

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON APRIL 15, 2015 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

Vice Chairman Madsen chaired the meeting, due to Chairman Petillo's attending the meeting via telecom.

The Meeting was called to order at 3:00 p.m.

The following were present: Commissioners Sowden, Madsen, Petillo (via telecom), Dietz, Cocula, and Drake, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Nugent, Counsel Napolitano, Special Environmental Counsel Thomas Prol, and Recording Secretary Kronski

Absent: Commissioner Meyer and Attorney Giacobbe.

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Madsen stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Madsen opened the meeting to public comment. No comments. Chairman Madsen closed the meeting to public comment.

4. AGENDA APPROVAL

Chairman Madsen asked for a motion to approve the Agenda, Commissioner Drake moved the approval of the Agenda, seconded by Commissioner Dietz. On voice vote: Ayes (6); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

The Chairman requested a motion for approval of the Consent Agenda. Commissioner Sowden moved the approval of the Consent Agenda, seconded by Commissioner Dietz. No discussions. On voice vote: Ayes (6); Nays (0). The motion carried.

6. MINUTES

Chairman Madsen requested a motion to approve the distribution of the April 1, 2015 Pending Action Summary Sheet (PASS), which was emailed to the Clerk of the Freeholder Board on April 2, 2015. Commissioner Cocula moved the PASS Report, seconded by Commissioner Drake. On voice vote: Ayes (6); Nays (0); Abstain (0). The motion carried.

Chairman Madsen asked for a motion to approve the Open & Closed Minutes from the March 18, 2015 Authority Meeting. Commissioner Drake moved to approve the minutes, seconded by Commissioner Dietz. On voice vote: Ayes (6); Nays (0); Abstain (0). The motion carried.

There are no minutes for distribution for this meeting.

7. BUSINESS

a. Executive Session

At 3:03 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session seconded by Commissioner Drake. On voice vote: (6) Ayes, (0) Nays, the motion carried.

#15-091 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:13 p.m. Commissioner Cocula moved to adjourn the Closed Executive Session and reconvene the Open Session seconded by Commissioner Sowden. On voice vote, Ayes (6); Nays (0), the motion passed.

Chairman Madsen called for a short meeting break at 3:13 p.m

Meeting reconvened in Open Session at 3:15 p.m.

Chairman Madsen indicated that in Closed Executive Session items discussed as specifically set forth in the resolution were personnel items and negotiations and/or litigations re: FMI Property Tenant; Solid Waste Enforcement Program Agreement and Personnel Item. When the need for confidentiality of these matters no longer exists they will be opened to the public.

b. Wastewater Program

Chief Engineer's Report

Mr. Varro reported on the details regarding a TWA Application from Mill Race Village in Sparta Township. The application has been reviewed by staff for the sanitary sewer extension, Sparta has required allocation available. Tom presented the resolution for endorsement.

Res: #15-092 TWA						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER						x
JOHN DRAKE		x	x			

#15-092 RESOLUTION RE: APPROVAL OF TWA APPLICATION FOR THE CONSTRUCTION OF A SANITARY SEWER EXTENSION TO SERVE THE MILL RACE VILLAGE PROJECT IN SPARTA TOWNSHIP, NEW JERSEY

Administrator's Report

Mr. Hatzelis reported on Septage, Sludge and Hauled Sewage Revenues and Volumes for the past 4 months and indicated that revenues are 57% ahead of projections. There is an increase in volumes and connection fees are at 54% of projections for the year.

c. Solid Waste Program

Superintendent's Report

Mr. Sparnon reminded the Commissioners that the 10th Annual Earth Day Celebration will take place on April 22, 2015 with over 300 students expected. The vendors participating in this event are Clean Communities, AmeriCorps, Blue Diamond Disposal, Cornerstone, SCS Engineers, E. Propane, National Resource Conservation Service, USF&WL and the Walkkill River Watershed Group. The WRWG and SCMUA Recycling Coordinator organizes and coordinates the event.

Mr. Sparnon presented a resolution authorizing the filing of the Spending Plan for 2014 Recycling Enhancement Act Grant, which as reported on at the last meeting indicating Sussex County will receive \$114,000 in grant funds.

Res: #15-093 2014 REA filing						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER						x
JOHN DRAKE		x	x			

#15-093 RESOLUTION RE: ENABLING RESOLUTION AUTHORIZING THE FILING OF A SPENDING PLAN FOR A 2014 RECYCLING ENHANCEMENT ACT TAX FUND ENTITLEMENT PURSUANT TO P.L. 2007 C.113 ET SEQ. HEREINAFTER, THE ACT

Chief Engineer's Report

Mr. Varro updated the Commissioners on the Landfill Extension Permit, which included an inspection from NJDEP Permitting and both NJDEP and US Fish and Wildlife. Tom indicated the inspection went well with no issues except for a section of the wildlife mitigation area under deed. He reviewed a possible land swap deal and reported that he will contact the NJDEP bureau that deals with deeded wildlife mitigation areas for more information. Commissioners concerned about timetable and Mr. Varro noted he will contact and follow up with the NJDEP this week to keep on schedule.

Administrator's Report

Mr. Hatzelis reported on Tonnages and Revenues compared to the same 4 month time period to last year, the tonnage chart shows ID10 is up 0.9%, however, ID13 Bulky Waste is down by 19% and ID13 Construction and Demolition is also down by 38%. Overall, tonnage is down by 2.8% compared to 2014 for the period of December 1 to March 31. Discussion ensued regarding possible reasons.

Mr. Hatzelis updated the Commissioners on the Grinnell/Cavalier proposed Solid Waste Management Plan Amendment to accept ID13 Bulk Waste at their facility. The proposed Amendment shows a negative financial impact to the Solid Waste Facility. Many municipalities have passed resolutions opposing the amendment due to the potential ripple effect of higher tip fees for ID10 waste if required due to lost tonnage to the Authority. Municipal. Resolutions will be forwarded to the Solid Waste Advisory Council, however this month's meeting has been cancelled.

d. General Authority Business

Administrator's Report

Mr. Hatzelis reminded the Commissioners that the filing of Financial Disclosure Statements are to be submitted by April 30th.

e. Personnel Matters

Solid Waste Superintendent's Report

Mr. Sparron presented a resolution as discussed in Executive Session for the promotion of Nicholas Szymczak to Assistant Weighmaster position.

Res: #15-094 Appointment of Assistant Weighmaster – N. Szymczak						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ	x		x			
ANDREA COCULA		x	x			
KARL MEYER						x
JOHN DRAKE			x			

#15-094 RESOLUTION RE: APPOINTMENT OF ASSISTANT WEIGHMASTER, NICHOLAS SZYMCZAK

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Madsen asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #15-095 - Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER						x
JOHN DRAKE		x	x			

#15-095 RESOLUTION RE: AUTHORIZING PASSAGE OF FINANCIAL CONSENT AGENDA

9. PUBLIC COMMENT

No Comments.

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioner Dietz noted that he would like to resurrect the Jack Carroll Memorial Golf Outing for September 14th. Information will be forthcoming.

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11. ADJOURN

Commissioner Sowden moved to adjourn the meeting, seconded by Commissioner Cocula. On voice vote: Ayes (6), the motion passed. The meeting was adjourned At 3:34 p.m.

Respectfully submitted,

Andrea Cocula, Secretary