive Session (moved from beginning of Agenda)

At 4:11 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session seconded by Commissioner Madsen. On voice vote: (7) Ayes, (0) Nays, the motion carried.

#15-111 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 4:35 p.m. Commissioner Cocula moved to adjourn the Closed Executive Session and reconvene the Open Session seconded by Commissioner Madsen. On voice vote, Ayes (7); Nays (0), the motion passed.

Commissioner Meyer left the meeting at 4:35 p.m.

Chairman Petillo indicated that in Closed Executive Session items discussed as specifically set forth in the resolution were personnel items and negotiations and/or litigations re: Solid Waste Enforcement Agreement; Landfill Gas to Energy Agreement and Personnel Item. When the need for confidentiality of these matters no longer exists they will be opened to the public.

Superintendent Sparnon presented a resolution as discussed in Executive Session regarding extension of official leave of absence for solid waste employee.

#15-112 Leave of Absence for Clifford Morgan						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ		x	x			
ANDREA COCULA	x		x			
KARL MEYER						X left the mtg
JOHN DRAKE			x			

Motion passed.

#15-112 RESOLUTION RE: AUTHORIZATION TO EXTEND "OFFICIAL LEAVE OF ABSENCE WITHOUT PAY FOR PERSONAL ILLNESS, FOR ADDITIONAL 90-DAY PERIOD" FOR CLIFFORD MORGAN, SW OPERATOR II

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioner Drake thanked Administrator Hatzelis for being the guest speaker of the recent legislative committing meeting.

11. ADJOURN

Commissioner Dietz moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote: Ayes (6), the motion passed. The meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Andrea Cocula, Secretary