

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON MAY 3, 2017 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Madsen, Vice Chairman Drake, Commissioners Perez, Dietz, Cocula, Meyer and Petillo and Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Special Counsel Prol (arrived at 3:05 pm) and Recording Secretary Kronski

Also Present: Cornerstone Engineers Mark Swyka and Edward Valis

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Madsen stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

No public comment.

4. AGENDA APPROVAL

Commissioner Drake moved the approval of the Agenda, seconded by Commissioner Dietz. On voice vote: Ayes (7); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Cocula moved the approval of the Consent Agenda, seconded by Commissioner Drake. No discussions requested. On voice vote: Ayes (7); Nays (0). The motion carried.

6. MINUTES

Chairman Madsen requested a motion to approve/acknowledge the distribution of the April 19, 2017 Pending Action Summary Sheet (PASS), which was emailed to the Freeholder Board on April 20, 2017.

Motion: PASS Report for 4-19-17 Authority Meeting to the Freeholder Board						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ					x	
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ	x		x			
ANDREA COCULA			x			
KARL MEYER			x			
RONALD PETILLO			x			

The motion passed.

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There were no minutes up for approval at this meeting.

Distributed: Minutes of April 5, 2017

## 7. BUSINESS

### a. Executive Session

At 3:02 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Meyer. On voice vote: (7) Ayes, (0) Nays, the motion carried. Chairman Madsen noted Closed Session approximate time should be for 20-30 minutes and discussions include Paulinskill Project – Contract PRC-101 with Worth & Co., and Solid Waste Enforcement Program. Chairman noted to the public that actions may be taken after Executive Session.

#17-093 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:14 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Drake. On voice vote, Ayes (7); Nays (0); Abstain (0). The motion passed.

Chairman Madsen indicated items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Paulinskill Project – Contract PRC-101 and Solid Waste Enforcement. When the need for confidentiality of these matters no longer exists they will be opened to the public.

### b. Wastewater Program

#### **Superintendent's Report**

Wastewater Superintendent Baron reported that the video inspection of the Hampton Commons System revealed a few separated pipe joints in the underground piping. He is in the process of obtaining quotes for repairs. Mr. Baron also noted that April flows averaged 58,000 gpd, which is high but no permit violations were issued. Hampton Commons Homeowners Association was provided a DVD of the complete collection system.

Mr. Baron reported he received a request from New Jersey Water Environmental Association to continue to host a seminar for local water and wastewater operators/engineers to obtain credit hours for license requirements. NJWEA will sponsor the seminar at the County Fire Academy.

Commissioners asked for a status on Paulinskill Project PRC-101. Mr. Baron noted there was an issue with the sludge level sensor, which he conveyed to Resident Engineer, but no recent activity on site.

### c. Solid Waste Program

#### **Superintendent's Report**

Mr. Sparnon reported on the very successful Annual Earth/Energy Day that took place on April 26<sup>th</sup> from 9am – 2pm. The event is organized every year by Recycling Coordinator Reenee Casapulla and the Walkkill River Watershed Group and included local vendors giving presentations to over 350 school students throughout the County that attended. Normal operations continued and the event ran very smoothly thanks to the organizers and staff.

**Chief Engineer's Report**

Chief Engineer Varro reported on the status of the Landfill Life Extension Project, and noted work completed, current work and work plan. Discussion focused on extent to remove a large rock estimated to be 10ft x 5ft, however could be larger underground, test borings for Phase 2 should reveal depth thereof. Concern is that it is located at a future building site, however it is out of scope of contract documents in relation to rock crushing/removal. SCMUA would incur the cost to hammer to ground level, quotes to be requested.

Mr. Varro introduced Mr. Ed Valis of Cornerstone Environmental Group (SCMUA's Solid Waste Consulting Engineers), who presented an informational slide show concerning the Landfill Air Quality Permitting & Compliance requirements. Due to the landfill expansion, the SCMUA's Landfill shall now be required to file for a Title V Permit as per NJDEP requirements. These include preparation and submittal to NJDEP of certain reports and plans, including New Source Performance Standards and Gas Collection and Control System Plan, Capacity Report, etc. Mr. Valis reviewed submittal timeline and answered all Commissioners questions. The 2017-2018 Budget for this task shall be a not to exceed amount of \$60,000.

Chairman Madsen asked for a motion to go back into Closed Session 3:51 pm to further discuss Title V Permit. Commissioner Cocula moved to enter into Closed Session, seconded by Commissioner Perez. On voice vote: Ayes (7); Nays (0); Abstain (0). The motion passed.

Chairman Madsen noted Session should be approximately 15 minutes (Engineers remained in room during discussions).

At 4:04pm Commissioner Drake moved to return to Open Session, seconded by Commissioner Perez seconded. Chairman Madsen continued with the Agenda.

Commissioner Dietz stepped out of the room at 4:05 p.m.

Chief Engineer Varro summarized request for a motion based on information presented by Cornerstone and discussions in second Executive Closed Session. Commissioner Drake motioned to approve Cornerstone Engineering budget in the amount of \$42,000 to begin required activities and report preparation for Title V application.

Motion: Approval of Cornerstone budget of \$42,000 for required activities for Title V and NSPS						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ						x
JOHN DRAKE	x		x			
TOM MADSEN			x			
WAYNE DIETZ						Out of the room during vote
ANDREA COCULA		x	x			
KARL MEYER			x			
RONALD PETILLO			x			

Motion passed.

Commissioner Dietz returned 4:07 p.m.

**Administrator’s Report**

Administrator Hatzelis reviewed a chart showing Solid Waste Tonnages and Revenues for the period of December 1<sup>st</sup> – April 30<sup>th</sup>. Up 34% for ID13 and 13C compared to the same time period for 2016. Mr. Hatzelis noted this uptick is due to Solid Waste Enforcement’s focus on this waste type and will begin focusing on ID10 Household Waste. Overall Revenues are down 1.9% compared to last year. Discussions regarding how to track packer trucks, and review of SCMUA data from haulers bring ID10.

d. General Authority Business

**Administrator’s Report**

Mr. Hatzelis indicated that the Authority’s Auditor, Paul Cuva, will be at the May 17<sup>th</sup> Meeting to review the FY2016 Audit, which will include comment regarding Landfill Closure/Post Closure Care balance and information on pension liability. The Audit shall be provided beforehand to the Commissioners for their review.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Madsen asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #17-093 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE			x			
TOM MADSEN			x			
WAYNE DIETZ	x		x			
ANDREA COCULA			x			
KARL MEYER		x	x			
RONALD PETILLO			x			

#17-094 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

Chairman Madsen opened the meeting to public comment, no public present, he closed the meeting to public comment.

10. COMMISSIONERS’ COMMENTS/REQUEST

Commissioner Dietz inquired if there have been any updates certain personnel issues, and Mr. Sparnon indicated there were none received to date. General Counsel noted a deadline for requested information should be conveyed to employee. Mr. Sparnon also indicated P/T Seasonal employees have been hired for the Summer.

11. ADJOURN

Commissioner Perez moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote: Ayes (6), the motion passed. The meeting was adjourned at 4:13 p.m.

Respectfully submitted,

Andrea Cocula, Secretary