

MINUTES OF THE ANNUAL REORGANIZATION MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON FEBRUARY 1, 2017 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 3:00 p.m.

Present: Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer, and Drake, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Baron, General Counsel Giacobbe, Attorney John Napolitano, Special Counsel Prol and Recording Secretary Kronski

2. PUBLIC STATEMENT

The Chairman stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment. There being no public comment, Chairman Petillo closed the meeting to public comment.

4. OATH OF OFFICE

Attorney Napolitano administered the Oath of Office to John Drake for a 5-year Freeholder appointed term to the Commissioner Board of the Sussex County Municipal Utilities Authority. Term for Commissioner Drake: February 1, 2017 – January 31, 2022.

Attorney Prol administered the Oath of Office to Thomas Madsen for a 5-year Freeholder appointed term to the Commissioner Board of the Sussex County Municipal Utilities Authority. Term for Commissioner Madsen: February 1, 2017 – January 31, 2022.

5. AGENDA APPROVAL

The Chairman requested a motion for approval of the Agenda. Commissioner Dietz moved the approval of the Agenda, seconded by Commissioner Cocula. On voice vote, Ayes (7), Nays (0) the motion carried.

6. REORGANIZATION ACTIONS

Chairman Petillo passed the chair to Administrator John Hatzelis for the purpose of nominations and election of a Chairman and Vice Chairman to serve for the year from FEBRUARY 1, 2017 until the next Reorganization Meeting of FEBRUARY 7, 2018.

John Hatzelis asked for nominations for the office of Chairman of the Authority's Board of Commissioners. Commissioner Petillo motioned to nominate Thomas Madsen for the office of Chairman, seconded by Commissioner Dietz. John Hatzelis asked if there were any other nominations, there being none, he requested a roll call to elect Thomas Madsen as Chairman of the Authority for 2017.

FEBRUARY 1, 2017
Annual Reorganization Meeting

Elect Thomas Madsen as 2017 Chairman						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN			x			
RON PETILLO	x		x			
WAYNE DIETZ		x	x			
ANDREA COCULA			x			
KARL MEYER			x			
JOHN DRAKE			x			

John Hatzelis asked for nominations for the office of Vice Chairman of the Authority's Board of Commissioners. Commissioner Cocula nominated John Drake for the office of Vice Chairman of the Board, seconded by Commissioner Perez. John Hatzelis asked if there were any other nominations, there being none, he requested a roll call to elect John Drake as Vice Chairman of the Authority's Board of Commissioners.

Elect John Drake as Vice Chairman for 2017						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ		x	x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER			x			
JOHN DRAKE			x			

John Hatzelis turned the gavel over to the newly elected Chairman to preside over the remainder of the meeting.

Chairman Madsen asked Administrator Hatzelis to present the Reorganization Resolutions for various appointments and procedures for 2017. Mr. Hatzelis followed the Agenda and presented a resolution to appoint Andrea Cocula as Secretary to the Board for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018.

Res: #17-026 A. Cocula as Board Secretary						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA					x	
KARL MEYER	x		x			
JOHN DRAKE		x	x			

#17-026 RESOLUTION RE: APPOINTMENT OF ANDREA COCULA AS AUTHORITY SECRETARY FEBRUARY 1, 2017 to FEBRUARY 7, 2018

Mr. Hatzelis presented a resolution for adoption of establishing dates and times of the Authority Meetings. This resolution provides meeting dates to be held on the 1st and 3rd Wednesdays of each month to begin at 3:00 p.m from FEBRUARY 1, 2017 to FEBRUARY 7, 2018. Commissioner Cocula moved the resolution establishing dates and times of the Regular Authority Meetings, seconded by Commissioner Drake. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-027 RESOLUTION RE: DATES AND TIME OF REGULAR AUTHORITY MEETINGS – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

John Hatzelis reviewed the resolution that was prepared appointing himself as the Treasurer and Valerie Olm as the Assistant Treasurer. Commissioner Dietz moved the adoption of the resolution, seconded by Commissioner Meyer. **On voice vote: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-028 RESOLUTION RE: APPOINTMENT OF AUTHORITY TREASURER AND ASSISTANT TREASURER – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

John Hatzelis noted the Board approved Request for Proposals be posted on the SCMUA website for the Fair and Open Process for certain Professional Services needed for 2017.

A proposal was received from General Counsel Matthew Giacobbe from the firm of Cleary Giacobbe Alfieri Jacobs, LLC, after review of RFPs by Staff and Personnel Committee. Commissioner Cocula moved the adoption of the following resolution appointing Matthew Giacobbe as Authority's General Legal Counsel for the period February 1, 2017 To February 7, 2018. Commissioner Drake seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution carried.**

#17-029 RESOLUTION RE: APPOINTMENT OF MATTHEW GIACOBBE OF CLEARY GIACOBBE ALFIERI & JACOBS, LLC AS AUTHORITY GENERAL LEGAL COUNSEL - FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

An RFP was received from Thomas H. Prol of Laddey, Clark & Ryan as is recommended for Special Counsel Services for Environmental Matters. Commissioner Drake moved the adoption of the following resolution appointing Thomas H. Prol as Authority's Special Counsel for Environmental Matters for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018. Commissioner Meyer seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-030 RESOLUTION RE: APPOINTMENT OF THOMAS H. PROL, ESQ. AS AUTHORITY SPECIAL COUNSEL ON ENVIRONMENTAL MATTERS – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

Mr. Hatzelis reported Special Counsel for matters related to NJPDES Permit and Watershed Management was also requested for RFP which was posted on the Authority's website for Special Counsel the recommendation is for appointment of Hall and Associates. Commissioner Cocula moved the adoption of the following resolution appointing the firm of Hall and Associates as the Authority's Special Counsel for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018. Commissioner Dietz seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-031 RESOLUTION RE: APPOINTMENT OF JOHN HALL, ESQ. OF HALL AND ASSOCIATES AS SPECIAL COUNSEL FOR MATTERS RELATED TO SOLID WASTE FACILITIES AND WASTEWATER

FEBRUARY 1, 2017
Annual Reorganization Meeting

FACILITIES NJPDES PERMITS AND WATERSHED MANAGEMENT
PROGRAM – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

John Hatzelis advised the Board that the Authority posted a request for proposals on the Authority's website for Bond Counsel Services and recommendation is to appoint Archer Greiner, P.C. Commissioner Drake moved the adoption of the following resolution appointing the firm of Archer & Greiner, P.C. as Authority Bond Counsel for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018. Commissioner Meyer seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake; Nays (0); Abstain (0). The resolution passed.**

#17-032 RESOLUTION RE: APPOINTMENT OF JOHN CANTALUPO OF ARCHER & GREINER, P.C. AS AUTHORITY BOND COUNSEL – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

A proposal was received from Ferraioli, Wielkotz, Cerullo & Cuva, P.A for Auditing Services, and is recommended for appointment. Commissioner Cocula moved the adoption of the following resolution appointing the firm of Ferraioli, Wielkotz, Cerullo & Cuva, P.A. as the Authority Auditors for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018. Commissioner Drake seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-033 RESOLUTION RE: APPOINTMENT OF FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A. AS AUDITORS TO THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

Mr. Hatzelis reported that an RFP was posted on the Authority's website for Continuing Disclosure Agent and Financial Advisory Services, and a proposal was received from Phoenix Financial Advisors for services that include advisement regarding security exchange requirements for disclosure and certain financial services. Commissioner Dietz moved the resolution for appointment of Phoenix Financial Advisors for Financial Advisor Consulting Services for FEBRUARY 1, 2017 to FEBRUARY 7, 2018, seconded by Commissioner Drake. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-034 RESOLUTION RE: APPOINTMENT FOR CONTINUING DISCLOSURE AGENT SERVICES/FINANCIAL ADVISOR SERVICES TO PHOENIX FINANCIAL ADVISORS, LLC - FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

Mr. Hatzelis explained the need for various Environmental Consultant and LSRP Services, and RPS have been received after RFPs were advertised. He noted that multiple firms submitted and each specialize in certain areas and the appointment of a pool of firms would benefit the Authority.

The firm of French & Parello for soil remediation specialists has been recommended and a resolution is up for consideration. Commissioner Petillo moved the adoption of the following resolution appointing the firm of French & Parello Associates as Specialized Environmental Consultant/Licensed Soil Remediation Professional for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018, seconded by Commissioner Drake. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

FEBRUARY 1, 2017
Annual Reorganization Meeting

#17-035 RESOLUTION RE: APPOINTMENT OF FRENCH & PARELLO ASSOCIATES AS AUTHORITY SPECIALIZED ENVIRONMENTAL CONSULTANT/LICENSED SOIL REMEDIATION PROFESSIONAL – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

The next appointment is for Mott MacDonald as additional appointed Authority Specialized Consultant/LSRP Professional. Commissioner Petillo moved the adoption of the following resolution appointing the firm of Mott MacDonald as Specialized Environmental Consultant/licensed Soil Remediation Professional for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018. Commissioner Drake seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-036 RESOLUTION RE: APPOINTMENT OF MOTT MACDONALD AS AUTHORITY SPECIALIZED ENVIRONMENTAL CONSULTANT/LICENSED SOIL REMEDIATION PROFESSIONAL – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

The next recommended appointment for Authority Specialized Environmental Consultant/LSRP is for Paulus Sokolowski and Sartor, LLC. Commissioner Petillo moved the adoption of the following resolution appointing the firm for Specialized Environmental/LSRP for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018. Commissioner Meyer seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-037 RESOLUTION RE: APPOINTMENT OF PAULUS SOKOLOWSKI AND SARTOR, LLC AS AUTHORITY SPECIALIZED ENVIRONMENTAL CONSULTANT/LSRP – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

The last appointment is for Amy S. Greene Environmental Consultants, Inc. as Authority's Specialized Environmental Consultant for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018. Commissioner Petillo moved the adoption of the following resolution appointing the firm of Amy S. Greene Environmental Consultants, Inc. for Specialized Environmental Consultant, Commissioner Drake seconded the motion. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-038 RESOLUTION RE: APPOINTMENT OF AMY S. GREENE ENVIRONMENTAL CONSULTANTS, INC. AS AUTHORITY SPECIALIZED ENVIRONMENTAL CONSULTANT – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

The next appointments are for landfill gas field services and the first recommendation for SCS Field Services. Commissioner Drake moved the resolution for appointment from FEBRUARY 2, 2017 TO FEBRUARY 7, 2018, seconded by Commissioner Meyer. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-039 RESOLUTION RE: APPOINTMENT OF SCS FIELD SERVICES AS AUTHORITY'S SPECIALIZED LANDFILL GAS FIELD SERVICES CONSULTANT – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

The second appointment is for Monitoring, Control and Compliance, Inc. and Commissioner Drake moved the resolution. Commissioner Meyer seconded the resolution for appointment from FEBRUARY 1, 2017 TO FEBRUARY 7, 2018. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-040 RESOLUTION RE: APPOINTMENT OF MONITORING, CONTROL AND COMPLIANCE, INC. AS AUTHORITY'S SPECIALIZED LANDFILL GAS FIELD SERVICES CONSULTANT - FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

Mr. Hatzelis continued with a resolution for Risk Manager, recommendation to for The Mitchell Agency per their RFP submittal. Commissioner Drake moved the appointment resolution, seconded by Commissioner Cocula. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Cocula, Meyer and Drake; Nays (0); Abstain (1) Commissioner Dietz. The resolution passed.**

#17-041 APPOINTING RISK MANAGEMENT CONSULTANT – 2017

Mr. Hatzelis presented a resolution to designate the Authority's Official Newspapers of record. Mr. Hatzelis noted that the Authority uses the New Jersey Herald, the New Jersey Sunday Herald and the Daily Record to advertise legal and public notices in conformance with the Open Public Meetings Act for the period of FEBRUARY 1, 2017 to FEBRUARY 7, 2018. Commissioner Perez moved the resolution, seconded by Commissioner Drake. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-042 RESOLUTION RE: DESIGNATION OF OFFICIAL AUTHORITY NEWSPAPERS – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

Administrator Hatzelis indicated that the next resolution designates the banks used by the Authority and other corresponding accounts that the Authority utilizes for services for various banking transactions, and signature authorizations on thereof. Commissioner Drake moved the adoption of the following resolution regarding banking and financial transactions for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018 seconded by Commissioner Meyer. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-043 RESOLUTION RE: BANKING AND FINANCIAL TRANSACTIONS FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

Mr. Hatzelis requested a motion for adoption of a resolution regarding appointment of a Certifying Officer to be Marguerite Nemeth for DMV Records, PERS, and State Benefits Program, as well as the credit card program. Patricia Korger shall be named as Alternate Certifying Officer. Commissioner Cocula moved to appoint Marguerite Nemeth as the Certifying Officer for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018, seconded by Commissioner Drake. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-044 RESOLUTION RE: APPOINTMENT OF MARGUERITE NEMETH AS SCMUA CERTIFYING OFFICER

FEBRUARY 1, 2017
Annual Reorganization Meeting

Mr. Hatzelis reviewed a resolution for approval of a Cash Management Plan and Investment Policy for 2017, as required by the NJDEP. Commissioner Perez moved the adoption of the following resolution approving a Cash Management and Investment Policy for the Authority, seconded by Commissioner Drake. **On roll call, the vote was as follows: Ayes (7) Commissioner Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-045 RESOLUTION RE: APPROVING SCMUA CASH MANAGEMENT AND INVESTMENT POLICY

Mr. Hatzelis prepared a resolution establishing formal written internal control procedures for accounting practices for 2017, as per Local Finance Board rules. Mr. Hatzelis reported that these policies have been in effect, and this is provided for each year review and is a written reference as recommended by the Auditor. Commissioner Cocula moved resolution, seconded by Commissioner Drake. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-046 RESOLUTION RE: ESTABLISHING FORMAL WRITTEN INTERNAL CONTROL PROCEDURES – FY2017

The next resolution authorizing issuance of Officer's Certificates related to Authority Bonds. John Hatzelis advised that this resolution is required by the Bond Resolution and authorizes Chairman Thomas Madsen, Vice Chairman John Drake, Authority Secretary Andrea Cocula, Authority Administrator/ Treasurer John Hatzelis and Assistant Treasurer Valerie Olm are hereby designated to provide Officers Certificates to the Authority's Trustee relating to all Authority Note and Bond Issues. Commissioner Cocula moved the adoption of the following resolution authorizing issuance of Officers Certificates related to Authority Bonds for the period FEBRUARY 1, 2017 to FEBRUARY 7, 2018, seconded by Commissioner Drake. **On roll call, the vote was as follows: Ayes (7) Commissioner Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-047 RESOLUTION RE: AUTHORIZING ISSUANCE OF OFFICERS CERTIFICATES RELATED TO AUTHORITY BONDS – FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

A resolution regarding the establishment of a Purchasing Board including John Hatzelis, Karl Meyer, Ron Petillo, Angelo Baron, Thomas Varro, Jim Sparnon, Shane Zappa of the SCMUA to attend bid openings of submitted proposals. Commissioner Drake moved the resolution, seconded by Commissioner Perez. **On roll call the vote was as follows: (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-048 RESOLUTION RE: ESTABLISHMENT OF A PURCHASING BOARD IN ACCORDANCE WITH N.J.S.A. 40A:11-9 FOR THE PERIOD FROM FEBRUARY 1, 2017 TO FEBRUARY 7, 2018

Last resolution for consideration for Reorganization purposes is to appoint a Records Custodian for the Authority, in conformance with the Open Public Records Act. Mr. Hatzelis is recommended to continue as the Records Custodian for 2017. Commissioner Cocula moved the resolution, seconded by Commissioner Drake. **On roll call the vote was as follows: Ayes (7) Commissioners Perez, Madsen, Petillo, Dietz, Cocula, Meyer and Drake. The resolution passed.**

#17-049 RESOLUTION RE: APPOINTMENT OF A SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY RECORDS CUSTODIAN – 2017

Committee Appointments for 2017, Commissioners shall notify Chairman Madsen of their Committee requests. Further discussions and appointments shall be made at the next Authority Meeting.

7. APPROVAL OF CONSENT AGENDA

Chairman Madsen requested a motion for approval of the Consent Agenda. Commissioner Drake moved the approval of the Consent Agenda, seconded by Commissioner Dietz. No discussions. On voice vote: Ayes (7), Nays (0), Abstain (0), the motion carried.

8. MINUTES

Chairman requested a motion to approve the distribution of the January 18, 2017 Pending Action Summary Sheet which was emailed to the Freeholder Board on January 19, 2017. Commissioner Dietz moved to approve the January 18, 2017 Pending Action Summary Sheet, seconded by Commissioner Drake. On voice vote: Ayes (7), Nays (0), Abstain (0), the motion passed.

No Meeting Minutes up to approval at this meeting.

Chairman Madsen noted the Open and Closed Minutes for the January 4, 2017 Authority Meeting have been emailed to the Commissioners for their review.

9. BUSINESS

a. Closed Executive Session

At 3:24 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session. Motion seconded by Chairman Madsen noted Closed Session should be estimated to be 5 – 10 minutes.

#17-050 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:35 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Perez. On voice vote, Ayes (7); Nays (0); Abstain (0). The motion passed.

Chairman Madsen indicated items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Storage Solutions request to access SCMUA wastewater property. When the need for confidentiality of these matters no longer exists they will be opened to the public.

b. Wastewater Program

Superintendent's Report

Mr. Baron reported that the Homestead Sewage Treatment Plant Permit is up for renewal and authorization from the Board is required to submit application to the NJDEP. The permit is for 5 years. **Commissioner Dietz moved authorization to submit renewal application for the Homestead Plant, seconded by Commissioner Drake. On voice vote: Ayes (7); Nays (0); Abstain (0). The motion passed.**

Administrator's Report

Mr. Hatzelis reviewed a resolution authorizing the execution of a Real Property Purchase Agreement for a parcel of property in Franklin Borough. Previous discussions held regarding land donation in the sum of \$1.00.

Res #17-051: Real Property Purchase of small parcel of land in Franklin Borough						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA	x		x			
KARL MEYER			x			
JOHN DRAKE		x	x			

#17-051 RESOLUTION RE: AUTHORIZING THE CHAIRMAN TO EXECUTE REAL PROPERTY PURCHASE AGREEMENT

c. Solid Waste Program

Chief Engineer's Report

Mr. Varro reviewed the bid results from the bid opening held at 11:00 am today for the Landfill Life Expansion Project, with a total of 5 bidders. The apparent low bid was from Montana Construction \$6,226,791. Mr. Varro noted top three bids shall be reviewed by Legal Counsel, SCMUA staff and Authority's Consulting Engineer before contract award. Discussions ensued regarding all bid submittals and contractors' past performances. References shall be further reviewed. Commissioners are concerned with maintaining the project timeline and would like to avoid any unnecessary delays in project start date.

Administrator's Report

Mr. Hatzelis reported on the recent meeting that was held with SCMUA Staff and the County Health Department, County Counsel, as well as, with Special Counsel Prol regarding Solid Waste Enforcement Program violations and potential penalties. Mr. Hatzelis reviewed the violations data sheet and those haulers that are unresponsive or viable cases shall be brought to court and subject to penalties.

10. FINANCIAL TRANSACTIONS

a. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Madsen asked for a motion to adopt the Financial Consent Agenda.

Res: #17-052 – Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ			x			
ANDREA COCULA		x	x			
KARL MEYER			x			
JOHN DRAKE	x		x			

#17-052 RESOLUTION RE: AUTHORIZING PASSAGE OF FINANCIAL CONSENT AGENDA

11. Open To Public Comment

No Comment from the public.

12. Commissioners' Comments/Requests

Commissioners congratulated the newly elected Chairman and Vice-Chairman.

13. Adjourn

Commissioner Perez moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote, the motion passed. The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Andrea Cocula, Secretary