



**SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY**  
34 SOUTH RT. 94, LAFAYETTE, NJ 07848

**AGENDA**  
**Annual Reorganization Meeting**  
**of Wednesday, February 6, 2013 - 3:00 p.m.**

1. Call to Order: Roll Call: Pledge of Allegiance
2. Public Statement Regarding Sunshine Law
3. Open to Public Comment
4. Oath of Office: Karl Meyer
5. Approval of Agenda
6. Reorganization Actions
  - a. Election of Chairman
  - b. Election of Vice Chairman
  - c. \*Resolution Re: Appointment of Secretary
  - d. Discussion/\*Resolution Re: Establishing Authority Meeting Dates (1<sup>st</sup> & 3<sup>rd</sup> Wed. of each month @ 3:00 p.m.)
  - e. \*Resolution Re: Appointment of Treasurer and Assistant Treasurer
  - f. \*Resolution Re: Appointment of General Legal Counsel
  - g. \*Resolution Re: Appointment of Special Counsel-NJPDES Permit & Watershed Management Planning
  - h. \*Resolution Re: Appointment of Special Counsel for Environmental Matters
  - i. \*Resolution Re: Appointment of Bond Counsel
  - j. \*Resolution Re: Appointment of Auditor
  - k. \*Resolution Re: Appointment of Risk Manager
  - l. \*Resolution Re: Appointment of Commissioner to the Statewide Insurance Fund
  - m. \*Resolution Re: Designating Authority Official Newspapers
  - n. \*Resolution Re: Authorizing Banking and Financial Transactions
  - o. \*Resolution Re: Appointing Certifying Officer for Payroll, Pension, Deferred Compensation Plan and DMV Records
  - p. \*Resolution Re: Approval of Cash Management and Investment Policy
  - q. \*Resolution Re: Authorizing Issuance of Officers Certificates Related to Authority Bonds
  - r. \*Resolution Re: Appointing Purchasing Board
  - s. Committee Appointments

7. Approval of Consent Agenda

All matters listed below are considered routine in nature and have been provided to the Commissioners prior to the Regular Authority Meeting and may be enacted by one motion. There will be no separate discussion of the items not requiring Commissioners action or direction. If any discussion is desired by a Commissioner, that particular item will be removed from the Consent Agenda and placed on the meeting Agenda to be discussed and considered separately.

- a. Attorney's Activity Report
- b. Wastewater Superintendent's Activity Report
- c. Solid Waste Superintendent's Activity Report
- d. Chief Engineer's Activity Report
- e. Administrator's Activity Report

8. Minutes - Distribution/\*Approval of January 16, 2013 Pending Action  
Summary Sheet

For Approval: Regular & Closed Minutes of November 28, 2012  
Regular & Closed Minutes of December 5, 2012

For Distribution: Regular & Closed Minutes of December 19, 2012  
Regular & Closed Minutes of January 2, 2013

9. Business

a. Closed Executive Session

b. Wastewater Program

**Attorney's Report**

- No Report

**Superintendent's Report**

- No Report

**Chief Engineer's Report**

- \*Resolution Re: Authorizing Execution of One-year Extension to Professional Services Agreement with Birdsall Services Group
- \*Resolution Re: Authorizing Execution of One-year Extension to Professional Services Agreement with Hatch Mott MacDonald
- Status Re: Vernon Connections
- \*Resolution Re: Endorsing the Countywide WQMP Amendment
- \*Resolution Re: Authorizing Execution of an Easement to the County of Sussex for Franklin Via Duct Project

**Consulting Engineer's Report**

- No Report

**Administrator's Report**

- Status Re: Paulinskill Project Note

c. Solid Waste Program

**Attorney's Report**

- No Report

**Superintendent's Report**

- Status Re: Leachate Trailer Repair/Replacement
- Report Re: Landfill Cover Material Bids/\*Resolution
- \*Resolution Re: Certified Recycling Coordinator Shared Services Agreements

**Chief Engineer's Report**

- Status Re: Landfill Life Extension/\*Resolution Authorizing Application to NJDEP for Permit Modification

**Consulting Engineer's Report**

- No Report

**Administrator's Report**

- Report Re: Tonnages/Revenues

d. General Authority Business

**Attorney's Report**

- No Report

**Administrator's Report**

- Discussion Re: February 20<sup>th</sup> Scheduled Meeting

e. Personnel Matters

**Wastewater Superintendent's Report**

- No Report

**Solid Waste Superintendent's Report**

- No Report

**Administrator's Report**

- No Report

10. Financial Transactions

- a. \* Resolution Re: Authorizing Passage of Financial Consent Agenda

11. Open to Public Comment
12. Commissioners' Comments/Requests
13. Adjourn