

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON JANUARY 3, 2018 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Madsen, Vice Chairman Drake, Commissioners Perez, Cocula, Meyer and Petillo, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Special Counsel Prol and Recording Secretary Kronski.

Absent: Commissioner Dietz

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Madsen stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

No public comment.

4. AGENDA APPROVAL

Chairman Madsen asked for a motion to approve the Agenda. Commissioner Drake moved, seconded by Commissioner Cocula. On voice vote: Ayes (6); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Drake moved the approval of the Consent Agenda, seconded by Commissioner Meyer. No discussions requested. On voice vote: Ayes (6), Nays (0). The motion carried.

6. MINUTES

Chairman Madsen requested a motion to approve/acknowledge the distribution of the December 13, 2017 Pending Action Summary Sheet (PASS) to the County Freeholder Board.

PASS Report for 12-13-17 Mtg to Freeholder Board						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ	x		x			
JOHN DRAKE		x	x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA			x			
KARL MEYER			X			
RONALD PETILLO			x			

The motion passed.

No Minutes up for approval.

Minutes for Distribution: November 29, 2017 Authority Meeting
December 13, 2017 Authority Meeting

7. BUSINESS

a. Executive Session

At 3:01 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Drake. On voice vote: (6) Ayes, (0) Nays, the motion carried. Chairman Madsen noted the Closed Session should be approximately 20 minutes and discussions to include: Solid Waste Enforcement Program.

#18-014 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:18 p.m. Commissioner Drake moved to adjourn the Closed Session, seconded by Commissioner Meyer. Roll call: Ayes (6); Nays (0). The motion passed.

Chairman Madsen confirmed items discussed as specifically set forth in the resolution authorizing Closed Executive Session included: Solid Waste Enforcement Program. When the need for confidentiality of these matters no longer exists they will be opened to the public.

b. Wastewater Program

Superintendent's Report

Superintendent Baron gave a status update on the Paulinskill Plant Project's recent pump replacement for EQ Pump #2. Worth & Company and electrical subcontractor performed the install, all parties will be kept informed if any other issues occur. This is the fifth pump installed for this application and if like previous pumps is expected to last approximately 500 hours.

Mr. Baron reported on an issue with the Microfilter Unit. The unit is operational, however during a walkthrough a grinding noise was discovered. The manufacturer, Nova Screen inspected the unit and confirmed there is a bearing issue. The bearings are lubricated and prepared during unit manufacturing, Nova Screen will be in contact to advise of a repair timetable.

Commissioner Petillo opened discussions regarding recent contract with Tully Environmental for Sludge Cake Hauling. Tully is located in New York and received approval from a Pennsylvania Landfill to deliver sludge cake to be used with cover material. Discussions ensued regarding how to get NJDEP approval for sludge cake material to be used at the Solid Waste Facility. Staff reviewed past issues and possible uses for sludge cake at the SW Facility and will gather recent information regarding NJDEPs regulations regarding same.

c. Solid Waste Program

Chief Engineer's Report

Chief Engineer Varro reported on the current issues with certain Landfill Gas System wells, and what needs to be done to correct these issues. He reviewed a map of the current wells and some are in need of repair to increase flow of gas and manage future needs. Discussions ensued regarding well material, timetable and switching wells from horizontal to vertical. Mr. Varro suggested obtaining proposals from SCS and Cornerstone for preparing Bid Specifications for this work, to be done later

this year. Commissioners suggested waiting until Contract #444 has been closed out. Mr. Varro also discussed current needs to Tier 2 LFG sampling/reporting. Mr. Varro recommends Cornerstone Environmental continue to work with this Tier 2 reporting requirements, due to current experience and work previously done on Title V requirements. Commissioners concurred.

Administrator’s Report

Mr. Hatzelis reviewed the tonnages and revenues for FY2017 and noted that compared to FY2016, tonnages are up 3.7% and revenues are up 4.5%. Household Waste (ID10) has remained consistent, however Bulky Waste and Construction Debris are up 31%. The success of the Solid Waste Enforcement Program is the most likely the reason for the increase in ID13 tonnage.

d. General Authority Business

Administrator’s Report

Mr. Hatzelis prepared a resolution to appoint a Public Agency Compliance Officer (PACO), as per the AAO of New Jersey Dept. of Treasury

Res# 18-015: Appt. of PACO - 2018						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE	x		x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA		x	x			
KARL MEYER			x			
RONALD PETILLO			x			

#18-015 RESOLUTION RE: AUTHORIZING ANNUAL APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE OFFICER (PACO) FOR THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA) - 2018

Mr. Hatzelis reported receipt of RFPs for Professional Services for 2018. He noted more detailed information will be provided for the next meeting in order to make appointments at the Reorganization Meeting on February 7th.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Madsen asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #18-016 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
JOHN DRAKE	x		x			
TOM MADSEN			x			
WAYNE DIETZ						x
ANDREA COCULA		x	x			
KARL MEYER			x			
RONALD PETILLO			x			

#18-016 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

JANUARY 3, 2018

9. PUBLIC COMMENT

No public comment.

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioners wished everyone a Happy New Year.

Commissioner Cocula moved to give Commissioner Dietz an excused absence, seconded by Commissioner Drake. On voice vote: Ayes (6), the motion passed.

11. ADJOURN

Commissioner Perez moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote: Ayes (6), the motion passed. The meeting was adjourned at 3:47 p.m.

Respectfully submitted,

Andrea Cocula, Secretary