

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON MAY 15, 2019 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 1:30 p.m.

The following were present: Chairman Drake, Vice Chairman Meyer, Commissioners Perez, Dietz, Cocula, Madsen, and Petillo, Administrator John Hatzelis, Executive Director/Chief Engineer Varro, Solid Waste Superintendent Jonathan Morris, Wastewater Superintendent Angelo Baron, General Counsel Napolitano, Recording Secretary Tara Kronski.

Absent: Special Counsel Prol

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Drake stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Drake opened the meeting to public comment. No public present.

4. AGENDA APPROVAL

Chairman Drake asked for a motion to approve the Agenda. Commissioner Dietz moved Agenda, seconded by Commissioner Madsen. On voice vote: Ayes (7); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

Commissioner Dietz moved the approval of the Consent Agenda, seconded by Commissioner Meyer. No discussions requested. On voice vote: Ayes (7), Nays (0). The motion carried.

6. MINUTES

Chairman Drake requested a motion to approve/acknowledge the email distribution of the May 1, 2019 Pending Action Summary Sheets (PASS) to the County Freeholder Board. Commissioner Madsen motioned to approve, seconded by Commissioner Perez. On voice vote: Ayes (7), Nays (0). The motion carried.

There were no minutes up for approval at this meeting.

Distributed: Open and Closed Minutes for April 17, 2019 and May 1, 2019 Authority Meetings.

7. BUSINESS

a. Executive Session

At 1:35 p.m. Commissioner Dietz moved the adoption of the following resolution authorizing a Closed Executive Session, motion seconded by Commissioner Madsen. On voice vote: (7) Ayes, (0) Nays, Absent (0). The motion carried. Chairman Drake noted the Closed Session should be approximately 1 hour and 15 minutes and discussions shall include: Personnel Items.

#19-092 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

After certain Personnel Discussions, Wastewater Superintendent Baron, Superintendent Morris and Recording Secretary Kronski left the room at 1:40 p.m. during Comptroller Interviews.

At 3:05 p.m. Commissioner Meyer moved to adjourn the Closed Session, seconded by Commissioner Dietz. On voice vote: Ayes (7), Nays (0), Abstain (0). The motion carried.

Chairman Drake confirmed discussions held as specifically set forth in the resolution authorizing Closed Executive Session included: Personnel Items. When the need for confidentiality of these matters no longer exists they will be opened to the public.

b. Wastewater Program

Superintendent's Report

Mr. Baron reported that the Franklin Interceptor I&I Study/video is almost complete. He expects a report within two weeks. Contractors, CFM and Oswald did a good job with the inspection/video.

Mr. Baron reported that bids were received on May 2, 2019 for the Chemicals for the Upper Walkkill. The lowest responsive/responsible bids have been reviewed by staff and General Counsel and all is in order. It is recommended to award Contracts #19-5 and 19-7, for Ferric Chloride Solution and Hydrogen Peroxide 50% Solution, respectively, to Coyne Chemical of Croyden, PA. For Contract 19-6, recommended award is to Marubeni Specialty Chemical for Potassium Permanganate Powder. Commissioner Cocula moved the three award resolutions, seconded by Commissioner Madsen. On Roll Call: Ayes (7) Commissioners Perez, Meyer, Drake, Dietz, Cocula, Madsen and Petillo; Nays (0); Abstain (0). The motion passed.

#19-093 RESOLUTION RE: AUTHORIZATION TO AWARD SCMUA CONTRACT 19-5, FERRIC CHLORIDE SOLUTION

#19-094 RESOLUTION RE: AUTHORIZATION TO AWARD SCMUA CONTRACT 19-6, POTASSIUM PERMANGANATE POWDER

#19-095 RESOLUTION RE: AUTHORIZATION TO AWARD SCMUA CONTRACT 19-7, HYDROGEN PEROXIDE 50% SOLUTION

Chief Engineer's Report

Mr. Varro reported that in regard to SCMUA Contract #18-12 for the installation of a Wireless Communication cell tower at the Upper Walkkill Facility, all studies have been completed by Verizon and a property lease has been prepared, pursuant to prior terms and conditions, and a resolution for execution thereof. Commissioner Perez moved the resolution to execute Lease Agreement, seconded by Commissioner Meyer. On Roll Call: Ayes (7) Commissioners Perez, Meyer, Drake, Dietz, Cocula, Madsen and Petillo; Nays (0); Abstain (0). The motion passed.

#19-096 RESOLUTION RE: AUTHORIZING THE EXECUTION OF A LEASE OF REAL PROPERTY AT 3500 ROUTE 94 HAMBURG, NJ FOR THE CONSTRUCTION, OPERATION AND MAINTENANCE OF A WIRELESS COMMUNICATION FACILITY AT THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY'S UPPER WALKKILL WPCF

c. Solid Waste Program

Superintendent's Report

Superintendent Morris reported on the May 11, 2019 E-Waste Event which generated 3 tractor trailer loads full of E-Waste, and 680 vehicles accessed the facility that day. The next E-Waste day shall be July 20th.

Mr. Morris reported on a request by Montclair University to perform a Styrofoam Study/Research at the Solid Waste Facility. He reviewed the details and the students will be overseen by Recycling Coordinator Reenee Casapulla over the summer months.

Executive Director/ Chief Engineer's Report

Mr. Varro reported NJDEP Sanjay Shah recently inspected the MSE Berm and entire facility. Mr. Varro had previously requested to move the Class C composting area to the capped/closed section of the landfill. Mr. Shah will review this pending request with his Supervisor and report back to the Authority. Mr. Varro also noted Mr. Shah gave a compliment to the Authority on the well kept and well run Facility.

Mr. Varro reported on a proposed Solid Waste Characterization Study by the NJDEP. The NJDEP would like to document the waste that comes into a rural facility. Grant funding would provide for a crew to be physically on the landfill face to report on the debris coming in. Commissioners discussed issues including insurance, safety, supervision thereof.

Administrator's Report

Mr. Hatzelis reported on Tonnage and Revenues from December 1st through May 31, 2019 and indicated tonnages are up 7.8% compared to the same time period of 2018, in turn revenues are also up by 8.4%.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Drake asked for a motion to approve the Financial Consent Agenda (FCA).

Res #19-097: Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
DAN PEREZ			x			
KARL MEYER			x			
JOHN DRAKE			x			
WAYNE DIETZ			x			
ANDREA COCULA		x	x			
TOM MADSEN	x		x			
RONALD PETILLO			x			

#19-097 RESOLUTION RE: CONSENT AGENDA – BILL PAYING LIST

9. PUBLIC COMMENT

No public comment.

10. COMMISSIONERS COMMENTS/REQUEST

Commissioners thanked the Personnel Committee on their work with the Comptroller position, and they were also complementary of the Staff working both the E-Waste Event and regular operations on a busy Saturday.

11. ADJOURN

At 3:40 p.m. Commissioner Perez made a motion to adjourn the meeting, seconded by Commissioner Madsen. On voice vote: Ayes (7), Nays (0). The motion passed.

Respectfully submitted,

Andrea Cocula, Secretary