

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON OCTOBER 4, 2017 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Madsen, Vice Chairman Drake, Commissioners Perez, Cocula, Meyer and Petillo, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Special Counsel Prol and Recording Secretary Kronski

Absent: Commissioner Dietz

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Madsen stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

No public comment.

4. AGENDA APPROVAL

Commissioner Drake moved the approval of the Agenda, seconded by Commissioner Cocula. No Changes. On voice vote: Ayes (6); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Drake moved the approval of the Consent Agenda, seconded by Commissioner Cocula. No discussions requested. On voice vote: Ayes (6), Nays (0). The motion carried.

6. MINUTES

Chairman Madsen requested a motion to approve/acknowledge the distribution of the September 20, 2017 Pending Action Summary Sheet (PASS), which was emailed to the Freeholder Board on September 21, 2017.

PASS Report for 9-20-17 Mtg to Freeholder Board						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER					x	
RONALD PETILLO			x			

The motion passed.

Chairman Madsen requested a motion to approve the Open and Closed Meeting Minutes from the September 6, 2017 Authority Meeting.

Open & Closed Meeting Minutes for 9-6-17						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN					x	
WAYNE DIETZ						x
ANDREA COCULA	X		x			
KARL MEYER			x			
RONALD PETILLO			x			

The motion passed.

Distributed: None

7. BUSINESS

a. Executive Session

At 3:02 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Drake. On voice vote: (6) Ayes, (0) Nays, the motion carried. Chairman Madsen noted the Closed Session should be approximately 40 minutes and discussions shall include: Contract PRC-101 Paulinskill Project, Contract #444 Landfill Life Expansion Project, Energy Bid Options, and Personnel Items.

#17-129 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:25 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Meyer. On voice vote: Ayes (6); Nays (0). The motion passed.

Chairman Madsen confirmed items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Contract PRC-101 Paulinskill Project, Contract #444 Landfill Life Expansion Project, Energy Bid Options, and Personnel Items. When the need for confidentiality of these matters no longer exists they will be opened to the public.

b. Wastewater Program

Superintendent's Report

Superintendent Baron reported on the Paulinskill Facility and noted most purchases have been finalized. He reported that he is in the process of getting quotes for the barn demolition. The Air Exchanger is still being worked on by the Contractor. He noted flows remain the same as previously reported and 4 additional connections have been approved by the Construction Official. Discussions ensued regarding the continued need for sugar additive due to elevated ammonia levels.

Chief Engineer's Report

Mr. Varro presented a resolution regarding Executive Session discussions regarding Electric Aggregate. Resolution authorizes to bid and award a contract for Electric generation services as a continued participant in the Electrical Aggregation Group.

RES# 17-130: Authorization to bid and award contract for Electrical Generation as participant in current Aggregation Group						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER			x			
RONALD PETILLO			X			

#17-130 RESOLUTION RE: AUTHORIZATION TO BID AND AWARD A CONTRACT FOR ELECTRIC GENERATION SERVICES AS PARTICIPANT IN AGGREGATION

c. Solid Waste Program

Superintendent's Report

Mr. Sparnon reported on an Enforcement and Compliance Inspection conducted by a Supervisor of NJDEP on September 22, 2017. The entire facility was inspected in detail, including paperwork and permits. He noted the small issues that were cited, which included a puddle in the compost area, O&D Hauler Forms need to be filled out completely and brush grinding permit guidelines. Mr. Sparnon explained that the Solid Waste Facility grinds brush after hours for safety reasons, which the inspector shall consider in his report. Mr. Sparnon expects a full written report in a few weeks and will advise Commissioners when received.

Mr. Sparnon reminded the Commissioners of the Electronic Waste Event that is scheduled for Saturday, October 14, 2017. This is the final event for 2017.

Administrator's Report

Mr. Hatzelis reviewed the revenues and tonnages for the Solid Waste Facility for the period of December 1st through September 30th and noted the data is favorable compared to same period last year. Tonnage is up 3.5% and Revenues are up 4.3% from 2016.

d. General Authority Business

Administrator's Report

Mr. Hatzelis reminded the Commissioners to notify Tara Kronski if planning on attending the 2017 New Jersey League of Municipalities Annual Meeting and hotel accommodation requests.

e. Personnel Matters

Solid Waste Superintendent's Report

Mr. Sparnon presented two resolutions as discussed in Executive Session, the first is to promote current Solid Waste Employee Kevin Bannon to a Weighmaster. The second resolution is to reassign Solid Waste employee, Kayla Reardon from part-time to full-time, in order to fill Mr. Bannon's previous position. Commissioner Cocula moved both resolutions, seconded by Commissioner Drake.

Res #17-131: Appointment of Kevin Bannon to Weighmaster						
Res #17-132: Reassignment of Kayla Reardon from PT to FT						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER			x			
RONALD PETILLO			x			

#17-131 RESOLUTION RE: APPOINTMENT OF ASSISTANT WEIGHMASTER, KEVIN BANNON

#17-132 RESOLUTION RE: REASSIGNMENT OF KAYLA REARDON TO FULL-TIME SOLID WASTE SITE ATTENDANT

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Madsen asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #17-133 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE	x		x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA			x			
KARL MEYER		x	x			
RONALD PETILLO			x			

#17-133 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

Chairman Madsen opened the meeting to public comment, no public present, he closed the meeting to public comment.

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioner Cocula moved to give Commissioner Dietz an excused absence, seconded by Commissioner Drake. On voice vote: Ayes (6); Nays (0). the motion passed.

Commissioners wished Chairman Madsen a Happy Birthday!

11. ADJOURN

Commissioner Perez moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote: Ayes (6), the motion passed. The meeting was adjourned at 4:41 p.m.

Respectfully submitted,

Andrea Cocula, Secretary