

MINUTES OF THE REGULAR AUTHORITY MEETING OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY HELD ON DECEMBER 2, 2015 AT THE AUTHORITY'S ADMINISTRATION BUILDING, LAFAYETTE, NEW JERSEY

1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE

The Meeting was called to order at 3:00 p.m.

The following were present: Commissioners Sowden, Madsen, Petillo, Cocula, and Drake, Administrator Hatzelis, Chief Engineer Varro, Solid Waste Superintendent Sparnon, Wastewater Superintendent Nugent, General Counsel John Napolitano, Special Counsel Prol and Recording Secretary Kronski

Absent: Commissioners Dietz and Meyer

2. PUBLIC STATEMENT REGARDING SUNSHINE LAW

Chairman Petillo stated that the meeting has been duly advertised, and notice given thereof, as required by P.L. 1975, Chapter 231.

3. OPEN TO PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment. No public comment. Chairman Petillo closed the meeting to public comment.

4. AGENDA APPROVAL

Chairman Petillo asked for a motion to approve the Agenda, Commissioner Drake moved the approval of the Agenda, seconded by Commissioner Madsen. On voice vote: Ayes (5); Nays (0). The motion carried.

5. APPROVAL OF CONSENT AGENDA

The Chairman requested a motion for approval of the Consent Agenda. Commissioner Madsen moved the approval of the Consent Agenda, seconded by Commissioner Drake. No discussions necessary. On voice vote: Ayes (5); Nays (0). The motion carried.

6. MINUTES

Chairman Petillo requested a motion to approve the distribution of the November 25, 2015 Pending Action Summary Sheet (PASS), which was emailed to the Clerk of the Freeholder Board on November 25, 2015.

PASS Report for 11-25-15 to Freeholder Board						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN		x	x			
RON PETILLO			x			
WAYNE DIETZ						x
ANDREA COCULA			x			
KARL MEYER						x
JOHN DRAKE	x		x			

Motion passed.

There are no minutes for approval or distribution for this meeting.

7. BUSINESS

a. Executive Session

At 3:05 p.m. Commissioner Cocula moved the adoption of the following resolution authorizing a Closed Executive Session (first of the new fiscal year). Motion seconded by Commissioner Sowden. On voice vote: (5) Ayes, (0) Nays, the motion carried. Chairman noted Closed Session to be approximately 10 minutes.

#16-001 RESOLUTION RE: AUTHORIZING CLOSED EXECUTIVE SESSION

At 3:08 p.m. Commissioner Cocula moved to adjourn the Closed Session, seconded by Commissioner Sowden. On voice vote, Ayes (5); Nays (0), the motion passed.

Chairman Petillo indicated items discussed as specifically set forth in the resolution authorizing Closed Executive Session were included: SXLE Contract.

b. Wastewater Program

Superintendent's Report

Mr. Nugent reported on the Hardyston Township MUA/Crystal Springs Pump Station regarding Phase 3 construction, the Authority has an agreement with HTMUA for improvements for up to \$35,000. John Nugent reviewed history of pipeline and Hardyston has submitted detailed request for payment reimbursement for improvements to the pump station. This invoice is on the bill paying resolution for consideration. Discussion on project details and timeline.

Administrator's Report

Administrator Hatzelis reported on the U.W. System Estimated Sewer User Charges. He presented a resolution authorizing the Chairman to sign the Certificates of Estimated FY2016 Charges, which will be followed by Actual FY2015 Charges once the end of the November flows are reported and adjustments will be made at that time.

Res# 16-002 Authorizing Chairman to issue estimated charges certificates for UW participants						
Commissioner	1 st	2 nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER						x
JOHN DRAKE		x	x			

#16-002 RESOLUTION RE: AUTHORIZATION FOR CHAIRMAN TO ISSUE CERTIFICATES OF ESTIMATED CHARGES FOR FY2016, UPPER WALLKILL SYSTEM

DECEMBER 2, 2015

Mr. Hatzelis presented a resolution for the Chairman to issue estimated charges certificates for the Hampton Commons Facility, one for the Hampton Commons Homeowners' Association and Hampton Township.

Res# 16-003 Authorizing Chairman to issue estimated charges certificates for HC Participants						
Commissioner	1 st	2 nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN			x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ						x
ANDREA COCULA	x		x			
KARL MEYER						x
JOHN DRAKE		x	x			

#16-003 RESOLUTION RE: AUTHORIZATION FOR CHAIRMAN TO ISSUE CERTIFICATES OF ESTIMATED CHARGES FOR FY2016, HAMPTON COMMONS SYSTEM

c. Solid Waste Program

Administrator's Report

Administrator Hatzelis reported on FY2015 Tonnages and Revenues and reviewed handout with waste class data. He reviewed tonnage to November 2015, and noted that the tonnage is down 5.9% from last year. C&D waste is down almost 5,000 tons and also a reduction of 2,000 tons of bulky waste. He also reviewed history of Sussex County C&D accepted at Cavalier/Grinnell facility over the past few years that has steadily increased after Cavalier acquired MRF.

d. General Authority Business

Chief Engineer's Report

Mr. Varro reported on a request from Montague School to meet with 7th grade students to assist with a project to build a future city, with emphasis on waste disposal. He will act as a mentor to the students for this project. He noted the time to be spent and Commissioners wished him well in this mentoring opportunity.

Administrator's Report

Mr. Hatzelis reported that he has not received a response from the Division of Local Government Services regarding the FY2016 Budgets. He sent an email yesterday regarding a status update and has not received a response as of today. The budget resolutions shall be tabled until the next meeting.

Administrator Hatzelis noted discussions in Executive Session regarding authorizing Chairman and to sign off on the consent to execute SXLE request letter. Commissioner Cocula moved the authorization, seconded by Commissioner Drake. On voice vote: Ayes (5); Nays (0); Abstain (0). The motion passed.

8. Payment of Bills

FINANCIAL CONSENT AGENDA – Chairman Petillo asked for a motion to approve the Financial Consent Agenda (FCA).

Res: #16-004 Financial Consent Agenda						
Commissioner	1st	2nd	Yea	Nay	Abstain	Absent
JOHN SOWDEN		x	x			
TOM MADSEN			x			
RON PETILLO			x			
WAYNE DIETZ						x
ANDREA COCULA			x			
KARL MEYER						x
JOHN DRAKE	x		x			

#16-004 RESOLUTION RE: AUTHORIZING PASSAGE OF FINANCIAL CONSENT AGENDA

9. PUBLIC COMMENT

Chairman Petillo opened the meeting to public comment. No Comments. Mr. Petillo closed the meeting to public comment.

10. COMMISSIONERS' COMMENTS/REQUEST

Commissioner Cocula moved to give Commissioners Dietz and Meyer excused absences, seconded by Commissioner Madsen. On voice vote: Ayes (5), the motion passed.

11. ADJOURN

Commissioner Sowden moved to adjourn the meeting, seconded by Commissioner Drake. On voice vote: Ayes (5), the motion passed. The meeting was adjourned at 3:21 p.m.

Respectfully submitted,

Andrea Cocula, Secretary