

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON SEPTEMBER 20, 2017 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:15 p.m.

The following were present: Chairman Madsen, Vice Chairman Drake, Commissioners Perez, Cocula, and Petillo, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Special Counsel Prol and Recording Secretary Kronski. Also in attendance: Jonathan Fridella of Laddey, Clark and Ryan

Absent: Commissioners Dietz and Meyer

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Madsen stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

No public comment.

4. AGENDA APPROVAL

Commissioner Drake moved the approval of the Agenda, seconded by Commissioner Cocula. No Changes. On voice vote: Ayes (5); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Drake moved the approval of the Consent Agenda, seconded by Commissioner Cocula. No discussions requested. On voice vote: Ayes (5), Nays (0). The motion carried.

6. MINUTES

Chairman Madsen requested a motion to approve/acknowledge the distribution of the September 6, 2017 Pending Action Summary Sheet (PASS), which was emailed to the Freeholder Board on September 7, 2017.

PASS Report for 9-6-17 Mtg to Freeholder Board						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ		x	x			
JOHN DRAKE	x		x			
TOM MADSEN					x	
WAYNE DIETZ						x
ANDREA COCULA			x			
KARL MEYER						x
RONALD PETILLO			x			

The motion passed.

Chairman Madsen requested a motion to approve the Open and Closed Meeting Minutes from the August 16, 2017 Authority Meeting.

Open & Closed Meeting Minutes for 8-16-17						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

The motion passed.

Distributed: Open and Closed Minutes for September 6, 2017

7. BUSINESS

a. Executive Session

At 3:17 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Drake. On voice vote: (5) Ayes, (0) Nays, the motion carried. Chairman Madsen noted the Closed Session should be approximately 30-40 minutes and discussions shall include: Contract #444 Landfill Life Extension Project and Personnel Item.

#17-123 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:35 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Drake. On voice vote: Ayes (5); Nays (0). The motion passed.

Chairman Madsen confirmed items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Contract #444 Landfill Life Extension Project and Personnel Item. When the need for confidentiality of these matters no longer exists they will be opened to the public.

b. Wastewater Program

Superintendent's Report

Superintendent Baron reported on the Paulinskill Plant and noted that the flows are at 65,000 gallons per day during the week and 43,000 on weekends. Mr. Baron reviewed final purchases with USDA funds, including requests for quotes for the barn demolition.

Mr. Baron reported Contract #454 Microscreener Replacement Project at the Upper Walkkill Plant. Specification information on roof panels are under engineer review, and Mr. Baron has been in constant contact with Mott MacDonald to expedite this review. Project is still on schedule for equipment startup.

Administrator's Report

Mr. Hatzelis reported on the ongoing projects for the Walkkill Watershed Management Group (WRWMG). He advised the Commissioners that the WRWMG has received two grant notifications to continue their water quality/best management practices projects. The first was from the NJDEP for \$800,000, and the second from the National Fish and Wildlife

for \$177,566.00 to be used for green infrastructure projects for the Upper Paulinskill. Mr. Hatzelis noted that the WRWVG staff has done an exemplary job on these projects and is very successful in getting the public and municipal officials involved. Mr. Hatzelis presented a resolution regarding the usage of the grant funds from the National Fish and Wildlife Foundation/NJDEP and the agreement thereof with the WRWVG-SCMUA.

RES# 17-124: Authorizing WRWVG- SCMUA grant agreement with NJDEP-NFWF to implement Upper Paulinskill Watershed Restoration Plan						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

#17-124 RESOLUTION RE: AUTHORIZING EXECUTION OF A GRANT AGREEMENT BETWEEN SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY/WALLKILL RIVER WATERSHED MANAGEMENT GROUP AND THE NATIONAL FISH AND WILDLIFE FOUNDATION FOR WORK ASSOCIATED WITH BUILDING AWARENESS OF GREEN INFRASTRUCTURE IN THE UPPER PAULINS KILL WATERSHED

c. Solid Waste Program

Superintendent's Report

Mr. Sparnon reported that the unofficial draft for the 2016 Recycling Tonnage report has been emailed the Commissioners for any comments or questions. The report shall be put on the SCMUA website as soon as it is finalized.

d. General Authority Business

Administrator's Report

Mr. Hatzelis gave an overview of the FY2018 Proposed Operating and Capital Budgets for the Upper Wallkill Facilities, Hampton Commons Facility, Paulinskill Facility, Solid Waste Facilities, Wallkill River Watershed Management Group and Central/Administrative Services. Mr. Hatzelis also reported on the projected revenues for each budget. He explained that the Upper Wallkill Facility Budget shall have an overall increase of 1.9%, which is due to the Vernon Township's additional bonds, and most participants should see a slight decrease in sewer user charges. Solid Waste Operating Budget shall be an overall decrease of 1.9%, tipping fees are expected to remain the same. Chief Engineer Varro and Superintendent of Wastewater Facilities Angelo Baron and Solid Waste Superintendent Sparnon reviewed their prospective Capital Budgets and 5 year spending plan for their respective Facilities. Mr. Hatzelis noted the budgets shall be submitted to the State, a budget resolution has been prepared to authorize submittal.

Res: #17-125: Governing body has reviewed and hereby authorizes submittal of FY2018 Budgets to the Dept. Of Community Affairs						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

#17-125 2018 AUTHORITY BUDGET RESOLUTION

Mr. Hatzelis opened discussions to the Commissioners for advertisement for the FY2018 Public Rate Hearing Presentation. Commissioner Cocula moved to advertise the Public Rate Hearing to be November 1, 2017 at 3:30pm, seconded by Commissioner Drake. On voice vote: (5) Ayes, (0) Nays, the motion carried.

e. Personnel Matters

Solid Waste Superintendent's Report

Mr. Sparnon presented a resolution, as discussed in Executive Session discussions, to hire Ronald Shea as Chief Weighmaster, resolution supersedes the previous Chief Weighmaster appointment who declined the position.

Res #17-126: Appointment of Chief Weighmaster, Ronald Shea						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

#17-126 RESOLUTION RE: APPOINTMENT OF CHIEF WEIGHMASTER, RONALD SHEA

Mr. Hatzelis indicated that Maintenance Foreman James Carson will be retiring after 26½ years service, Commissioners thanked Mr. Carson for his many years of service and dedication to the Authority and wish him well in his retirement years. A Declaration of Appreciation has been prepared for Mr. Carson.

Res #17-127: Declaration of Appreciation for James Carson						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER						x
RONALD PETILLO			x			

#17-127 DECLARATION OF APPRECIATION – JAMES CARSON

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Madsen asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #17-122 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE	x		x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA		x	x			
KARL MEYER						x
RONALD PETILLO			x			

#17-128 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

Chairman Madsen opened the meeting to public comment, no public present, he closed the meeting to public comment.

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioner Cocula moved to give Commissioners Meyer and Dietz excused absences, seconded by Commissioner Drake. On voice vote: Ayes (5); Nays (0). The motion passed.

Commissioners congratulated the Watershed River Management Group on their grant awards and thanked the Budget Committee and SCMUA Staff on their work on the FY2018 Budget preparations. Chairman Madsen also recognized the Watershed River Management Group for their exemplary presentation at the County Chamber breakfast.

11. ADJOURN

Commissioner Perez moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote: Ayes (5), the motion passed. The meeting was adjourned at 4:31 p.m.

Respectfully submitted,

Andrea Cocula, Secretary