

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON MARCH 4, 2020 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Chairman Drake, Vice Chairman Meyer, Commissioners Petillo, Cocula, Perez, Finkeldie, Dabinett, Executive Director/Chief Engineer Varro, Comptroller Timothy Day, Senior Project Engineer Sesto, Solid Waste Superintendent Jonathan Morris, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Special Counsel Prol, and Recording Secretary Tara Kronski

Absent: Commissioners Madsen and Dietz

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Drake stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Drake opened the meeting to public comment. No public present. He closed the meeting to public comment.

4. AGENDA APPROVAL

Chairman Drake asked for a motion to approve the Final Agenda. Commissioner Perez moved the Agenda, seconded by Commissioner Meyer. On voice vote: Ayes (7); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Finkeldie moved the approval of the Consent Agenda, seconded by Commissioner Dabinett. No discussions requested. On voice vote: Ayes (7); Nays (0). The motion carried.

6. MINUTES

Chairman Drake requested a motion to approve/acknowledge the email distribution of the February 19, 2020 Pending Action Summary Sheets (PASS) to the County Freeholder Board in accordance with N.J.S.A. 40:14B-14(e). Commissioner Perez motioned to approve, seconded by Commissioner Meyer. On voice vote: Ayes (7); Nays (0). The motion carried.

Commissioner Cocula moved to approve the Open and Closed Minutes from the January 15, 2020 Authority Meeting, seconded by Commissioner Finkeldie. On voice vote: Ayes (7); Nays (0). The motion carried.

Chairman Drake noted that the Open and Closed Minutes from the February 5, 2020 Authority Meeting have been emailed to the Commissioners for their review.

7. BUSINESS

a. Executive Session

At 3:04 p.m. Commissioner Dabinett moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Cocula. On voice vote: Ayes (7), Nays (0). The motion carried.

Chairman Drake noted the Closed Session should be approximately 35 minutes and discussions shall *include: Sparta Stop and Shop Collection Matter, Mountain Creek Bankruptcy Update, Leachate Pump Station Force Main, Landfill Life Extension/Infrastructure Relocation Project, Contract #447 A/B Bid Opening and Personnel Items.*

#20-067 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:50 p.m. Commissioner Finkeldie moved to adjourn the Closed Session, seconded by Commissioner Dabinett. On voice vote: Ayes (7), Nays (0). The motion carried.

Chairman Drake confirmed discussions held as specifically set forth in the resolution authorizing Closed Executive Session included Sparta Stop and Shop Collection Matter, Mountain Creek Bankruptcy Update, Leachate Pump Station Force Main, Landfill Life Extension/Infrastructure Relocation Project, Contract #447 A/B Bid Opening and Personnel Items. When the need for confidentiality of these matters no longer exists, they will be opened to the public.

b. Wastewater Program

Executive Director's Report

Mr. Varro reported that he was contacted by the Developer of the Frankford Town Center Project at Ross' Corner, who gave him an update on the intended future of the property in regard to wastewater generation, which would include 300 residential units, hotel, 3 restaurants, and 30,000 s.f. of retail space and, possibly, the ballpark. The ownership and operation of the wastewater treatment plant was discussed. The Developer desired to retain ownership and operation of the plant. Mr. Varro explained that any amendments to the Wastewater Management Plan must be considered at the municipal level before the SCMUA and NJDEP can review/consider.

Senior Project Engineer's Report

Senior Project Engineer Joseph Sesto reported on a Watershed Grant from the USDA-Natural Resources Conservation Service to fund implementation of best management practices at Deckertown Holsteins, LLC by the SCMUA-WRWMG. Commissioner Cocula moved the resolution for the Agreement, seconded by Commissioner Meyer. On roll call: Ayes (7) Commissioners Petillo, Cocula, Drake, Meyer, Perez, Finkeldie, Dabinett; Nays(0); Abstain (0). The resolution passed.

#20-068 RESOLUTION RE: AUTHORIZING THE EXECUTION OF A COST SHARING AGREEMENT WITH SHANE SWARTS, OPERATOR OF DECKERTOWN HOLSTEINS, LLC DAIRY FARM IN WANTAGE TOWNSHIP TO IMPLEMENT BEST MANAGEMENT PRACTICES IN COLLABORATION WITH A USDA-NRCS FARM BILL FUNDING PROGRAM (EQIP)

c. Solid Waste Program

Superintendent's Report

Superintendent Morris reported on the ramp installation at the landfill which is ongoing and should be completed in two weeks with minimal impact on landfill space.

Mr. Morris indicated the first E-Waste Event of 2020 is scheduled for March 28th.

Mr. Morris reported on the Flag Retirement Ceremony held at the Veterans' Cemetery in Sparta that included 7,000 flags. Ongoing efforts to get NJDEP and Abby Glen to authorize larger quantity of flags at one time. Discussions ensued regarding well the ceremony is conducted.

Executive Director/Chief Engineer's Report

Mr. Varro reviewed the proposal to move the Class C Exempt Compost Facility. He reviewed the process which includes an Administrative Action to change the Lot/Block of the location to the top of the capped Phase 1 Landfill Cell, SWAC and Freeholder review/approval is also necessary. A resolution was prepared to authorize submittal of the Administrative Action, Commissioner Perez moved the resolution, seconded by Commissioner Dabinett. On roll call: Ayes (7) Commissioners Petillo, Cocula, Drake, Meyer, Perez, Finkeldie, Dabinett; Nays (0); Abstain (0). The resolution passed.

#20-069 RESOLUTION RE: AUTHORIZATION TO APPLY FOR ADMINISTRATIVE ACTION TO MODIFY AND RELOCATE SCMUA'S CLASS C EXEMPT COMPOST FACILITY

Senior Project Engineer's Report

Mr. Sesto reported on the Leachate Pump Station/Force Main Project. SCMUA staff reviewed comments with Mott MacDonald regarding design. Revised drawings are predicted to be sent to the NJDEP by end of next week and then a request to the Board to advertise of bids around April 6th. Mr. Sesto answered questions from the Board regarding construction materials used to avoid any leaks or breakages in force main/pipes. Mr. Sesto and Wastewater Superintendent Baron reviewed procedures and equipment that control/notify of a potential leak or pipe rupture.

Mr. Sesto presented a resolution related to Closed Session discussions, that reject all bids for SCMUA Contract #447 A/B for Aboveground Storage Tanks (AST) Fuel Stations, Natural Gas Utility and UST Removals due to the bids being substantially above the Authority's Budget. A resolution was prepared to authorize rejection and to explore public rebid and State Contract options. Commissioner Cocula moved the resolution, seconded by Commissioner Finkeldie. On roll call: Ayes (7) Commissioners Petillo, Cocula, Drake, Meyer, Perez, Finkeldie, Dabinett; Nays (0); Abstain (0). The resolution passed.

#20-070 RESOLUTION RE: REJECTION OF BID FOR SCMUA CONTRACT #447 A/B AST FUEL STATIONS, NATURAL GAS UTILITY AND UST REMOVALS

Comptroller's Report

Comptroller Day reported on the Solid Waste Tonnage and Revenues December 1, 2019 through end of February 2020. Total of \$767,000 over the scale system with a tonnage increase of 2.5% compared to the same time period for 2019.

e. Personnel Matters

Solid Waste Superintendent’s Report

Mr. Morris presented a resolution for consideration for the appointment of a Solid Waste Attendant Justin Lott, as per discussions in Executive Session. Commissioner Cocula moved the resolution, seconded by Commissioner Perez. On roll call: Ayes (7) Commissioners Petillo, Cocula, Drake, Meyer, Perez, Finkeldie, Dabinett; Nays (0); Abstain (0). The resolution passed.

#20-071 RESOLUTION RE: APPOINTMEN OF SOLID WASTE FULL-TIME SITE ATTENDANT JUSTIN LOTT

8. Financial Transactions

a. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Drake asked for a motion to approve the Financial Consent Agenda (FCA). On roll call:

Res #20-072 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
PETILLO			x			
MADSEN						x
COCULA		x	x			
DIETZ						x
DRAKE			x			
MEYER	x		x			
PEREZ			x			
FINKELDIE			x			
DABINETT			x			

#20-072 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

No public comment.

10. COMMISSIONERS COMMENTS/REQUEST

Commissioner Cocula moved to give Commissioners Dietz and Madsen an excused absence, seconded by Commissioner Perez. On voice vote: Ayes (7); Nays (0). The motion carried. Commissioners thanked the staff for addressing the questions/concerns regarding the pump station/force main project. Commissioners also congratulated Special Counsel Prol on his recent award for “Alumnus of the Year” from Emory University.

11. ADJOURN

At 4:15 p.m. Commissioner Perez moved to adjourn the meeting, seconded by Commissioner Meyer. On voice vote: Ayes (7); Nays (0). The motion passed.

Respectfully submitted,

Andrea Cocula, Secretary