

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON OCTOBER 3, 2018 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Madsen, Vice Chairman Drake, Commissioners Perez, Drake, Dietz (via telecom), Meyer, and Cocula, and Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Special Counsel Prol and Recording Secretary Tara Kronski.

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Madsen stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Madsen opened the meeting to public comment. No public in attendance.

4. AGENDA APPROVAL

Chairman Madsen asked for a motion to approve the Agenda. Commissioner Drake moved the Agenda, seconded by Commissioner Meyer. Administrator Hatzelis requested to add Discussions related to Contract #443D Landfill Gas Improvements to Chief Engineer's Report in Executive Session and Discussions Re: Landfill Drainage Channel Improvements for Chief Engineer's Report for Open Session. On voice vote: Ayes (7); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Chairman Madsen asked for motion to approve the Consent Agenda, which was previously emailed to the Commissioners. Commissioner Drake moved the approval and seconded by Commissioner Meyer. No discussions were requested. On voice vote: Ayes (7), Nays (0). The motion carried.

6. MINUTES

Chairman Madsen requested a motion to approve/acknowledge the distribution of the September 19, 2018 Pending Action Summary Sheets (PASS) to the County Freeholder Board. Commissioner Perez motioned to approve, seconded by Commissioner Drake. On Roll Call: Ayes (5) Commissioners Perez, Drake, Madsen, Cocula, Petillo. Nays (0), Abstain (2) Commissioners Dietz and Meyer. The motion carried.

There were no Minutes up for approval/distributed for this meeting.

7. BUSINESS

a. Executive Session

At 3:03 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Drake. On voice vote: (7) Ayes, (0) Nays, the motion carried. Chairman Madsen noted the Closed Session should be approximately 15-20 minutes and discussions to include: County of Sussex Easement, Vernon Township 3rd Quarter Sewer User Charges and Contract #443D Landfill Gas Improvements.

#18-109 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:40 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Drake. On voice vote: Ayes (7); Nays (0). The motion passed.

Chairman Madsen confirmed items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: County of Sussex Easement, Vernon Township 3rd Quarter Sewer User Charges and Contract #443D Landfill Gas Improvements. When the need for confidentiality of these matters no longer exists they will be opened to the public.

Commissioner Dietz left the meeting at 3:40 p.m.

b. Wastewater Program

Superintendent's Report

Mr. Baron reported on a sinkhole discovered at the Paulinskill Plant Property next to the domestic water well. He distributed photos and indicated that Kleinfelder Engineers shall fill and keep watch to see if it continues to erode. Mr. Baron will report back with Kleinfelder's findings.

Chief Engineer's Report

Mr. Varro reported on a proposal from the County to site a Truck Washing Facility at the Solid Waste location. Discussions ensued regarding limited location areas at Solid Waste Facility due to future build-out plans, as well as runoff water contaminants and truck traffic concerns. Mr. Varro noted he will provide County Facilities Manager Joseph Buiso with criteria for acceptance at the Upper Walkkill for any wastewater.

Mr. Varro presented a resolution to the Commissioners to authorize execution of the Property Deed to donate/transfer a small parcel of land to the Branchville Cemetery Association as part of the FMI Property purchase for the Paulinskill Water Reclamation Project.

Res #18-110: Execute Deed to transfer property to Branchville Cemetery						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ		x	x			
JOHN DRAKE			x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER			x			
RONALD PETILLO			x			

#18-110 RESOLUTION RE: AUTHORIZING EXECUTION OF A DEED TO TRANSFER PROPERTY TO THE BRANCHVILLE CEMETERY ASSOCIATION

Mr. Varro reported on an analysis he prepared for the County's Homestead Sewage Treatment Plant Repairs. He received quotes for the repairs, as well as, hauling plant wastewater during said repairs. A repair plan was presented with two different Contractors. Commissioners shall have time to review and Mr. Varro will answer any questions before being sent to the County for review/approval.

Administrator's Report

Mr. Hatzelis noted that FIACC Associates have made their final payment under their connection fee hardship payment plan. He requested the Commissioners authorize release of the Property Lien.

Motion: Commissioners authorize release of a property lien for FIACC Associates of Vernon Township in relation to connection fee Hardship Payment Plan with receipt of final payment						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER			x			
RONALD PETILLO			x			

The motion passed.

c. Solid Waste Program

Superintendent's Report

Mr. Sparnon reminded the Commissioners that there is an E-Waste Event being held this Saturday, October 13, 2018.

Mr. Sparnon reported on Operations at the Solid Waste Facility and the extraordinary Wet Conditions the Staff is deal with. He noted the recent odors are a byproduct of the wet conditions and noted there was ponding of runoff. The NJDEP was notified and they indicated it was a normal operating issue with the recent amount of rain.

Chief Engineer Report

Mr. Varro reported on the plan to fix the drainage issue at the back of Phase 3B. Iron Age design has prepared a plan at the cost of \$300,000 which is a substantial cost but is the right way to correct the issue, the alternatives are interim in nature. The installation shall be done by Solid Waste Staff and Mr. Varro will be contacting NJDEP to check if funding that remains from the Berm Project can be used for funding (later confirmed by NJDEP to be both available and eligible).

Administrator's Report

Mr. Hatzelis reported on Tonnages and Revenues for the period of December 1st through September 30th . Compared to the same time period for FY2017, tonnage is up 3% and revenues are up by 3.6%, and Mr. Hatzelis noted that we shall meet all budget projections for Solid Waste.

Commissioner Perez recused himself for the following discussion @ 4:08 p.m.

Administrator Hatzelis reported on the current Textile Recycling Program at the Recycling Center, and the opportunity to take in more revenue from American Recycling Technologies. They are a new vendor and will

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provide new bins and will pay the Authority \$6,000 per year, and shall contribute a portion of the funds both to the Northern NJ Veteran's Cemetery and Sussex County CrimeStopper, both of which are 501c(3) non-profit organizations. The draft agreement is in the process of being completed.

Commissioners Perez returned to the meeting at 4:13 p.m.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Madsen asked for a motion to approve the Financial Consent Agenda (FCA).

Res #18-111: Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ		x	x			
JOHN DRAKE	x		x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA			x			
KARL MEYER			x			
RONALD PETILLO			x			

#18-111 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

None

10. COMMISSIONERS COMMENTS/REQUEST

No Comments from Commissioners.

11. ADJOURN

Commissioner Perez moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote: Ayes (6), the motion passed. The meeting was adjourned at 4:17 p.m.

Respectfully submitted,

Andrea Cocula, Secretary