

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, this Authority is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and,

WHEREAS, this Authority intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session:

WHEREAS, at this time the Authority cannot determine the time when the discussion to be held in Executive Session will be made public but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, be it resolved by the Sussex County Municipal Utilities Authority that this meeting shall be adjourned to an Executive Session (closed session) and the public will be excluded in order that the Authority may discuss the items listed below, and upon reconvening this public meeting the Chairman will announce, if possible, the time when and the circumstances under which the discussion conducted in Executive Session will be disclosed to the public. This resolution is authorized and allowed by and pursuant to N.J.S.A. 10:4-13.

(1) Any matter which, by express provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

(2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- (4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- (5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- (6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

- (7) Any pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein in which the public body is, or may become a party.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

Verizon Cell Tower Lease Agreement, Landfill Expansion/Infrastructure Relocation Funding Options, Sussex Borough Service Agreement, Upper Wallkill Sludge Hauling Contract

(8) Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

(9) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

Personnel Matters

(10) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The general nature of the subject to be discussed per N.J.S.A. 10:4-13(a):

NOW, THEREFORE, be it further resolved by the Sussex County Municipal Utilities Authority that pursuant to N.J.S.A. 10:4-13(b) the time when and the circumstances under which the discussion conducted in closed session of the public body can be disclosed to the public is when the need for confidentiality no longer exists.

Certified as a true copy of the
Resolution adopted by the Authority
at their Regular Authority Meeting held
on Wednesday, December 16, 2020.



Andrea Cocula, Secretary

RESOLUTION RE: AWARD OF CONTRACT NO. 21-09 FOR LIQUID WASTE HAULING AND DISPOSAL

WHEREAS, the Sussex County Municipal Utilities Authority has the need for hauling and disposal services for liquid waste from its wastewater treatment facilities; and

WHEREAS, SCMUA has solicited Request for Proposals (RFP) for this service for 2021; and

WHEREAS, Staff has received a proposal response from Russell Reid Waste Hauling & Disposal Service Co., Inc. (Russell Reid) with prices of \$114.00/1000 gallons (sludge haul and disposal), and \$53.94/1000 gallons (sewage haul and disposal), and \$45.00/1000 gallons (leachate haul and disposal); and

WHEREAS, the proposed prices/1000 gallons have been reviewed determined to be in the best interests of the SCMUA for Liquid Waste Hauling and Disposal One (1) Year Contract as noted herein (haul & disposal) for a not-to-exceed amount of \$44,000; and

WHEREAS, the SCMUA's Treasurer has certified sufficient funds are available for the contract award.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority's Board of Commissioners that the Contract No. 21-09 for Liquid Waste Hauling and Disposal (1-year term) is hereby awarded to Russell Reid of Keasbey, NJ according to the prices stated within their Proposal.

NOW, THEREFORE, BE IT RESOLVED that SCMUA staff and legal counsel are authorized to execute Liquid Waste Hauling and Disposal Agreement with Russell Reid, as per herein.

NOW, THEREFORE, BE IT RESOLVED this resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
Adopted by the Authority at their Regular
Meeting held on December 16, 2020.



Andrea Cocula, Secretary

RESOLUTION RE: AWARD OF CONTRACT NO. 21-09 FOR LIQUID WASTE
HAULING AND DISPOSAL

WHEREAS, the Sussex County Municipal Utilities Authority has the need for hauling and disposal services for liquid waste from its wastewater treatment facilities; and

WHEREAS, SCMUA has solicited Request for Proposals (RFP) for this service for 2021; and

WHEREAS, Staff has received a proposal response from Septicare Waste Hauling & Disposal Service Co., Inc. (Septicare) with prices of \$112.00/1000 gallons (sludge haul and disposal), and \$50.94/1000 gallons (sewage haul and disposal), and \$43.00/1000 gallons (leachate haul and disposal); and

WHEREAS, the proposed prices/1000 gallons have been reviewed determined to be in the best interests of the SCMUA for Liquid Waste Hauling and Disposal One (1) Year Contract as noted herein (haul & disposal) for a not-to-exceed amount of \$44,000; and

WHEREAS, the SCMUA's Treasurer has certified sufficient funds are available for the contract award.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority's Board of Commissioners that the Contract No. 21-09 for Liquid Waste Hauling and Disposal (1-year term) is hereby awarded to Septicare of Wantage, NJ according to the prices stated within their Proposal.

NOW, THEREFORE, BE IT RESOLVED that SCMUA staff and legal counsel are authorized to execute Liquid Waste Hauling and Disposal Agreement with Septicare, as per herein.

NOW, THEREFORE, BE IT RESOLVED this resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution
Adopted by the Authority at their Regular
Meeting held on December 16, 2020.



Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING THE EMERGENCY AWARD OF A CONTRACT AGREEMENT BETWEEN THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA) AND PASSAIC VALLEY SEWERAGE COMMISSION FOR LIQUID SLUDGE DISPOSAL FOR UPPER WALLKILL FACILITY

WHEREAS, the Authority has been advised by its Senior Project Engineer and Executive Director/Chief Engineer via written Certification that as of December 16, 2020, an emergency situation has developed due to inability of existing liquid sludge hauler, Spectraserve Inc., to provide sufficient trucks to meet demand; and

WHEREAS, it is necessary to retain an emergency contractor to supplement existing sludge hauler; and

WHEREAS, the Authority is desirous of authorizing the Emergency Procurement by the Executive Director; and

WHEREAS, the Authority received a Municipal Agreement with Passaic Valley Sewerage Commission for waste treatment and disposal at a cost of \$51.00 per 1,000 gallons; and

WHEREAS, the Authority requires separate hauling contract to deliver sludge from the Upper Wallkill Facility in Hardyston, NJ to Passaic Valley Sewerage Commission in Newark, NJ; and

WHEREAS, SCMUA received proposals from Wind River Environmental (\$68/1,000 gal), Russell Reid (\$59.70/1,000 gal), and R-D Trucking Inc. (\$55/1,000 gal); and all the contractors are able to resolve the Authority's emergency condition and it is further requested to authorize an agreement with any of the three depending on emergency availability; and

WHEREAS, the proposed Capital Outlay expenditure shall be funded by existing budget line item UW2407 – Sludge Disposal and the SCMUA's Treasurer has certified sufficient funds are available for the contract award.

NOW THEREFORE, BE IT RESOLVED, that the Authority finds that, in accordance with the attached certification of its Senior Project Engineer, that an emergency situation exists and that it is necessary to proceed with agreement with Passaic Valley Sewerage Commission and retain hauling contractor to supplement sludge hauling from the Upper Wallkill Facility on an emergency basis.

BE IT FURTHER RESOLVED, the contract for emergency agreement be authorized with Passaic Valley Sewerage Commission for sludge disposal at \$51.00 per 1,000 gallons; and

BE IT FURTHER RESOLVED, the contract for emergency agreement be authorized with Wind River Environmental (\$68/1,000 gal), Russell Reid (\$59.70/1,000 gal), or R-D Trucking Inc. (\$55/1,000 gal) for sludge hauling.

BE IT FURTHER RESOLVED, that the SCMUA Executive Director and Executive Secretary be authorized to sign all such appropriate contract agreements, and to take any necessary actions per herein.

BE IT FURTHER RESOLVED, that this resolution shall take effect in accordance with N.J.S.A. 40: 14B—14 (e).

Certified as a true copy of the Resolution
adopted by the Authority at their regular meeting
held on Wednesday, December 16, 2020.



Andrea Cocula, Secretary

RESOLUTION OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6 AND CERTAIN OTHER MATTERS IN CONNECTION WITH ISSUANCE OF NOT EXCEEDING \$39,000,000 SOLID WASTE REVENUE BONDS OR PROJECT NOTES (LANDFILL EXPANSION PROJECT) TO THE NEW JERSEY INFRASTRUCTURE BANK OR BY PUBLIC SALE

WHEREAS, the Sussex County Municipal Utilities Authority (the "Authority"), desires to (a) make application to the Local Finance Board for its review pursuant to N.J.S.A. 40A:5A-6 of a resolution and/or supplemental resolution authorizing the issuance of Solid Waste Revenue Bonds or Project Notes (Landfill Expansion Project), in one or more series, the proceeds of which will be used by the Authority to finance the Landfill Expansion Project (as defined herein) which includes, but is not limited to, (i) the Phase 6B Landfill Expansion Project, (ii) the Infrastructure Relocation Project, and (iii) the Phase 4 Landfill Expansion Project (collectively, the "Landfill Expansion Project") (said projects to be financed through the New Jersey Infrastructure Bank Financing Programs (the "NJIB Program") or by public sale) on a project-by-project basis if it so chooses, and (b) complete and submit certain documents and required forms, plans and specifications to the NJIB Program and the Local Finance Board, as applicable; and

WHEREAS, the Authority believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the local unit or units;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and will not create an undue financial burden to be placed upon the local unit or units.

NOW THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY, AS FOLLOWS:

Section 1. The making of an application to the Local Finance Board is hereby approved, and the Authority's Bond Counsel, Engineer, Auditor, and Municipal Advisor, along with other representatives of the Authority, are hereby authorized to prepare such application and to represent the Authority in matters pertaining thereto.

Section 2. The Secretary of the Authority is hereby directed to prepare and cause the Municipal Advisor to the Authority to file a copy of this resolution with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and recommendations as provided by the applicable New Jersey Statutes.

Section 4. Bond Counsel, the Engineer, the Auditor, and the Municipal Advisor are each hereby authorized to prepare, complete and submit, along with other officials, officers and professionals of the Authority, certain documents and required forms, plans and specifications to the NJIB Program and the Local Finance Board, as applicable, all in consultation with the Authority's Chairman and/or the General Counsel.

Section 5. The Authority's Chairman, Executive Director/Chief Engineer and Comptroller/Treasurer are each hereby authorized and directed to determine all matters in connection with the Landfill Expansion Project not determined by this or a subsequent resolution, all in consultation with Bond Counsel and General Counsel, and the manual or facsimile signature of the Authority's Chairman, Executive Director/Chief Engineer and Comptroller/Treasurer upon any documents shall be conclusive as to all such determinations. The Authority's Chairman, Executive Director/Chief Engineer, Comptroller/Treasurer, Secretary and any other Authority Representative including, but not limited to, Bond Counsel, the Auditor, the Engineer and the Municipal Advisor, are each hereby authorized and directed to take such actions or refrain from such actions as are necessary to consummate the transaction contemplated by the Authority's undertaking of the Landfill Expansion Project, and any and all such actions or inactions taken by the aforesaid Authority Representatives heretofore are hereby ratified and confirmed, *nunc pro tunc*.

Section 6. This resolution shall take effect immediately, subject to the provisions of N.J.S.A. 40:14B-14(e).

Recorded Vote

Commissioners	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
R. Petillo	X			
T. Madsen	X			
A. Cocula	X			
W. Dietz	X			
J. Drake	X			
K. Meyer				X
D. Perez			X	
J. Finkeldie	X			
R. Dabinett	X			

CERTIFICATION

I, ANDREA COCULA, the Secretary of the Sussex County Municipal Utilities Authority, in the County of Sussex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the above resolution entitled "RESOLUTION OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6 AND CERTAIN OTHER MATTERS IN CONNECTION WITH ISSUANCE OF NOT EXCEEDING \$39,000,000 SOLID WASTE REVENUE BONDS OR PROJECT NOTES (LANDFILL EXPANSION PROJECT) TO THE NEW JERSEY INFRASTRUCTURE BANK OR BY PUBLIC SALE" (the "Resolution") was duly adopted by the Authority at a regular meeting of the Authority held on December 16, 2020 duly called and held in accordance with the Open Public Meetings Act, at which meeting a quorum was present and acting throughout, and that such Resolution is a true and correct copy thereof and of the whole appearing in the books and records of the Authority and as of the date hereof such Resolution has not been amended, repealed or revoked but remains in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have set my hand and affixed the official seal of the Authority this 16th day of December, 2020.

SUSSEX COUNTY MUNICIPAL UTILITIES

AUTHORITY



ANDREA COCULA, Secretary

(SEAL)

RESOLUTION RE: APPROVAL AND ADOPTION OF CALCULATION OF ACTUAL ANNUAL CHARGES FOR SEWER SERVICE FOR FISCAL YEAR 2020 - UPPER WALLKILL SYSTEM

WHEREAS, per the requirements of the Sussex County Municipal Utilities Authority's Bond Resolution and Service Agreements, it is necessary that the Authority develop, and issue to its participants, prior to December 15 of each Fiscal Year, an estimate of the amounts of the Annual Charges to become payable by each participant for services to be rendered by SCMUA to each participant for sewage treatment services; and

WHEREAS, it is also required that subsequent to the completion of each Fiscal Year, a calculation of the amounts of the actual Annual Charge for the prior Fiscal Year must be carried out for each participant, and that a charge be requisitioned, based upon the difference between the estimated and actual charges; and

WHEREAS, the SCMUA Comptroller has prepared a report entitled "Calculation of Actual Annual Charges for Sewage Treatment Services - Fiscal Year 2020", which calculates the Actual Charges to be payable by each participant for Fiscal Year 2020 a copy of which is attached hereto and shall be incorporated as part hereof; and

WHEREAS, the Commissioners have reviewed said report and concur with the development of Actual Annual Charges contained therein; and

WHEREAS, the Commissioners desire to approve and adopt said report and formally submit said Actual Annual Charges to each participant as per the terms of the Service Agreements.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority that the attached report entitled "Calculation of Actual Annual Charges for Sewage Treatment Services - Fiscal Year 2020" is hereby approved, and is adopted as the Authority's calculation of actual Annual Charges for Fiscal Year 2020.

AND BE IT FURTHER RESOLVED that the Chairman of the Sussex County Municipal Utilities Authority is hereby authorized to issue a certificate to each Upper Wallkill participant containing the amount of the credit or additional payment resulting from the calculation of the Actual Fiscal Year 2020 Annual Charges.

AND BE IT FURTHER RESOLVED that this Resolution shall take effect in accordance with N.J.S.A. 40:14B – 14(e).

Certified as a true copy of the Resolution adopted by the Authority at their Regular Meeting held on Wednesday, December 16, 2020.



Andrea Cocula, Secretary

RESOLUTION RE: APPROVAL AND ADOPTION OF CALCULATION OF ACTUAL ANNUAL CHARGES FOR SEWER SERVICE FOR FISCAL YEAR 2020 – PAULINS KILL BASIN WATER RECLAMATION SYSTEM

WHEREAS, per the requirements of the Sussex County Municipal Utilities Authority's Bond Resolution and Service Agreements, it is necessary that the Authority develop, and issue to its participants, prior to December 15 of each Fiscal Year, an estimate of the amounts of the Annual Charges to become payable by each participant for services to be rendered by SCMUA to each participant for sewage treatment services; and

WHEREAS, it is also required that subsequent to the completion of each Fiscal Year, a calculation of the amounts of the actual Annual Charge for the prior Fiscal Year must be carried out for each participant, and that a charge be requisitioned, based upon the difference between the estimated and actual charges; and

WHEREAS, the SCMUA Comptroller has prepared a report entitled "Calculation of Actual Annual Charges for Sewage Treatment Services - Fiscal Year 2020", which calculates the Actual Charges to be payable by each participant for Fiscal Year 2020 a copy of which is attached hereto and shall be incorporated as part hereof; and

WHEREAS, the Commissioners have reviewed said report and concur with the development of Actual Annual Charges contained therein; and

WHEREAS, the Commissioners desire to approve and adopt said report and formally submit said Actual Annual Charges to each participant as per the terms of the Service Agreements.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Municipal Utilities Authority that the attached report entitled "Calculation of Actual Annual Charges for Sewage Treatment Services - Fiscal Year 2020" is hereby approved, and is adopted as the Authority's calculation of actual Annual Charges for Fiscal Year 2020.

AND BE IT FURTHER RESOLVED that the Chairman of the Sussex County Municipal Utilities Authority is hereby authorized to issue a certificate to each Paulinskill System participant containing the amount of the credit or additional payment resulting from the calculation of the Actual Fiscal Year 2020 Annual Charges.

AND BE IT FURTHER RESOLVED that this Resolution shall take effect in accordance with N.J.S.A. 40:14B-14(e).

Certified as a true copy of the Resolution adopted by the Authority at their Regular Meeting held on Wednesday, December 16, 2020.



Andrea Cocula, Secretary

**RESOLUTION RE: ADOPTION OF AMENDED SUSSEX COUNTY MUNICIPAL UTILITIES
AUTHORITY ORGANIZATIONAL STRUCTURE, STAFF POSITION
DESCRIPTION, SALARY STRUCTURE AND PERSONNEL AND EMPLOYEE
POLICIES (EFFECTIVE JANUARY 1, 2021)**

WHEREAS, the SCMUA Board of Commissioners has established the SCMUA Personnel Policies, Organizational Structure, Position Descriptions and Salary Guide, herein known as the "SCMUA Personnel Policy Manual"; and

WHEREAS, annually the Commissioners review the SCMUA Personnel Policy Manual to determine necessary changes for economics, efficiencies, compliance with public laws and administrative and operational needs; and

WHEREAS, the SCMUA Board of Commissioners, in consultation with the Personnel Committee and SCMUA Staff, have determined certain amendments to the SCMUA Personnel Policy Manual are warranted which will further serve the mission of the SCMUA.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Sussex County Municipal Utilities Authority, that:


1. The SCMUA hereby adopts the following revised employee Personnel Policies.
2. The SCMUA hereby adopts the following "Employee Salary Guide" – Appendix A.
3. The SCMUA hereby adopts the following "Professional Consulting Services" policies – Appendix B.
4. The SCMUA hereby adopts the following Job Descriptions – Appendix C.
5. The SCMUA hereby adopts the following Organizational Structure – Appendix D.

BE IT FURTHER RESOLVED THAT THIS "Personnel Policy Manual" shall supersede all previous personnel policy manuals; and

BE IT FURTHER RESOLVED that copies of the SCMUA Personnel Policy Manual shall be distributed to the Executive Director, Superintendents and all employees of the SCMUA.

This Resolution shall take effect on January 1, 2021.

Certified as a true copy of the
Resolution as adopted by the Authority
at their Regular Meeting held on
Wednesday, December 16, 2020.


Andrea Cocula, Secretary

RESOLUTION RE: AUTHORIZING DISPOSAL OF VARIOUS SCMUA RECORDS

WHEREAS, the Sussex County Municipal Utilities Authority (SCMUA) is required to retain certain public records according to the schedule as provided by the State of New Jersey, Department of Treasury, Division of Revenue and Enterprise Services - Records Management Services; and

WHEREAS, pursuant to N.J.S.A. 47:3-15 et. seq. there is a standardized procedure for the disposal of public records; and

WHEREAS, the SCMUA through its Executive Director and Staff has processed a request through the State of New Jersey, Department of Treasury, Division of Revenue and Enterprise Services - Records Management Services to dispose of various records, (from Retention Schedules C550000-003, C820000-012); and

WHEREAS, the State of New Jersey, Division of Archives and Records Management has approved and authorized said request for disposal (Authorization #s 568144, 568165); and

WHEREAS, the SCMUA Board of Commissioners has been advised by the Executive Director that these public records have been audited, the audit approved and said records are not required for future audits and have ceased to have sufficient value to warrant further retention; and

WHEREAS, the Commissioners have been advised by the Executive Director and Office Manager/Recording Secretary that all minutes of meetings from October 2017 through April 2020 have been reduced to writing and that the written form of minutes have been approved and adopted by the Authority, at duly called public meetings and as such there is no necessity to retain the recordings of the specific meetings noted, in that the official records of the meeting are the typed minutes.

NOW THEREFORE BE IT RESOLVED by the SCMUA Board of Commissioners as follows:

1. The public records as listed on the attached "Request and Authorization for Records Disposal" forms to be disposed of in the proper manner.
2. The request and authorizations (#568144, #568165), as approved by the State of New Jersey, Department of Treasury, Division of Revenue and Enterprise Services - Records Management Services shall be retained in the official records of the SCMUA.

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Andrea Cocula, Secretary