

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON OCTOBER 18, 2017 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Madsen, Vice Chairman Drake, Commissioners Perez, Dietz, Cocula, Meyer and Petillo, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Special Counsel Prol and Recording Secretary Kronski.

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Madsen stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

No public comment.

4. AGENDA APPROVAL

Commissioner Drake moved the approval of the Agenda, seconded by Commissioner Dietz. No Changes. On voice vote: Ayes (7); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Drake moved the approval of the Consent Agenda, seconded by Commissioner Meyer. No discussions requested. On voice vote: Ayes (7), Nays (0). The motion carried.

6. MINUTES

Chairman Madsen requested a motion to approve/acknowledge the distribution of the October 4, 2017 Pending Action Summary Sheet (PASS), which was emailed to the Freeholder Board on October 4, 2017.

PASS Report for 10-4-17 Mtg to Freeholder Board						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ	x		x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ					x	
ANDREA COCULA			x			
KARL MEYER			X			
RONALD PETILLO			x			

The motion passed.

There are no minutes up for approval at this meeting.

Distributed: Open & Closed Minutes for September 20, 2017
Open & Closed Minutes for October 4, 2017

7. BUSINESS

a. Executive Session

At 3:02 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Dietz. On voice vote: (7) Ayes, (0) Nays, the motion carried. Chairman Madsen noted the Closed Session should be approximately 15 minutes and discussions to include: Solid Waste Enforcement Program and Personnel Item.

#17-134 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:05 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Drake. Roll call: Ayes (6); Nays (0). The motion passed.

Chairman Madsen confirmed items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Solid Waste Enforcement Program and Personnel Item. When the need for confidentiality of these matters no longer exists they will be opened to the public.

b. Wastewater Program

Superintendent's Report

Superintendent Baron indicated that Worth & Company has been on the project site recently and the most of the punchlist work has been completed, with the exception of certain O&M Manuals. Mr. Baron also reported on a vandalism incident to the barn located at the Paulinskill Facility. SCMUA Staff discovered a very precise hole which was cut on the side of the barn where a large beehive was removed. Mr. Baron indicated that a report was filed with the State Police for theft and vandalism. He will keep the Commissioners updated.

Administrator's Report

Mr. Hatzelis gave the floor to Walkill Watershed Director Nathaniel Sajdak who was accompanied by Eric VanBenschoten, Watershed Agricultural Technician and Kristine Rogers, Educational/Outreach Program Director. Mr. Sajdak addressed the Board and provided information and details on multiple projects that have been ongoing and/or completed by the WRWVG. He reviewed the grants/funding that have been awarded/provided by multiple partners that make these projects possible, including the NJDEP, NJ Fish and Wildlife Services, The Penn Foundation, the EP.A Mr. Sajdak also recognized and thanked the SCMUA Board for their consistent support regarding the WRWVG initiatives. Ms. Rogers informed the Board of an upcoming Sparta Glen "Fall Fun Day" on October 21, 2017, she has organized this Event with the North Jersey Trout Unlimited to celebrate the one year anniversary of the Glen Brook Project in Sparta. Mr. VanBenschoten introduced a plan to use the southern portion of the Paulinskill Wastewater plant property to conduct and implement riparian restoration plan.

Commissioners authorize the WRWMG to prepare an area of the Paulinskill Property that would serve as an example to show the initiatives and projects of the WRWMG mission						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ		x	x			
JOHN DRAKE			x			
TOM MADSEN			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER			X			
RONALD PETILLO			x			

The Motion passed.

c. Solid Waste Program

Superintendent's Report

Mr. Sparnon reported on the recent inspection/tour for the EPA. He noted that 3 EPA representatives were on site on October 5th and toured the facility and inspected predominately household hazardous waste records and all was in order.

Mr. Sparnon reported on the recent Electronic Waste Event on October 14, 2017 and indicated that ERI was the contracted vendor. SCMUA staff assisted customers until ERI representatives arrived and a telecom is scheduled for next week with ERI to address the tardiness of their staff. The event generated 6 tractor trailer loads of electronic equipment collected and over 900 vehicles participated in the event.

Chief Engineer's Report

Mr. Varro gave a status report on Contract #444 Landfill Life Extension Project and reviewed project financials and Contractor schedule. He indicated a punch list shall be prepared for Contractor to address in advance of project completion. Discussions ensued regarding on site structures that will or will not be moved for future Phases of landfill expansion and the status of leachate forcemain analysis. Commissioners requested an update for trucking vs. forcemain transport.

e. Personnel Matters

Solid Waste Superintendent's Report

Mr. Sparnon requested motion to accept resignation of Solid Waste Employee Martin Swiss, as per discussions in Executive Session.

Accept resignation of Martin Swiss						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE			x			
TOM MADSEN			x			
WAYNE DIETZ	x		x			
ANDREA COCULA		x	x			
KARL MEYER			x			
RONALD PETILLO			x			

The Motion passed.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Madsen asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #17-135 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER			x			
RONALD PETILLO			x			

#17-135 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

Chairman Madsen opened the meeting to public comment, no public present, he closed the meeting to public comment.

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioners all praised the Wallkill River Watershed Group's ongoing efforts and enthusiasm on their many successful water quality projects. They also congratulated WRWVG on their grant awards and successful project initiatives throughout the Wallkill Watershed and Paulinskill Sections of Sussex County.

11. ADJOURN

Commissioner Cocula moved to adjourn the meeting, seconded by Commissioner Perez. On voice vote: Ayes (6), the motion passed. The meeting was adjourned at 4:10 p.m.

Respectfully submitted,

Andrea Cocula, Secretary