


RESOLUTION RE: APPOINTMENT OF ANDREA COCULA AS AUTHORITY  
SECRETARY FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Andrea Cocula as Secretary of the Authority for the period commencing February 1, 2017 and ending February 7, 2018.

Certified as a true copy of the  
Resolution adopted by the Authority  
At their Annual Reorganization  
Meeting held on Wednesday, February 1, 2017.

  
Secretary

RESOLUTION RE: DATES AND TIME OF REGULAR AUTHORITY MEETINGS  
FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

BE IT RESOLVED that the Regular Meetings of the Sussex County Municipal Utilities Authority shall be held on the 1<sup>st</sup> Wednesday and the 3<sup>rd</sup> Wednesday of each month, at 3:00 P.M. (three O'clock), commencing February 1, 2017 through February 7, 2018 at the Sussex County Municipal Utilities Authority's Administration Building, located at the Solid Waste Complex, 34 South Route 94, Lafayette Township, New Jersey; except that when the meeting day falls on a Holiday, or for any other stated reason, the meeting shall be cancelled by the Authority or held at a time to be determined by the Authority and announced publicly; with the actual dates of such regular meetings to be as listed below:

February 15, 2017  
March 1, 2017  
March 15, 2017  
April 5, 2017  
April 19, 2017  
May 3, 2017  
May 17, 2017  
June 7, 2017  
June 21, 2017  
July 5, 2017  
July 19, 2017  
August 2, 2017  
August 16, 2017  
September 6, 2017  
September 20, 2017  
October 4, 2017  
October 18, 2017  
November 1, 2017  
November 29, 2017  
December 6, 2017  
December 20, 2017  
January 3, 2018  
January 17, 2018  
February 7, 2018 (Annual Reorganization)

AND BE IT FURTHER RESOLVED that other special meetings, public meetings, etc., will be called for, and held in conformance with Chapter 231, P.L. 1975, commonly known as the "Open Public Meeting Act", and at which time the meeting, as determined by the Authority, shall be announced publicly;

BE IT FURTHER RESOLVED that a certified copy of this resolution stating the schedule of Authority meetings shall be filed with the Sussex County Clerk's Office, and with the official newspapers of record, and posted prominently on the bulletin board for such public notices at the Sussex County Administration Building, One Spring Street, Newton, New Jersey and at the Sussex County Municipal Utilities Authority offices in Hardyston Township and Lafayette Township, New Jersey.

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At their Annual Reorganization Meeting  
Held on Wednesday, February 1, 2017.


A handwritten signature in cursive script, appearing to read "Andrea Cocca", written over a horizontal line.

Board Secretary

RESOLUTION RE: APPOINTMENT OF AUTHORITY TREASURER AND  
ASSISTANT TREASURER - FEBRUARY 1, 2017 TO  
FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint John Hatzelis as Authority Treasurer, and Valerie Olm as Authority Assistant Treasurer for the period commencing February 1, 2017 and ending February 7, 2018.

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Secretary

RESOLUTION RE: APPOINTMENT OF MATTHEW GIACOBBE OF CLEARY  
GIACOBBE ALFIERI & JACOBS, LLC, AS AUTHORITY  
GENERAL LEGAL COUNSEL - FEBRUARY 1, 2017 TO  
FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Matthew Giacobbe of Cleary Giacobbe Alfieri & Jacobs, LLC, as General Legal Counsel for the Authority for the period commencing February 1, 2017 and ending February 7, 2018.

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Secretary

RESOLUTION RE: APPOINTMENT OF THOMAS H. PROL, ESQ. OF LADDEY,  
CLARK AND RYAN, LLP AS AUTHORITY SPECIAL  
COUNSEL ON ENVIRONMENTAL MATTERS - FEBRUARY  
1, 2017 TO FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Thomas H. Prol, Esq. of Laddey, Clark and Ryan, LLP as Special Counsel on Environmental Matters for the Authority for the period commencing February 1, 2017 and ending February 7, 2018.

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Secretary

RESOLUTION RE: APPOINTMENT JOHN HALL OF HALL AND ASSOCIATES  
AS SPECIAL COUNSEL FOR MATTERS RELATED TO SOLID  
WASTE FACILITIES AND WASTEWATER FACILITIES  
NJPDES PERMITS AND WATERSHED MANAGEMENT  
PROGRAM - FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint John Hall of Hall and Associates as Special Counsel for matters related to Solid Waste Facilities and Wastewater Facilities NJPDES Permits and Watershed Management Program for the Authority for the period commencing February 1, 2017 and ending February 7, 2018.


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Secretary

RESOLUTION RE: APPOINTMENT OF JOHN CANTALUPO OF ARCHER &  
GREINER, P.C. AS AUTHORITY BOND COUNSEL -  
FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint John Cantalupo, Esq. of Archer & Greiner, P.C. as Bond Counsel for the Authority for the period commencing February 1, 2017 and ending February 7, 2018.

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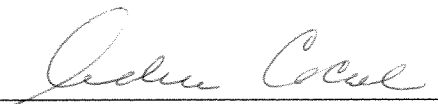
  
Secretary



RESOLUTION RE: APPOINTMENT OF FERRAIOLI, WIELKOTZ, CERULLO &  
CUVA, P.A. AS AUDITORS TO THE SUSSEX COUNTY  
MUNICIPAL UTILITIES AUTHORITY - FEBRUARY 1, 2017  
TO FEBRUARY 7, 2018

BE IT RESOLVED by the Commissioners of the Sussex County Municipal Utilities Authority, that Ferraioli, Wielkocz, Cerullo & Cuva, P.A., are hereby appointed as Auditors to the Sussex County Municipal Utilities Authority for the period commencing February 1, 2017 and ending February 7, 2018 and for conducting the Financial Audit of the Authority's FY2017 financial records, Audit of the Authority's Post-Closure Care Fund, and Deferred Compensation Fund as required by NJDEP.


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Secretary

RESOLUTION RE: APPOINTMENT FOR CONTINUING DISCLOSURE AGENT  
SERVICES/FINANCIAL ADVISOR SERVICES TO PHOENIX  
FINANCIAL ADVISORS, LLC FROM FEBRUARY 1, 2017 TO  
FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal  
Utilities Authority do hereby appoint Phoenix Financial Advisors, LLC to provide  
Continuing Disclosure Agent and Financial Advisor Services for the Authority for the  
period commencing February 1, 2017 and ending February 7, 2018.

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Secretary

RESOLUTION RE: APPOINTMENT OF FRENCH & PARELLO ASSOCIATES AS  
AUTHORITY SPECIALIZED ENVIRONMENTAL  
CONSULTANT/ LICENSED SOIL REMEDIATION  
PROFESSIONAL - FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Joseph Norton/ French & Parello Associates as Specialized Environmental Consultant/Licensed Soil Remediation Professional for the Authority for the period commencing February 1, 2017 and ending February 7, 2018.


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Secretary

RESOLUTION RE: APPOINTMENT OF MOTT MACDONALD AS AUTHORITY  
SPECIALIZED ENVIRONMENTAL CONSULTANT/  
LICENSED SOIL REMEDIATION PROFESSIONAL -  
FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Mott MacDonald as Specialized Environmental Consultant/Licensed Soil Remediation Professional for the Authority for the period commencing February 1, 2017 and ending February 7, 2018.


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Secretary

RESOLUTION RE: APPOINTMENT OF A PAULUS SOKOLOWSKI AND  
SARTOR, LLC AS AUTHORITY SPECIALIZED  
ENVIRONMENTAL CONSULTANT - FEBRUARY 1, 2017 TO  
FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint John Vena/Paulus Sokolowski and Sartor, LLC as Specialized Environmental Consultant for the Authority for the period commencing February 1, 2017 and ending February 7, 2018.

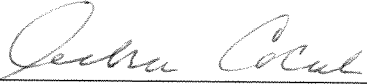
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Secretary

RESOLUTION RE: APPOINTMENT OF AMY S. GREENE ENVIRONMENTAL  
CONSULTANTS, INC. AS AUTHORITY SPECIALIZED  
ENVIRONMENTAL CONSULTANT - FEBRUARY 1, 2017 TO  
FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Amy Greene/Amy S. Greene Environmental Consultants, Inc. as Specialized Environmental Consultant for the Authority for the period commencing February 1, 2017 and ending February 7, 2018.

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Meeting held on Wednesday, February 1, 2017.

  
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Secretary

RESOLUTION RE: APPOINTMENT OF SCS FIELD SERVICES AS AUTHORITY'S  
SPECIALIZED LANDFILL GAS FIELD SERVICES  
CONSULTANT - FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint SCS Field Services as Specialized Landfill Gas Field Services Consultant for the Authority for the period commencing February 1, 2017 and ending February 7, 2018.

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At their Annual Reorganization  
Meeting held on Wednesday, February 1, 2017.




Secretary

RESOLUTION RE: APPOINTMENT OF MONITORING, CONTROL AND COMPLIANCE, INC. AS AUTHORITY'S SPECIALIZED LANDFILL GAS FIELD SERVICES CONSULTANT - FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

BE IT RESOLVED that the Commissioners of the Sussex County Municipal Utilities Authority do hereby appoint Monitoring, Control and Compliance, Inc. as Specialized Landfill Gas Field Services Consultant for the Authority for the period commencing February 1, 2017 and ending February 7, 2018.

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Meeting held on Wednesday, February 1, 2017.

  
Secretary



RESOLUTION RE: APPOINTING RISK MANAGEMENT CONSULTANT - 2017

WHEREAS, Sussex County Municipal Utilities Authority (“SCMUA”) has joined the Statewide Insurance Fund (“Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the “Fund” has required its members to appoint individuals or entities to that position; and

WHEREAS, the SCMUA solicited RFPs for these services under the “Fair and Open” process as per P.L.2004 Chapter 19 (N.J.S.A. 19:44A:20-4); and

WHEREAS, The Mitchell Agency submitted a proposal; and

WHEREAS, The Mitchell Agency has the requisite experience, licenses, and personnel to serve as the SCMUA Risk Manager.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the “SCMUA”, in the County of Sussex and State of New Jersey, as follows:

1. Sussex County MUA hereby appoints The Mitchell Agency as its local Risk Management Consultant.
2. The SCMUA Administrator is hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2017 in the form attached hereto.

Certified as a true copy of the  
Resolution adopted by the Authority  
At their Regular Meeting held  
on Wednesday, February 1, 2017.

  
Secretary

RESOLUTION RE: DESIGNATION OF OFFICIAL AUTHORITY NEWSPAPERS -  
FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

BE IT RESOLVED that the New Jersey Herald and the New Jersey Sunday Herald and the Daily Record are hereby designated as the Authority's official newspapers for the advertising of any public or legal notices by the Sussex County Municipal Utilities Authority for the period commencing February 1, 2017 and ending February 7, 2018.

AND BE IT FURTHER RESOLVED that the New Jersey Herald, New Jersey Sunday Herald, and the Daily Record, are hereby designated as newspapers for the placement of notices in conformance with Chapter 211, P.L. 1975, commonly known as the "Open Public Meetings Act" for the period commencing February 1, 2017 and ending February 7, 2018.

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At their Annual Reorganization  
Meeting held on Wednesday, February 1, 2017.

  
Secretary

RESOLUTION RE: APPOINTMENT OF MARGUERITE NEMETH AS SCMUA  
CERTIFYING OFFICER FROM FEBRUARY 1, 2017 TO  
FEBRUARY 7, 2018

WHEREAS, there exists the need within the Authority for the appointment of a "Certifying Officer" to execute and authorize certain documents relating to daily operations.

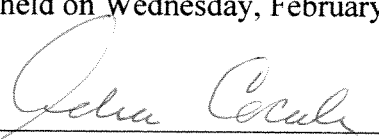
NOW, THEREFORE, BE IT RESOLVED that the Sussex County Municipal Utilities Authority appoints Marguerite Nemeth as "Certifying Officer" for the purpose of execution and authorization of documents relating to the New Jersey Division of Pensions and Benefits, Public Employees Retirement System and State Health Benefits Program reports/remittances.

BE IT FURTHER RESOLVED that the Certifying Officer be authorized to execute and authorize documents as relating to the following: NJ Motor Vehicle Commission transactions, MC/VISA Credit Card Program, commercial credit applications.

BE IT FURTHER RESOLVED that in the absence of the Certifying Officer, Patricia Korger, Senior Account Clerk, may serve as Alternate Certifying Officer.

BE IT RESOLVED that this Resolution be effective from February 1, 2017 to February 7, 2018.

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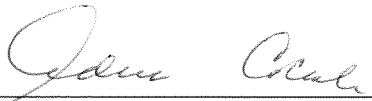
  
Secretary

RESOLUTION RE: AUTHORIZING ISSUANCE OF OFFICERS CERTIFICATES  
RELATED TO AUTHORITY BONDS - FEBRUARY 1, 2017  
TO FEBRUARY 7, 2018

BE IT RESOLVED that Authority Chairman Thomas Madsen, Vice Chairman John Drake, Authority Secretary Andrea Cocula, Authority Administrator/Treasurer John Hatzelis and Assistant Treasurer Valerie Olm are hereby designated to provide Officers Certificates to the Authority's Trustee relating to all Authority Bond Issues, and are authorized to direct, and instruct the Authority's Trustee on all matters related to Authority Bonds, provided such directions and instruction comply with all requirements of the pertinent Bond Resolutions.

BE IT FURTHER RESOLVED, that these appointments shall be effective as of February 1, 2017.

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At their Annual Reorganization  
Meeting held on Wednesday, February 1, 2017.

  
\_\_\_\_\_  
Secretary

RESOLUTION RE: ESTABLISHMENT OF A PURCHASING BOARD IN  
ACCORDANCE WITH N.J.S.A. 40A:11-9 FOR PERIOD FROM  
FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

WHEREAS, the Sussex County Municipal Utilities Authority, hereinafter "Authority", is authorized pursuant to N.J.S.A. 40A:11-9 to establish by Resolution a Purchasing Board as its contracting agent, which Board is authorized to prepare public advertising for bids and to receive bids for the purchase of work, materials and supplies on behalf of the Authority; and

WHEREAS, the Authority desires to establish a Purchasing Board in accordance with the aforementioned Statute; and

WHEREAS, the Authority desires to designate the membership of such Board as consisting of (7 members) John Hatzelis, Angelo Baron, Thomas Varro, James Sparnon, Shane Zappa, Karl Meyer, Ronald Petillo of the Sussex County Municipal Utilities Authority; and

NOW, THEREFORE BE IT RESOLVED BY THE Sussex County Municipal Utilities Authority, in the County of Sussex, State of New Jersey as follows:

1. The Sussex County Municipal Utilities Authority hereby establishes a Purchasing Board, pursuant to N.J.S.A. 40A:11-9, which Board is authorized as its contracting agent to prepare public advertising for bids and to receive bids for the purchase of work, materials and supplies on behalf of the Authority during the period from February 1, 2017 to February 7, 2018, said Board to consist of seven members appointed by the Authority. A minimum of two members and a recording secretary of this Board must be present at any bid opening.
2. The Authority hereby appoints John Hatzelis, Angelo Baron, Thomas Varro, James Sparnon, Shane Zappa, Karl Meyer and Ronald Petillo of the Sussex County Municipal Utilities Authority, whose terms shall be effective immediately upon the adoption of this Resolution, and run until the Authority's next Reorganization Meeting on February 7, 2018, and until such time as successors are appointed by the Authority.
3. The Authority hereby appoints Tara Kronski, Executive Secretary, as Recording Secretary to the Purchasing Board. Recording Secretary shall record minutes of the activities of the Purchasing Board Meetings and act as custodian of bid documents.

4. The members of the Purchasing Board are authorized and directed to perform all acts necessary to effectuate the purposes of this Resolution.
5. These appointments shall be effective as of February 1, 2017.

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Meeting held on Wednesday, February 1, 2017.



Secretary

RESOLUTION RE: APPOINTMENT OF A SUSSEX COUNTY MUNICIPAL  
UTILITIES AUTHORITY RECORDS CUSTODIAN – 2017

WHEREAS, the New Jersey Public Records Act (OPRA) N.J.S.A. 47:1A-1 et seq. requires the appointment of a Records Custodian to provide information requested by the public; and


WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) Board of Commissioners recognize the need to appoint a Records Custodian to meet the requirements of the OPRA; and

WHEREAS, the Commissioners have determined to appoint the SCMUA Administrator to serve as Records Custodian.

NOW, THEREFORE, BE IT RESOLVED, that the SCMUA Administrator John Hatzelis is hereby appointed the SCMUA's Records Custodian.

BE IT FURTHER RESOLVED, that this appointment shall be effective as of February 1, 2017.

Certified as a true copy of the  
Resolution adopted by the Authority  
At their Annual Reorganization Meeting  
Held on Wednesday, February 1, 2017.

  
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Secretary

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, this Authority is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and,

WHEREAS, this Authority intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session:

WHEREAS, at this time the Authority cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, be it resolved by the Sussex County Municipal Utilities Authority that this meeting shall be adjourned to an Executive Session (closed session) and the public will be excluded in order that the Authority may discuss the items listed below, and upon reconvening this public meeting the Chairman will announce, if possible, the time when and the circumstances under which the discussion conducted in Executive Session will be disclosed to the public. This resolution is authorized and allowed by and pursuant to N.J.S.A. 10:4-13.

- (1) Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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- (2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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- (3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any



individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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- (4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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- (5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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- (6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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- (7) Any pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein in which the public body is, or may become a party.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

Storage Solutions request for access to SCMUA Property

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Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

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(9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

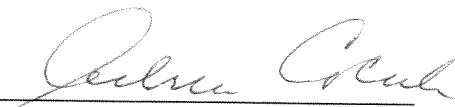
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NOW, THEREFORE, be it further resolved by the Sussex County Municipal Utilities Authority that pursuant to N.J.S.A. 10:4-13(b) the time when and the circumstances under which the discussion conducted in closed session of the public body can be disclosed to the public is when the need for confidentiality no longer exists.

Certified as a true copy of the  
Resolution adopted by the Authority  
at their Annual Reorganization Meeting held  
on Wednesday, February 1, 2017

  
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Andrea Cocula, Secretary

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RESOLUTION RE: AUTHORIZING THE CHAIRMAN TO EXECUTE REAL  
PROPERTY PURCHASE AGREEMENT

WHEREAS, a parcel of real property in the Borough of Franklin has been offered to the Sussex County Municipal Utilities Authority (SCMUA) for public purposes; and

WHEREAS, the parcel of property identified as Block 802, Lot 6 is adjacent to the SCMUA's Franklin Regional Pump Station; and


WHEREAS, it has been determined that the parcel would provide a benefit to the SCMUA as a buffer or for possible expansion; and

WHEREAS, the owner of said parcel Margaret Lomasson, Cape Coral, Florida has offered the parcel for the nominal sum of \$1.00.

NOW THEREFORE BE IT RESOLVED, that the SCMUA Chairman be authorized to execute the "Contract for Sale" for this parcel; and

BE IT FURTHER RESOLVED, that the SCMUA's staff and professionals are authorized to conduct necessary due diligence as provided for in the Contract for Sale.

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held on Wednesday, February 1, 2017.

  
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Secretary