

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON AUGUST 17, 2022 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Petillo, Commissioners Madsen, Cocula, Dietz, Drake, Wesley, Dabinett (telecom), Executive Director Thomas Varro, Chief Engineer Joseph Sesto, Comptroller Timothy Day, Wastewater Superintendent Timothy Phillips, General Counsel Napolitano (telecom), Special Counsel Prol, and Recording Secretary Tara Kronski

Absent: Commissioners Meyer and Finkeldie, Solid Waste Superintendent Jonathan Morris

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Petillo stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment. No public in attendance. Chairman Petillo closed the meeting to public comment.

4. AGENDA APPROVAL

Chairman Petillo asked for a motion to approve the Final Agenda, Commissioner Drake moved revised Agenda, seconded by Commissioner Cocula. On voice vote: Ayes (7); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Cocula moved to approve the Consent Agenda, seconded by Commissioner Madsen. No discussions requested. On voice vote: Ayes (7); Nays (0). The motion carried.

6. MINUTES

Chairman Petillo requested a motion to approve/acknowledge the email distribution of the August 3, 2022 Pending Action Summary Sheets (PASS) to the County Commissioner Board in accordance with N.J.S.A. 40:14B-14(e). Commissioner Madsen moved the PASS, seconded by Commissioner Cocula. On roll call: Ayes (4) Commissioners Cocula, Petillo, Wesley, Dabinett; Nays (0); Abstain (3) Commissioners Madsen, Dietz, Drake. The motion carried.

No minutes were up for approval at this meeting.

The Open and Closed Minutes for the July 20, 2022 Authority Meeting were emailed to the Commissioners for their review.

7. BUSINESS

a. Executive Session

At 3:03 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session. Motion was seconded by Commissioner Drake. On voice vote: Ayes (7), Nays (0). The motion carried.

Chairman Petillo noted the Closed Session should be approximately 20 minutes and discussions shall include: Pace Glass, Vernon Twp/MUA Litigation USDA Compost and Food Waste Reduction Pilot Program and Personnel Items.

#22-141 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:30 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Wesley. On voice vote: Ayes (7), Nays (0). The motion carried.

Chairman Petillo confirmed discussions held as specifically set forth in the resolution authorizing Closed Executive Session: Pace Glass, Vernon Twp/MUA Litigation USDA Compost and Food Waste Reduction Pilot Program and Personnel Items.

b. Wastewater Program

Comptroller's Report

Mr. Day reported on the need to transfer funding between line items for the Upper Wallkill Capital Budget to fund the Rehabilitation of the Franklin Pump Station. Mr. Day noted there was no increase in budget amount. Commissioner Drake moved the authorizing resolution, seconded by Commissioner Dietz. On roll call: Ayes (7) Commissioners Madsen, Cocula, Petillo, Dietz, Drake, Wesley, Dabinett; Nays (0); Abstain (0). The resolution passed.

#22-142 RESOLUTION RE: UPPER WALLKILL CAPITAL BUDGET AMENDMENT TO INCLUDE \$1,400,000 FOR SELF-FUNDING OF FRANKLIN PUMP STATION REHABILITATION PROJECT WHILE PROVIDING NOTICE OF INTENT TO SEEK FUTURE PROJECT NOTE

Chief Engineer's Report

Chief Engineer Sesto reviewed the proposal received through the North Jersey Wastewater Co-op from Rapid Pump and Metering, Co. for the rehabilitation of the Franklin Pump Station. He reviewed scope of work for a total of \$1,332,280, and noted project was reviewed and approved thereof. Commissioner Cocula moved the award resolution, seconded by Commissioner Madsen. On roll call: Ayes (7) Commissioners Madsen, Cocula, Petillo, Dietz, Drake, Wesley, Dabinett; Nays (0); Abstain (0). The resolution passed.

#22-143 RESOLUTION RE: AUTHORIZING THE AWARD OF CONTRACT AGREEMENT #459 BETWEEN THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA) AND RAPID PUMP AND METERING CO., INC. FOR THE REHABILITATION OF THE FRANKLIN PUMP STATION

c. Solid Waste Program

Chief Engineer's Report

Chief Engineer Sesto reported that the Leachate Pump Station/Force Main Project and punch-list items should be complete by the end of next week, and the Chemical Feed Building is operational.

Mr. Sesto reported on the Stage 2 Landfill Expansion Project. Contractor will begin switching to new RCC and Recycling facilities shortly. Atlantic Scale will be calibrating new scales in order to be ready for use.

Mr. Sesto reviewed a resolution listing CRC approved Change Orders for the Force Main Project (Contract #446). The total amount is \$139,010.80 for 26 Change Orders, and is subject to I-Bank approval. Commissioner Cocula moved the authorizing resolution, seconded by Madsen. On roll call: Ayes (7) Commissioners Madsen, Cocula, Petillo, Dietz, Drake, Wesley, Dabinett; Nays (0); Abstain (0). The resolution passed.

#22-144 RESOLUTION RE: AUTHORIZATION FOR EXECUTIVE DIRECTOR OR CHIEF ENGINEER TO EXECUTE CHANGE ORDERS TO SCMUA CONTRACT NO. 446, TOMCO CONSTRUCTION INC.

Comptroller’s Report

Mr. Day presented a resolution to amend the Solid Waste Capital Outlay Budget for FY2022, which will authorize the transfer of funds for the purchase of a roll-off container for the solid waste facility. The overall Budget remains the same. Commissioner Cocula moved the resolution, seconded by Commissioner Drake. On roll call: Ayes (7) Commissioners Meyer, Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Dabinett. The resolution passed.

#22-145 RESOLUTION RE: AMENDING THE SCMUA’S FY2022 SOLID WASTE FACILITY CAPITAL OUTLAY BUDGET

e. Personnel Matters

Executive Director’s Report

Mr. Varro reported on a resignation he received from Senior Project Engineer, Christine Casella. Commissioner Drake moved the acceptance of the resignation, seconded by Commissioner Dietz. On roll call: Ayes (7) Commissioners Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Dabinett. The motion passed.

Mr. Varro reviewed a resolution presented in Executive Session to grant a leave of absence to Solid Waste Employee RS6562 for personal illness. Commissioner Dietz moved resolution, seconded by Commissioner Cocula. On roll call: Ayes (7) Commissioners Madsen, Cocula, Dietz, Petillo, Drake, Wesley, Dabinett. The resolution passed.

#22-146 RESOLUTION RE: AUTHORIZATION TO GRANT A 60 DAY “OFFICIAL LEAVE OF ABSENCE WITHOUT PAY” FOR RS6562

8. Financial Transactions

a. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Petillo asked for a motion to approve the Financial Consent Agenda (FCA). On roll call:

Res #22-147 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
MEYER						x
MADSEN			x			
COCULA			x			
DIETZ		x	x			
DRAKE	x		x			

PETILLO			x			
WESLEY			x			
FINKELDIE						x
DABINETT			x			

#22-147 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

None.

10. COMMISSIONERS COMMENTS/REQUEST

Commissioner Cocula moved to give Commissioners Finkeldie and Meyer excused absences. On voice vote: Ayes (7); Nays (0). The motion passed.

Vice Chairman Drake noted a Sparta Councilmember mentioned she recently utilized the Solid waste facility for the first time and was very impressed with the facility, and with the very helpful and friendly employees.

11. ADJOURN

At 3:45 p.m. Commissioner Madsen moved to adjourn the meeting, seconded by Commissioner Dietz. On voice vote: Ayes (7); Nays (0). The motion passed.

Respectfully submitted,

Andrea Cocula, Secretary